



BOARD OF COUNTY COMMISSIONERS

Klickitat County Courthouse
205 S. Columbus Avenue, Room #101
Goldendale, Washington
Tuesday
January 19, 2021

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Zoom meeting is being used to allow the public access to Commissioner Meetings. Type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

MORNING WORKSHOP SESSION AGENDA

10:00 AM Department Update/Report:

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

10:30 AM Elected Official Report/Update:

Sheriff Bob Songer: Department update.

11:30 AM Noon Luncheon

REGULAR BUSINESS MEETING AGENDA

I. (1:00): Call to Order/Roll Call:

II. Approval of Business Agenda: as presented.

III. Approval of Commissioner Meeting Minutes:

Approval of Commissioner Meeting minutes as may be presented.

IV. Citizen Comments:

Comments Will Be Limited To Seven (7) Minutes Per Individual.

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

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V. (1:30): Public Hearings/Public Meetings/Bid Openings:

Bid Opening: 2021, Annual Striping Program RN642-21 with work to be performed consisting of furnishing all labor, tools, materials, and equipment necessary for the installation of Yellow Skip, No-Pass and White Edge pavement markings with improvements located throughout Klickitat County all pursuant to the specifications.

Public Hearing: To consider amending Klickitat County Code, Title 15 to adopt the international codes, 2018, edition, remove 15.38 Nuisance Abatement, clarify special outbuilding verbiage and set maximum time frames for extensions.

Public Hearing: To consider amending Klickitat County Code, Title 16 Building construction and standards for factory assembled structures in order to clarify language and requirements, increase time frames of permit expiration and provide maximum time frames for extensions.

Public Hearing: To consider creating Klickitat County Code, Title (TBD) to move section 15.38 Nuisance Abatement from Title 15 to become an independent title.

VI. (1:50): Unfinished Business:

Building Director Lynn Ward: Discussion regarding short-term rentals and recreational vehicle issues.

VII. (2:15): Miscellaneous Reports/Comments:

No Schedule

VIII. (2:35): New Business:

No Schedule

IX. (2:30): Consent Agenda:

- 1) Acceptance of Proposal and Authorization to proceed with a contract with Radio Service Solutions LLC. For a Tier 3 Public Safety Radio System Management, Operations and Maintenance Support Professional Service contract at a cost of \$34,650 annual fee. For the Klickitat County Department of Emergency Management.
- 2) Grant Program Agreement Amendment 18 SHSP (E21-180) between to Klickitat County (Department of Emergency Management) and the Washington State Military Department for the purpose of providing State, local, territorial and tribal governments to prevent terrorism and other catastrophic events and to prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States. The grant is \$41,757.73 and the period of performance is September 1, 2018, to July 31, 2021.

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- 3) Request for Proposals from the Information and Technology Department to solicit proposals for Technical Support for Klickitat County's Mitel Phone System for Klickitat County's Goldendale and White Salmon Offices. The successful proposer will be invited to work with the IT Division to develop a final proposal and contract that will be presented to the Board for final review and approval. Bid proposals will be opened before the public, by the Board during their regular meeting on February 16, 2021, at 1:30 PM. The deadline for submittal is February 9, 2021, at noon (12 PM), addressed to Jeffery Roe, Klickitat County IT Manager, 228 West Main Street, MS-CH-05, Goldendale, WA 98620.
- 4) Resolution in the matter of declaring certain real property as surplus within the Sheriff's Department to be disposed of through public sale or auction. Parcel No. 02-12-0358-1301/00 and or legal description of LOT 1 BLK 13 LYLE FIRST LESS 20' ON SE & RW BY AF#1104232; 3-2-12: no longer meets the departmental needs of the Sheriff's Department. Resolution in the matter of the sale of certain tax title properties by public auction with or without reservations when it appears to the Board to be in the best interest of the County and to determine the terms of the sale.
- 5) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, January 26, 2021, at 1:30 PM to consider approval of an amendment request to the Mountain View Estates Subdivision Preliminary Approval; parcel numbers 02-13-3375-0015/00 and 02-13-3360-1001/00, in the Dallesport vicinity. Applicant: Greg Wallace (Darrin Eckman representative).
- 6) Award the Inmate Telephone Agreement contract to Consolidated Telecom, Inc. for the Inmate Telephone System for the Klickitat County Jail at a cost of 42% commission on all inmate telephones, 20% commission on all remote video visitation, no charge for this on-site and \$0.01/text as an employee reimbursement fund. Effective upon the date of signature.
- 7) Equitable Sharing Agreement and Certification for the Sheriff's Office allowing the County to keep a portion of funds from seized properties. Effective upon the date of signature.
- 8) Work for hire agreement between Dean J. Cameron and Klickitat County (Assessor's Office) for the purpose of providing training and consulting services to improve the quality of annual assessments; services shall not exceed \$6000.00; the term of this contract is January 1, 2021, to December 31, 2021.

