

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, March 2, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, March 2, 2021	Chairman David M. Sauter called the meeting to order at 9:30 AM. Commissioners present: David M. Sauter, Jacob L. Anderson and Dan Christopher.
	Annual Performance Evaluation
Executive Session: Annual performance evaluation of a public employee	<p>At 9:30 AM Chairman Sauter announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Chairman Sauter noted that the session would last fifteen (15) minutes. At 9:45 AM it was announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board convened back into Regular Session at 9:55 AM.</p>
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Department of Emergency Management Director Jeff King in the Chambers, various county employees and residents via telephone.</p> <p>Public Works Director Gordon Kelsey reviewed items on the Consent Agenda for this afternoon; noting Public Works uses the Small Works process to bid some Facilities and Road projects under \$250,000. Facilities and Road projects are taxed differently under the Washington State Administrative Code. Public Works included incorrect tax information in the bid package which will require that all bids be rejected and the project is re-bid.</p> <p>A discussion was held about the Courtney Road Safety Project bidding process, followed by an update on the bid opening for the reconstruction of Old Mountain Road.</p> <p>Director Kelsey stated the east and west end crews continue to work on reclamation in quarries, grading, removing roadside brush and road patching.</p> <p>A discussion was held about the construction of the new County Services Building and the furniture selection committee, noting the meetings are on hold until a furniture type is selected.</p> <p>Public Works Deputy Director Jeff Hunter reported on the radio sites, stating negotiations continue with the consultant for the Satus Pass site and painting, power, natural gas and the generator installation continue at the Klickitat site.</p> <p>Director Kelsey requested and received verbal approval to fill an Accounting Administration I, II, or III Position and renew the agreement for a Trout Lake Park Camp Host.</p>

	<p>A brief discussion was held regarding the Oregon Trail Rally, followed by an update about the Klickitat Mill Site</p> <p>Director Kelsey requested and received verbal approval to proceed with a temporary easement on Dock Grade for a natural gas pipeline.</p> <p>Commissioner Christopher requested what the dollar amount was spent last year on the new County Services Building. Director Kelsey stated he can provide the amount at the next meeting or via email. Commissioner Anderson requested additional information regarding the scheduled meetings to discuss furniture options in the new County Services Building, followed by a discussion about the use of the County Fairgrounds for events.</p> <p>Chairman Sauter requested information on a car parked in the right-of-way in the Dallesport area, Director Kelsey will follow up with more information on the right-of-way width and exact location.</p>
Auditor Department Update	<p>10:30 AM - Elected Official Report/Update</p> <p>Attendance: Auditor Brenda Sorensen, Solid Waste Director Ruby Irving in the Chambers, various county employees and residents via telephone.</p> <p>Auditor Brenda Sorensen provided an update on the February 19th election; all four (4) school district's propositions were approved; there will be an April 27th special election for Glenwood Fire District No. 8, noting the processing will be done in-house due to the number of voters in the district.</p> <p>Auditor Sorensen reported on the Finance Department; Licensing/Recording and the Veteran's Service Officer, noting the Veteran's Service Officer continues to serve the public remotely in Goldendale and White Salmon. October through December 2020, the Washington Department of Veterans Affairs reported a 71% success rate for filed claims.</p>
Solid Waste Department Update	<p>10:45 AM - Department Update/Comment</p> <p>Attendance: Solid Waste Director Ruby Irving, Human Resources & Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>Solid Waste Director Ruby Irving reported on the Solid Waste Management Plan comments that have been received from the Department of Ecology (DOE); changes were addressed in the Contamination Reduction Outreach Plan and will be sent back for review to the Solid Waste Advisory Council and the DOE.</p> <p>Director Irving stated the Litter Crew Supervisor has been taking litter crews out; he is actively involved with the Adult and Juvenile probation departments and the Department of Ecology will provide training on youth programs when the County is eligible to move to Phase III of the Governor's Road Map to Recovery Plan.</p>

