

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, March 5, 2019**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
Morning Workshop Session – Tuesday, March 5, 2019	<p><b>Call to Order/Roll Call</b></p> <p>Vice-Chairman Rex F. Johnston called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore and Rex F. Johnston. David M. Sauter was on County Business in Washington D.C.</p>
Public Works/Road Department Update	<p><b>Workshop Session Agenda</b></p> <p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Deputy Director Jeff Hunter, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Deputy Director Jeff Hunter reviewed consent agenda items and the Public Hearing on this afternoon’s agenda amending the Six Year Transportation Program for the years 2019-2024 by adding language to specify project mile postings and project length.</p> <p>Deputy Director Hunter stated that Public Works is scheduling a start date for the Wahkiacus Bridge construction as well as an open house. A questionnaire was sent to residents who will be affected by the bridge closure and only seven (7) of the twenty (21) have been returned.</p> <p>Deputy Director Hunter reported design work continues for the Sundale Road Intersection and designers are working with the Gorge Commission on permitting for the Courtney Road project. Deputy Director Hunter noted that the contractor will start on Old Highway 8 guardrail repairs once the bond has been received.</p> <p>Road conditions and weather in the Bickleton area were discussed. Deputy Director Hunter provided details of the drifting snow problems north of Bickleton, noting that crews have been working 24/7 running D8 cats and a snow blower to keep the road open.</p> <p>Commissioner Sizemore stated that he would like to provide a lunch as a thank you to all of the Road Crew and Buildings and Grounds employees for their dedication this winter. Vice-Chairman Johnston indicated that he would like to help also. Mr. Hunter noted that he would start making arrangements to provide lunch for the crews.</p>
Auditor Department Update	<p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Auditor Brenda Sorensen, Solid Waste Director Ruby Irving, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Auditor Brenda Sorensen reported on school propositions and thanked the Board for the purchase of the new election software.</p>

	<p>Auditor Sorensen reported that Senate Bill 5273 was approved and the Presidential Preference Primary will be moved from May to March 2020.</p> <p>Auditor Sorensen reported on the finance and licensing department. Auditor Sorensen stated, due to recent legislation, there will be a .50 cent distribution fee increase in vehicle licensing.</p> <p>Brief discussion was held regarding upcoming training and weather compensation for essential employees will be an additional floating holiday. The Board expressed support of honoring past practice to grant an additional floating holiday for employees who worked through during winter weather closures.</p>
<p>Solid Waste Department Update</p>	<p><b>10:45 AM - Department Update/Comment</b></p> <p>Attendance: Solid Waste Director Ruby Irving, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Sells and Centerville resident Dan Christopher.</p> <p>Solid Waste Director Ruby Irving reported on upcoming meetings she will be attending. Director Irving reported the Washington Association of County Solid Waste Managers have been meeting every Friday to discuss legislative updates and important Solid Waste topics.</p> <p>Director Irving reported the post closure of the Horsethief Landfill is on hold due to the weather. Director Irving stated she will begin the process of recruiting an engineer to decommission the gas vents.</p> <p>Director Irving reported the Solid Waste Advisory Committee will be meeting on the 13<sup>th</sup> and will review the request for proposals from qualified parties interested in serving as a consultant on the Solid Waste Management Plan update.</p> <p>The Board had a discussion regarding interruptions in garbage services due to winter weather conditions. Director Irving advised that she will be meeting with Republic Services to address complaints received and to discuss equipment breakdowns.</p> <p>Director Irving gave an overview on projects the Solid Waste after school Interns are currently working on.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:08 AM.</p>
	<p><b>Call to Order/Roll Call:</b></p>
<p>Regular Meeting for Tuesday, March 5, 2019</p>	<p>Vice-Chairman Rex F. Johnston called the meeting to order at 1:00 PM. Commissioners present: Jim Sizemore and Rex F. Johnston. David M. Sauter was on County Business in Washington D.C.</p>
	<p><b>Agenda:</b></p>
<p>Business Agenda</p>	<p><b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> the Business Agenda with one Add-on under New Business.</p>