And

Work for hire agreement between David Loomer and Klickitat County (Assessor's Office) for the purpose of providing training and consulting services to improve the quality of annual assessments; services shall not exceed \$6000.00; the term of this contract is January 1, 2021, to December 31, 2021.

- 9) Interagency Agreement for Medicaid Administrative Claiming between Klickitat County (Public Health Department) and The Washington State Health Care Authority to support Medicaid related outreach and linkage activities performed by Local Health Jurisdictions to Washington State residents who live within its jurisdiction. The contract effective date is January 1, 2021, to December 31, 2022.

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- 10) Local Agency Agreement Supplement No, 1 between Klickitat County (Public Works Department) and Washington State Department of Transportation for the purpose of using Federal Funds during the design phase of the Countywide Edge Lines Project, CRP 357 on various roads. Estimated Federal Funds in the amount of \$14,000.00.
- 11) Washington State Department of Transportation Local Agency Federal Aid Project Prospectus between Klickitat County (Public Works Department) and the Washington State Department of Transportation for the purpose of obligating Federal Funds for the Countywide Edge Lines Project on various County roads in the amount of \$175,300.00 – Klickitat County, Countywide Edge Lines Project, CRP 357.
- 12) Local Agency Agreement between Klickitat County (Public Works Department) and Washington State Department of Transportation for the purpose of using Federal Funds during the design phase of the Countywide Guide Post & Signing, CRP 358 on various roads. Estimated Federal Funds in the amount of \$30,000.00.
- 13) Washington State Department of Transportation Local Agency Federal Aid Project Prospectus between Klickitat County (Public Works Department) and the Washington State Department of Transportation for the purpose of obligating Federal Funds for the Countywide Guide Post & Signing Project on various County roads in the amount of \$613,500.00 – Klickitat County, Countywide Edge Lines Project, CRP 358.
- 14) Request to publish Notice of Planned County Force Work pursuant to RCW 36.77.070, notice must be published in the newspaper of record that the County does not intend to use County force labor in 2021, on any projects.
- 15) Concurrence to Award Bid and Small Works Contract between All Seasons Heating and Air Conditioning and the Klickitat County (Public Works Department) for the Klickitat Fire District 12 HVAC Replacement Project 2021, as bid in the amount of \$9,024.92 and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$902.49) for an aggregate of \$9,926.91, including tax.
- 16) Notice to contractors and scheduling a bid opening to be held February 16, 2021, at 1:30 PM for Courthouse Entrance Improvement Project Contract. This contract provides for the construction for the removal and replacement of North, East, and South entrances, including concrete steps and landings, hand/guardrails, demolition, repairs and alterations and other work, all in accordance with the Contract Provisions, and the Standard Specifications.
- 17) Award and execute the Contract between Coburn Electric Inc. and Klickitat County (Public Works Department) for on-call electric services for On-Call Electrical Services for 2021-22. Bids were requested for three (3) weeks and Coburn Electrical Inc. was the lowest responsive bidder with a bid in the amount of \$1,587.22 including tax.
- 18) Personnel Authorization to begin the advertising process to hire an Emergency Management Program Coordinator at Grade 38, Step 1 to 3, within the Department of Emergency Management,
- 19) Subrecipient Agreement between Klickitat County (Public Health Department) and the Columbia Gorge Housing Authority for the purpose of providing Federal Coronavirus funds through the US Department of Housing and Urban Development to the State Community Development Block Grant (CDBG) Program at the Washington State Department of Commerce.

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X. (2:35): Payment Approvals/Progress Payments/Change Orders:

Accounts Payable/Payroll Benefit Warrants
Road Project Payment Estimates/Change Orders

XI. (2:40): Elected Official Report/Update:

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in open session.

XII. (2:50): Board Pending:

Issues as determined by the Board of Commissioners

XIII. Motion to adjourn the regular meeting to 8:35 AM for scheduled workshop.

The County Commissioners will be attending a Klickitat County Board of Health meeting to be held at 10:00 AM. on January 21, 2021, in the County Commissioners.

Chairman David Sauter will be attending a Klickitat County Finance Committee meeting on January 22, 2021, at 10:00 AM. One or more of the other County Commissioners may be attending via Zoom as members of the public and will remain muted at all times.

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BOARD OF COMMISSIONERS

REGULAR MEETING

EXTENSION/CONTINUATION

AND/OR

WORKSHOP SESSIONS

January 21, 2021

8:35 AM Continued discussion regarding policy for board appointment to boards, commissions and committees.

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