	<p>Director Irving stated the Republic Services would like to honor previous Commissioner’s Jim Sizemore and Rex Johnston with a thank you during the first quarter update, Director Irving will follow up with Mr. Sizemore and Mr. Johnston.</p> <p>A tonnage report for January was provided, followed by a legislative update.</p> <p>Commissioner Christopher requested information on how to add your street or area to the litter crew’s schedule, followed by a discussion regarding the cover load law.</p>
Lunch Recess	The Board recessed for lunch at 11:12 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, March 2, 2021	Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson and Dan Christopher.
	Agenda:
Business Agenda	Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda with one (1) Add-on under Unfinished Business: Request for verbal authorization to carry over the 2020 balance of Emergency Operations Center funding for 2021 COVID-19 related expenditures which will require a supplemental budget.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for February 9, 2021, and February 16, 2021, as presented.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Commissioner Christopher thanked Chairman Sauter for allowing the public to speak during the solar tour last Thursday.</p> <p>Zachary Shomler requested the Commissioners evoke a Dog Control Zone on the greater White Salmon area, noting unincorporated area regulations in our county are more suited to the days when Strawberry Mountain was covered in orchards, rather than the medium-density suburb it is today. Most of the other unincorporated communities in Klickitat county have established “dog control areas” (Klickitat county ordinance Chapter 6.20). The area around White Salmon has not. The Board directed staff to submit a Prosecutor’s Option Form for guidance.</p> <p>Resident Russ Hanson stated solar projects will harm the environment and would like the Commissioners to take a look at the negative environmental impacts.</p> <p>Goldendale citizen Greg Wagner, Member of C.E.A.S.E stated Commissioner Anderson and Chairman Sauter do not answer the questions of citizens and he has resorted to doing public records requests. Mr. Wagner requested the Commissioners enact a solar farm project moratorium.</p>

	<p>Amy Murphy, member of Local Labors Union, 335 stated she supports the Lund Hill Solar Projects and would like to return to Klickitat County and do more work.</p> <p>Bruce Barns from Vancouver but an owner of a property in Bickleton presented information on pedal-assist bicycles and requests Klickitat County allow class I and Class III pedal-assist bicycles to be allowed to be ridden on Public Lands. The Department of Fish and Wildlife is not allowing them on their lands at this time. The Board was in support and stated further research will need to be done.</p> <p>Laborers Union 335 Political and Legislative Director Deken Letinich stated his support for the future green energy projects in Klickitat County and thanked the Commissioners for the opportunity to address the Board.</p> <p>Rociel Demmick advised of the information available on the C.E.A.S.E website for Solar Projects; stating these projects are being proposed on premium land where houses are nearby, followed by a recap of her attendance at the solar farm tours on Thursday in Prineville, Oregon.</p> <p>Dennis White in Husum inquired about the SDS liquidation and if the Commissioners have had extensive conversations regarding the property.</p> <p>Shari Bousquet inquired if the County is moving forward with solar ordinances and how does a citizen go about asking about ordinances for projects. A discussion followed regarding the County's Ordinances and access to the website information.</p> <p>Commissioner Christopher inquired if the Board would be willing to extend the citizen comment period to the end of the meeting if there are additional comments, the Board was in agreeance.</p>
<p>Public Hearing: To review the final project performance of Washington Gorge Action Programs</p>	<p>Public Meetings/Public Hearings/Bid Openings:</p> <p>Attendance: Public Health Director Erinn Quinn, Department of Emergency Management Director Jeff King in the Chambers, Washington Gorge Action Programs Executive Director Leslie Naramore, various county employees and residents via telephone.</p> <p>Chairman Sauter opened the public hearing requesting a staff report.</p> <p>Washington Gorge Action Programs Executive Director Leslie Naramore stated this grant will be a pass-through grant to Mid-Columbia Housing Authority for services to Klickitat and Skamania County residents for services; the CDBG -CV1 grant will fund public services, local microenterprise assistance programs, public health, and emergency response for temporary housing facilities that address COVID-19 impacts. Director Naramore stated 8,572 clients and 4,006 households have been helped by the programs that Washington Gorge Action Programs provide in 2020.</p> <p>Upon completion of the staff review, Chairman Sauter opened the meeting to receive public comment and asked if there was anyone else who wished to comment. Hearing no response, he closed the hearing to further comment and called for Board discussion.</p>