	<p><b>Approval of Commissioner Meeting Minutes</b></p>
<p>Approval of Meeting Minutes</p>	<p>There were no Commissioner Meeting minutes requiring approval at this time.</p>
	<p><b>Citizen Comment:</b></p>
<p>Comments will be limited to Seven (7) minutes per individual</p>	<p>Natural Resource Project Coordinator/Husum BZ resident Jacob Anderson requested on behalf of the Husum BZ Community Council that the Board consider holding a public hearing in White Salmon for the proposed Husum Ranch Subdivision. Vice-Chairman Johnston noted that a public hearing has been scheduled for April 9<sup>th</sup> at the Pioneer Center.</p> <p>Project Coordinator Anderson advised that due to a resignation of a member of the Citizen Review Committee, he is looking for a replacement appointee. The Board reviewed several individuals experienced in salmon recovery and water projects for possible consideration.</p> <p>The Board had a discussion regarding tax liability related to the Goldendale Pump Storage project and solar energy project leases and how the underlying land will be valued once it has been removed from the Open Space Farm &amp; Ag Current Use Assessment Program.</p> <p>Building and Compliance Director Lynn Ward requested and received verbal approval for a temporary credit card limit increase of \$1,000 dollars to allow payment and travel expenses for staff to attend training.</p>
	<p><b>Public Meetings/Public Hearings/Bid Openings:</b></p>
<p>Public Hearing: To consider amending the Six Year Transportation Program for the years 2019-2024 for the purpose of correcting minor clerical errors relating to the project mile posting and project length</p>	<p><b>Approved (M/Sizemore, S/Johnston. Passed unanimously): Resolution No. 02819</b> in the matter of amending the Six Year Transportation Program for the years 2019-2024 for the purpose of making minor revisions to existing projects. No projects were added or removed.</p> <p>Vice-Chairman Johnston opened the hearing by advising that the purpose of the hearing is to take public testimony with regard to the proposed revisions of the Klickitat County Six Year Transportation Improvement Program and he requested a staff review.</p> <p>Deputy Director Jeff Hunter advised that Public Works is requesting to make minor revisions to existing projects by adding mile post marker numbers and project lengths, noting that no projects were added or removed.</p> <p>Vice-Chairman Johnston opened the public hearing to public comment, noting there was no one from the public who wished to speak, he then closed the hearing to further comment and requested a motion.</p>
	<p><b>Consent Agenda:</b></p>
	<p>* <b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> the Consent Agenda with sixteen (16) items.</p> <p>* 1) <b>Resolution No. 02919</b> in the matter of verifying the lists of assets for 2018 and directs the Auditor of Klickitat County to file such as a Public Record.</p>

- \* 2) Purchase Authorization from the Information Technology and Budget Department for an additional Netmotion Mobility Universal Device License to be used in the Emergency Management Department allowing remote access to monitor quality assurance of dispatch.
- \* 3) Request from the Sheriff's Office for Authorization to purchase from State bid/contract two (2) 2019 Chevrolet Tahoe Police Patrol Vehicles at a cost of \$40,997.00 per vehicle plus applicable sales tax of 8.4%, \$6,887.50 for a total purchase price of \$88,881.50, from the Commissioners Vehicle Rental and Replacement Fund. Additional costs to include purchase/installation of necessary equipment at the cost of \$43,082.79 for two (2) vehicle for a total cost of \$131,964.29.
- \* 4) Request from the Sheriff's Office for Authorization to purchase from State bid/contract one (1) 2019 Dodge Durango Police Pursuit Vehicle at a cost of \$31,485.00 plus applicable sales tax of 10%, \$3,145.50 for a total purchase price of \$34,633.50, from the Commissioners Vehicle Rental and Replacement Fund. Additional costs to include purchase/installation of necessary equipment at the cost of \$6,996.32 for one (1) vehicle for a total cost of \$41,629.82.
- \* 5) Request from the Sheriff's Office for Authorization to purchase from State bid/contract two (2) 2019 Ram 1500 SSV Pick-ups at a cost of \$32,765.00 per vehicle plus applicable sales tax of 10%, \$6,538.00 for a total purchase price of \$71,918.00, from the Commissioners Vehicle Rental and Replacement Fund. Additional costs to include purchase/installation of necessary equipment at the cost of \$55,103.75 for two (2) vehicles for a total cost of \$127,021.75.
- \* 6) Contract Agreement (**C03519**) between Educational School District 112 and Klickitat County (Public Health Department) for the purpose of providing Developmental Disabilities services to children from birth to age three (3) years old within Klickitat County.
- \* 7) Personnel Authorization to begin the advertising process to fill a new Chief Range Safety Officer casual position at Grade 40, Steps 1-2, depending on qualifications, within the Public Works Department.
- \* 8) **Resolution No. 03019** in the matter of adopting a revised Public Works Department Organizational Chart reflecting adding a newly classified, casual, Chief Range Safety Officer position at Grade 40 of the Klickitat County Regular Employees Compensation Plan.
- \* 9) Request from the Economic Development Department for review and final approval for submission of the proposed list of Technical Assistance projects involving various entities across the County to Mid-Columbia Economic Development District to be prioritized on a regional basis through their Comprehensive Economic Development Strategies.
- \* 10) Request from the Public Health Department for Authorization to purchase from State bid/contract one (1) 2019 Nissan Sentra S sedan at a cost of \$17,295.42 plus applicable sales tax of 8.7%, \$1,504.70 for a total purchase price of \$18,800.12, \$18,000.00 from the Commissioners Vehicle Rental and Replacement Fund. The additional cost of \$800.12 that exceeds the budgeted amount, as well as the license fee, will be costs borne by the Public Health Department.

