



**BOARD OF COUNTY  
COMMISSIONERS  
AGENDA  
TUESDAY, SEPTEMBER 5, 2023**

Klickitat County Services Building  
115 West Court, Room #201  
Goldendale, Washington  
509-773-4612  
bocc@klickitatcounty.org

Commissioner Meetings are open to the public. Attendees must wear a proper face covering.

To join the meeting using Zoom: type in <a href="https://us02web.zoom.us/j/586587651">https://us02web.zoom.us/j/586587651</a> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651	669-900-6833 346-248-7799	929-205-6099 253-215-8782	301-715-8592 312-626-6799
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**FOR COMPLETE AGENDA PACKET CLICK HERE**  
**MORNING WORKSHOP SESSION AGENDA**

- 10:00 AM Department Update/Report:** Public Works Director Jeff Hunter and County Engineer Seth Scarola.
- 10:30 AM Department Update/Report:** Interim Economic Development Director Richard Foster.
- 11:30 AM Noon Luncheon:**

**REGULAR BUSINESS MEETING AGENDA**

- I. (1:00): Opening-Pledge of Allegiance/ Call to Order/Roll Call:**
- II. Approval of Business Agenda:** as presented.
- III. Approval of Commissioner Meeting Minutes:** Approval of Commissioner Meeting minutes as may be presented.
- IV. Citizen Comments:** *Comments will be limited to three (3) minutes per individual.*
- V. Boards follow up comments:**
- VI. (1:30): Public Hearings/Public Meetings/Bid Openings:**
- Public Meeting: To consider final approval of Boundary Line Adjustment, BLA2023-09, parcel numbers 03-11-1100-0005/00 and 03-11-1151-0002/00 in Section 11, T3N, R11E, W.M., in the White Salmon vicinity. Applicants: James Blilie and Anne GenglerBlilie/Gengler
- Public Hearing: To consider a supplemental budget (2023-2) and amendments of various funds and departments to the 2023 budget expenditures in the sum of \$373,464.
- VII. (1:45): Consent Agenda:** with eight (8) items
1. Local Solid Waste Financial Assistance Agreement between Klickitat County Solid Waste and the State of Washington Department of Ecology. The local Solid Waste Assistance Fund (LSWFA) provides funding to the solid Waste Department for outreach and education programs on recycling, composting,

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and hazardous waste. LSWFA also covers the majority of the costs involved in the Solid Waste management update.

2. Resolution in the matter of establishing Pay Grade placement for the new Position of Public Works Deputy Director of Facilities. The Board of County Commissioners appointed Public Health Director Erinn Quinn, Job Classification Committee Member, to evaluate the recommended Pay Grade placement. A consensus was reached to place the new position of the Deputy at Pay Grade 74, effective June 1, 2023.
3. Notice to Contractors and scheduling a bid opening for September 26, 2023 at 1:30 PM for the construction of the Fairgrounds Sale Barn Project. This contract provides for supplying and constructing a 17,150 square foot steel building package including concrete floors, structural concrete foundation, and 200 Amp electrical. The Engineers estimate is between \$850,000.00 and \$1,150,000.00
4. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday September 12, 2023 at 1:30 PM as follows: To consider approval of Boundary Line Adjustment, BLA2023-08, parcel numbers 04-13-2350-0713/00 and 04-13-2350-0711/00 in Section 23, T4N, R13E, W.M. in the Klickitat vicinity. Applicants: Robert Welch, Welch Enterprises.
5. Approval to revise the Auditor's Organizational Chart to reflect revising the chain of command, moving the casual Election Workers under the supervision of the Election Administrator position and updating the Clerical Administrative Assistant II, Grade 35 boxes to be Clerical Administrative Assistant II or III, Grade 35 or 36.
6. Personnel Authorization to advertise for a full time Legal Administrative Assistant I or II in the Clerk's Office, Grades 35-36, Steps 1-3, Hourly rate of \$18.90-\$20.03/\$20.01-\$21.22.
7. Resolution in the matter to temporarily close East Road, County Road No. 45000 per RCW 47.48.020. The temporary closure of East Road, County Road 45000 at Mile Post 14.5 through Mile Post 15.5 is for the removal of the old Cattle Pass and the installation of a new Cattle Pass. The scheduled dates of closure are from September 5, 2023 through September 22, 2023.
8. Approval of Cost of Living Adjustments (COLA) transfer. COLA for non-represented positions through Klickitat County were budgeted as a placeholder within the general funds non-departmental budget to be transferred to department budgets on an as needed basis.

#### **VIII. (1:50): Payment Approvals/Pay Estimates//Change Orders:**

Approval of the First and Final Pay Estimate for the Slope Flattening, and/or Guardrail Project, CRP 370 in the amount of \$264,283.37. Bids were publicly opened at 1:30 PM on June 6, 2023 in the Commissioners Chambers. Frank Gurney, Inc. was the only responsive bidder with a total amount of \$301,623.00.

Approval of the Final Pay Estimate for Courtney Road, CRP 342 & CRP 343 in the amount of \$500,007.19. Bids were publicly opened at 1:30 PM on June 6, 2023 in the Commissioners Chambers. James Dean Construction was the lowest responsive bidder.

#### **IX. (2:00): Unfinished Business:**

Interview with Adam Wagner, nominated to Director Position No. 3 on the EMS District Board.

#### **X. (2:30): New Business:**

#### **XI. (3:00): Miscellaneous Reports/Comments:**

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Discussion on the Municipality Court Cost

- XII. (3:00): Board Pending:** Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i) to discuss threaten and pending litigation or (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs, or (g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a general” nature will be discussed in open session.
- XIII. Motion to adjourn the regular meeting to 9:00 AM on Thursday, September 7, 2023 for scheduled budget workshops.**

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS  
September 7, 2023**

**2024 Budget Workshop Schedule**

Fiscal Manager Jenn Neil – continuance of preliminary Budget

9:00 AM- 12:00 PM review

12:00 PM-1:00 PM Lunch Recess

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