	<p>* Note: Copies of the Community Development Block Grant application were provided and are available to the public</p>
	<p>Clerk of the Board Lee Snell advised and responded to a comment made earlier about the Public Records Requests during Citizen Comment; reporting what the Public Record Requests Statues are and the other County office's that are involved in the request. Ms. Snell advised of the time frames and the amount of work public records take.</p> <p>A discussion followed regarding the Public Records Request RCW's and in the future hiring a Public Records Request Officer.</p>
	<p>Unfinished Business:</p>
<p>Emergency Management Director Jeff King/Fiscal Add-on Services</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): to carry over 2020, the balance of Emergency Operations Center funding that was approved pursuant to Resolution No. 09820, dated June 30, 2020, for 2021 COVID-19 related expenditures. A supplemental budget request will be required to add the funding allocation to 2021, Fund 125 budget in the amount of \$23,600.</p>
<p>Human Resources & Administrative Services Director Review and discussion concerning the draft social media policy.</p>	<p>Attendance: Human Resource and Administrative Services Director Robb Van Cleave, Department of Emergency Management Director Jeff King in the Chambers, various county employees and residents via telephone.</p> <p>Human Resources & Administrative Services Director Robb Van Cleave review and discussion concerning the draft social media policy, a discussion was held regarding the text messages that are on a County cell phone.</p> <p>Prosecutor David Quesnel reported on the way the text messages are handled for Public Requests, followed by an update from Deputy Prosecuting Attorney Rebecca Cranston about the way the County is responding to Public Records Request on individual's devices.</p> <p>A discussion was held regarding the necessary adoption of the Social Media Policy; the cost and the number of employees who have county technology and the County's liability.</p> <p>The Board requested Director Van Cleave submit the policy next week for signature.</p>
	<p>Consent Agenda:</p>
	<p>* Approved (M/Anderson, S/Christopher. Passed unanimously): the Consent Agenda with ten (10) items, approving Consent Agenda item No. 2, SPL 2020-13, and removing SPL2020-07.</p> <p>* 1) Agreement (C04321) between Klickitat County (Information Technology Department) and TRI-TEC Communications, Inc. to provide Mitel phone system support in Goldendale and White Salmon; at the cost of \$11,949.38 (plus taxes) yearly; execution is upon the signature date of the agreement.</p> <p>* 2) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, March 9, 2021, at 1:30 PM to consider approval of Short Plat, SPL 2020-13; Parcel No. 04-11-3108-0101/00. In the Husum vicinity. Applicant: Nathan and Janice Bell; and Memorandum from the Planning Department scheduling a public meeting to</p>

~~be held Tuesday, March 9, 2021, at 1:30 PM to consider approval of Short Plat, SPL 2020-07; Parcel No. 05-17-1600-0005/00. In the Goldendale vicinity. Applicant: Richard and Sharon Stewart.~~