	<ul style="list-style-type: none"> <li>* 11) Request from the Public Health Department for Authorization to purchase from State bid/contract one (1) 2019 Jeep Compass Sport 4 x 4 SUV at a cost of \$24,025.00 plus applicable sales tax of 10%, \$2,402.50 for a total purchase price of \$26,427.50 from the Commissioners Vehicle Rental and Replacement Fund. Additional costs such as the license fee will be costs borne by the Public Health Department.</li> <li>* 12) Schedule a public meeting on Tuesday March 12, 2019 at 1:30 PM to consider approval of short plat (SPL 2018-24); Applicant: Charles &amp; Catherine Bourgault.</li> <li>* 13) Request for concurrence to award bid to Albina Fuel of Vancouver, Washington for the 2019 Liquid Asphalt Purchase, as bid in the amount of \$707,057.07 including sales tax and delivery.</li> <li>* 14) Small Works Contract (C03619) between Divco, Inc. and Klickitat County (Public Works Department) for “Klickitat County Sheriff’s Office Roof Top Unit Project” KN9-2-N17012 as bid in the amount of \$54,418.65. AND request for authorization for the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% for an aggregate of \$59,860.52.</li> <li>* 15) Notice to contractors and scheduling a bid opening to be held March 19, 2019 at 1:30 PM for 2019 Annual Striping Program, RN 642-19.</li> <li>* 16) Small Works Contract (C03719) between HWH Construction and Klickitat County (Public Works Department) for Klickitat County Sheriff’s Office Security Upgrade Project 2019 as bid in the amount of \$197,904.32, and authorize the Public Works Director to execute any change orders for this project for a total of \$217,694.75.</li> </ul>
<p>Voucher Certification and Approval</p>	<p><b>Payment Approvals:</b></p> <ul style="list-style-type: none"> <li>* <b>Approved Warrants (M/Sizemore, S/Johnston. Passed unanimously):</b> Accounts Payable: (#287838 - 288033) \$163,208.89 for the date ending March 4, 2019.</li> </ul> <p>There were no Payroll warrants requiring approval.</p>
	<p><b>New Business:</b></p> <p><b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> Acceptance of Request from the Commissioner’s Office for a temporary credit card limit increase from \$2,000 to \$4,000 to allow payment of unanticipated travel expenses for Chairman David Sauter while attending the National Association of Counties’ 2019 Legislative Conference in Washington D.C.</p>
<p>Republic Services: Quarterly Solid Waste and Marketing update</p>	<p><b>Miscellaneous Reports:</b></p> <p>Attendance: Republic Services Regional Manager Don Tibbets, Roosevelt Regional Land Fill General Manager Nick Ponce, Solid Waste Director Ruby Irving, Human Resource Director Randi Post, Department of Emergency Management Director Jeff King, Information Technology and Budget Director Glen Chipman, Prosecuting Attorney David Quesnel and county residents Kevin Barry and Dan Christopher.</p> <p>Roosevelt Regional Land Fill General Manager Nick Ponce provided a recap of solid waste volumes for 2018 and a forecast for 2019 which included special waste, construction/demolition waste and contaminated waste.</p>

	<p>Discussion was held regarding the volume of material being moved by rail and Republic's strategy to increase the capacity. Mr. Ponce noted that Burlington Northern Santa Fe plans to add track enhancements which could increase capacity by up to an additional 70 tons of material.</p> <p>Solid Waste Director Ruby Irving reviewed equipment breakdowns, interruptions in trash service and customer service.</p> <p>Mr. Ponce reported on a new booking system for Republic Services container donation services. Brief discussion followed about the upcoming White Salmon Community Pride event planning process.</p>
	<p><b>Annual Performance Evaluation:</b></p>
<p>Executive Session:          Annual performance evaluation of a public employee</p>	<p>At 2:30 PM Vice-Chairman Rex F. Johnston announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Vice-Chairman Rex F. Johnston noted that the session would last twenty (20) minutes. At 2:50 PM it was announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board convened back into Regular Session at 3:00 PM.</p>
	<p><b>Board Pending:</b></p>
<p>Issues as determined by the Board of Commissioners</p>	<p>The Board discussed various issues which included the following:</p> <ul style="list-style-type: none"> <li>• The letter of support to the Federal Energy Regulatory Commission for the Goldendale Energy Storage Project.</li> <li>• Commissioner Sizemore's discussion with the County Assessor regarding current use classification for lands leased for energy projects.</li> <li>• Veterans Advisory Board Bi-laws and a veterans assistance program through PUD to help veterans and their families with heating/electric bills.</li> <li>• Follow up on Central Klickitat Conservation District's funding assistance request and status of the agreement.</li> <li>• An update on the White Salmon Valley Pool Metropolitan Park District funding request, project list change and funding agreement.</li> <li>• Board correspondence noted for the Record: Letter to the Federal Energy Regulatory Commission Secretary, Kimberly Bose regarding comments on the Notification of Intent and Pre-Application Document for the Goldendale Energy Storage Project.</li> </ul>
<p>Adjournment</p>	<p><b>Approved (M/Sizemore, S/Johnston. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 3:14 PM.</p>
	<p>Reference Document on File</p> <p>* Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 3-05-19.</p>



**Approved: David M. Sauter**  
**Chairman of the Board**



3-26-19

Date