



**BOARD OF COUNTY  
COMMISSIONERS  
AGENDA  
TUESDAY, SEPTEMBER 19, 2023**

Klickitat County Services Building  
205 S. Columbus Ave, Room #101  
Goldendale, Washington  
509-773-4612  
bocc@klickitatcounty.org

Commissioner Meetings are open to the public.

To join the meeting using Zoom: type in <a href="https://us02web.zoom.us/j/586587651">https://us02web.zoom.us/j/586587651</a> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651	669-900-6833 346-248-7799	929-205-6099 253-215-8782	301-715-8592 312-626-6799
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**MORNING WORKSHOP SESSION AGENDA**

- 9:30 AM Elected Officials Update/Report:** Treasurer Greg Gallagher: Finance Committee Update
- 10:00 AM Department Update/Report:** Public Works Director Jeff Hunter and County Engineer Seth Scarola.
- 10:30 AM Department Update/Report:** Public Health Director Erinn Quinn.
- 11:00 AM Elected Officials Update/Report:** Sheriff Bob Songer
- 11:30 AM Noon Luncheon:**

**REGULAR BUSINESS MEETING AGENDA**

- I. (1:00): Opening-Pledge of Allegiance/ Call to Order/Roll Call:**
- II. Approval of Business Agenda:** as presented.
- III. Approval of Commissioner Meeting Minutes:** Approval of Commissioner Meeting minutes as may be presented.
- IV. Citizen Comments:** *Comments will be limited to three (3) minutes per individual.*
- I. Board follow up comments:**
- VI. (1:30): Public Hearings/Public Meetings/Bid Openings:** No schedule
- VII. (1:30): Consent Agenda:** with items
  - 1. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday September 26, 2023 at 1:30 PM as follows: To consider approval of Short Plat, SPL 2022-18; parcel number 06-10-2264-0001/00 in Sections 22, T6N, R10E, W.M. in the Trout Lake vicinity. Applicant: Susan Stone.

*Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last-minute revisions which may include additions, deletions and/or changes. The public is welcome to submit written comment prior to all meetings. Board of Commissioner meetings are recorded, and are available on the website at [www.Klickitatcounty.org](http://www.Klickitatcounty.org).*

2. Request for Waiver of Fees from Cub Scout Pack 551, of Boy Scouts of America for rental of the Klickitat County Fairgrounds for their twice monthly meetings on Wednesdays from October 2023-April 2024.
3. Software Program Agreement between Frontline Public Safety Solutions, LLC and Klickitat County Emergency Management for the purpose of providing more functionality and features for no additional cost by replacing the DMS Agreement for Policy, Procedure, and Training Management.
4. Resolution in Matter of Amending the Klickitat County Lodging Tax Advisory Committee appointment term dates from a one-year term to a three-year term for the interest of efficiency.
5. Settlement Agreement between Klickitat County Public Works and Chapman Creek, LLC for the right of ways along Sundale/Old Hwy 8, for the purpose of reconstructing Sundale Road from MP 0.00 to 3.54 and Old Hwy 8 from MP 5.80 to MP 6.39.
6. Amendment to Contract K9575 between Klickitat County Sheriffs Office and Washington State Department of Corrections to extend the contract dates through June 30, 2025 and amend the per diem rate increase 5% each year.
7. Service Agreement between Klickitat County Sheriffs Office and Hanford Mission Integration Solutions, LLC to use the bi-annual Patrol Training Academy's Emergency Vehicle Operations course.
8. Small Works contract between Klickitat County Public Works and Columbia River Contractors, Inc. for the purpose of installation of new guardrail, guardrail anchors, guardrail terminals, temporary traffic control on Canyon Road, traffic control on Dot Road and the installation of new posts and blocks on Dot Road that were burned in a recent fire.
9. Resolution in the matter of adopting the preliminary budget and setting a Public Hearing to be held in the Board of County Commissioners meeting room Tuesday, October 3, 2023 at 1:30 PM as follows: To consider approval of the Preliminary Budget
10. Resolution in the matter of setting a Public Hearing to be held in the Board of County Commissioners meeting room Tuesday, October 3, 2023 at 1:30 PM as follows:  
To consider approval of the 2024-2029 Capital Improvement Plan.
11. Interagency Grant Funding Agreement between Klickitat County Juvenile Department and Washington State Administrative Office of the Courts for the purpose to engage the services of the Contractor to administer Truancy, At Risk Youth and Child in Need of Services (BECCA) programs.
12. Interagency Grant Funding Agreement between Klickitat County Juvenile Department and Washington State Administrative Office of the Courts for the purpose of the COURT to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad litem in dependency matters or to reduce the average caseload of volunteers to recommended standards.
13. Approval of retainer agreement between the Klickitat County Prosecuting Attorney and Meg Lee of Cascadia Law Group PLLC. The approval of this retainer agreement would allow for the appointment of Meg Lee as Special Deputy Prosecutor to assist with transferring water rights.
14. Resolution in the matter of appointing Ben Berger to the Hood River-White Salmon Bridge Authority Board.

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**XIII. (1:35): Payment Approvals/Pay Estimates/Change Orders:**

Approval of Pay Estimate 2 and Final for “Klickitat County Services Building Insulation Project” to install five (5) insulation jackets and ductwork lagging. DKB, Inc. was the lowest responsive bidder with a bid of \$32,984.23. This project is included in the MP Fund 307 Budget.

Approval of Pay Estimate 1 and Final for “Klickitat County Services Building HVAC Repair Project” to install ductwork alterations at FC-1-6, FC-2-6, EF-R-1 and install silencer at FC-1-6. Two (2) valid bids were received, All Season’s Heating and Air Conditioning was the lowest responsive bidder with a bid of \$38,662.38. This project is included in the MP Fund Budget.

Approval of Pay Estimate 1 for “Klickitat County Jail Re-Roofing Project” for the removal and replacement of the Klickitat County Jail SBS Modified Roofing system. Olympic Roofing was the lowest responsive bidder with a total bid amount of \$435,375.00. This project is included in the Capital Improvement Fund 303.

Approval of Pay Estimate 1 and Final for “Satus Pass Radio Site HVAC Project 2022” to safely install two (2) heating/air conditioning split system units at the Satus Pass Radio Site. All Season’s Heating and Air Conditioning was the lowest responsive bidder with a bid of \$17,544.00. This project is included in the Capitol Improvement Radio Systems Fund 306.

**IX. (1:45): Miscellaneous Update/Report:** No Schedule

**X. (2:00): Unfinished Business:** No Schedule

**XI. (2:30): New Business:** No Schedule

**XII. (3:00): Board Pending:** Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i) to discuss threaten and pending litigation or (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs, or (g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a general” nature will be discussed in open session.

**XIV. Motion to adjourn the regular meeting. There will be no scheduled workshops on Thursday September 21, 2023.**

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