- * 3) Request from the Department of Emergency Management for authorization to purchase a Latitude 7420 laptop, Thunderbolt docking station through the Klickitat County IT Division for \$3,135.79 which includes applicable sales tax. Funding is allocated in the 2021 Department of Emergency Management's budget.
- * 4) Gorge Commuter Annual Pass Fare Program Contract (**C04421**) between Mid-Columbia Economic Development District (MCEDD) and Klickitat County (Mt. Adams Transportation Service (MATS) to provide the employee pass to ride MATS fixed-route service. The contract will provide \$21,000 in revenue; the contract shall be in effect from January 1, 2021, to December 31, 2021.
- * 5) Contract (**C04521**) Amendment No. 3 between Klickitat County (Senior Services Department) and Area Agency on Aging & Disabilities of Southwest Washington (AAADSW) to increase the allocation by \$58,675.00; providing COVID-19 Response (Senior Nutrition Services and Transportation); for a total of \$258,687.00; all other aspects of the Agreement to which this is an amendment shall remain in full force and effect.
- * 6) Emergency Management Performance Grant COVID-19 Supplemental – 20 EMPG-S (Agreement #E20-254) Amendment A between Klickitat County (Emergency Management Department) and Washington State Military Department, to increase the allocation by \$2, 823 because during the allocation process several emergency management organizations did not accept the 20EMPG-S funds. Per WAC 118-090-040(3), the Emergency Management Advisory Group recommended reallocation of the funds based on the normal EMPG allocation methodology. The remainder of the agreement remains unchanged.
- * 7) Service Agreement (**C04621**) between Klickitat County (Solid Waste Department) and the Washington State Department of Ecology to add digital recycling tools to help reduce the contamination in the recycling stream; Waste Wizard will be added to make searching for an item simply by using the resident's phone so they can search for the recyclability of an item. The Waste Reduction and Recycling Education Grant will be used for the first four (4) months and the Local Solid Waste Financial Assistance Grant for the full year agreement in July. Both of these grants require a 25% match of funds. The cost is \$4,725.15; the first payment is due March 1, 2021, and the second payment is due July 1, 2021, for twelve (12) months of service, any applicable taxes are in addition to these amounts.
- * 8) Personnel Authorization to begin the advertising process to hire a temporary Carpenter Apprentice at Grade 33, Step 1 (\$15.24 per hour) within the Public Works Department.
- * 9) Request for concurrence to reject all bids for the Roosevelt Grade Road Drainage Upgrades Small Works Contract; an oversight that a separate line item for sales taxes was on the bid form. The project's classification of work falls under the definitions of WAC 458-20-171, not WAC 458-20-170 and therefore a separate tax line should not have been included.
- * 10) **Resolution No. 02721** in the matter of acceptance of a statutory warranty deed donation fee simple county road right-of-way of a previously established road in Klickitat County known as Bickleton Highway; County Road No. 34000 was constructed by CRP 344 in 2017 and is being maintained as a part of the County Road System.

Payment Approvals:	
Voucher Certification and Approval	<p>* Approved Warrants (M/Anderson, S/Christopher. Passed unanimously): Accounts Payable: (#304196 - 304277) \$297,971.86.</p> <p>Combined Payroll: (#216966– 217243, County Benefit Warrants #304158 - 304165, Electronic Transfer #919) \$1,071,852.01.</p> <p>For a combined total of \$1,369,823.87 for the date ending March 1, 2021.</p>
Elected Official Report/Update:	
Treasurer Financial and revenues update	<p>Attendance: Treasurer Greg Gallagher, various county employees and residents via telephone.</p> <p>Reported on the Finance Committee; a discussion followed regarding the County Budget and the Departments that are involved in the budget process, followed by an update on the doc u sign program that will be implemented to expedite processes between departments,</p> <p>Treasurer Gallagher responded to an earlier question from Commissioner Christopher about the amount of the County’s cash that was used on the new County Services Building in the year 2020, followed by clarifying questions about the bond for the new County Services Building.</p>
Elected Official Report/Update:	
Prosecuting Attorney’s Update	<p>Attendance: Prosecuting Attorney David Quesnel, various county employees, and residents via telephone.</p> <p>Prosecuting Attorney David Quesnel advised the Courts have issued dates for jury trials and Washington Supreme Court in Washington vs Blake in controlled substances is unconstitutional regarding whether an individual knowingly or unknowingly has possession of an illegal substance. Prosecutor Quesnel stated there is a common “not my pants or not my jacket” statement made by individuals and was enough that five members of the supreme court changed that ruling and the entire statute was ruled unconstitutional regardless of the amount and no way to charge possession of illegal drugs. Forty years of convictions can have a vacation of convictions.</p> <p>Prosecutor Quesnel reported a homicide that happened last week and an investigation is ongoing whether it was justifiable self-defense or murder.</p> <p>Commissioner Anderson requested clarifying questions about the controlled substance possession, followed by a further update regarding the use of dogs and suspicion of possession that leads to investigations.</p> <p>Commissioner Anderson requested guidance on the Dog Control Zone ordinance; the Commissioner’s staff will follow up with a Prosecutor’s Option Request.</p>

Executive Session: Discussion pending litigation	At 2:45 PM Chairman Sauter announced that the Board would be convening into Executive Session with Prosecuting Attorney David Quesnel and Economic Development/Natural Resource Director Dave McClure in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the session would last for fifteen (15) minutes. The Board convened back into Regular Session at 3:00 PM. No action was taken.
Adjournment	Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 3:00 PM.
	Reference Document on File * Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 3-02-21.


Approved: David M. Sauter
Chairman of the Board



03.16.2021
Date