

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday April 4, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 9:30 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

Workshop Session Agenda

9:30 AM-Executive Session: Annual Performance Evaluation:

At 9:30 AM Chairman Christopher announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(g) to conduct an annual performance evaluation of a public employee. Chairman Christopher noted that the session would last twenty (20) minutes.

The Board convened back into Regular Session at 9:50 AM. No action was taken.

10:00 AM – Public Works/Road Department Update

Attendance: Interim Public Works Director Jeff Hunter and Interim County Engineer Seth Scarola.

Director Hunter provided an update on the consent agenda items.

Engineer Scarola gave an update on the Construction Program and Road Designs.

Director Hunter gave an update on maintenance projects on the East End and West end of the county, Upcoming facilities work and events, Courthouse HVAC system, County Services Building sidewalks, fairground events and the follow up issue regarding Ty Ross and Wishram School. A discussion followed between Director Hunter and the Board in regards to using a Grant to upgrade the basement at the Dispatch Center.

10:17 AM – Public Health/Department Update:

Attendance: Public Health Director Erinn Quinn.

Director Quinn provided an update on Environmental Health Services, On-site Septic permits, Health Fair events, waterless toilet permitting, clinical services and Narcan distribution. Director Quinn provided a background on Grants that would help pay for Mental Health services for the uninsured and underinsured.

Director Quinn provided an update on the Breastfeeding Coordinator, the action report for Covid, the position that expired on the Board of Health and the fiscal audit.

Director Quinn provided an update on the Behavioral Health Department, addressing concerns from a complaint that Beacon received, implementing a community concerns survey, crisis contacts and inpatient placement. Director Quinn stated that the department has terminated the relationship with Athena Health for the Electronic Medical Records Software.

Director Quinn requested and received verbal approval to advertise for one more Designated Crisis Responder Full Time Employee. Director Quinn notified the Board that she had located a contractor that can transport Behavioral Health clients to treatment centers. A discussion followed in regards to evaluating crisis contacts and working with the Prosecuting Attorney and Treasurer to completely switch over funding from Comprehensive to the County.

Director Quinn discussed meeting with Medicaid organizations to find out how services are provided and what needs improvement and she also discussed transportation for behavioral health through Emergency Medical Services.

10:51 AM – Dallesport Community Deliberative Assembly update:

Attendance: Dallesport Community Deliberative Assembly (DCDA) member Dave McNeal and Leo Walton, Interim Public Works Director Jeff Hunter, Interim Engineer Seth Scarola and various County elected officials, employees, and members of the public present in person.

Dave McNeal, representing the DCDA, discussed the Dallesport Wastewater Treatment Facility. Mr. McNeal commented on the Public Records Request (PRR) that was submitted and requested another Wastewater facility tour so that DCDA can see what issues need to be addressed. Interim Director Hunter commented that only the Klickitat PUD has some of the info requested on the PRR. A discussion followed in regards to the PRR, the DCDA goals and the Engineering Consultant only giving recommendations for cost and revenue.

Leo Walton, DCDA member, commented on the historical value of information requested and preventative maintenance scheduling.

A discussion continued in regards to preventative maintenance, end of life/age of equipment, Klickitat PUD's role, rate study, sewer plan and maintenance costs.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:40 AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Business Agenda with 1 add-on- Hood River/White Salmon Bridge under New Business.

Approval of Commissioner Meeting Minutes

Approved (M/Zoller, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for March 14, 2023 and March 21, 2023 as presented.

Citizen Comment:

Attendance: Goldendale residents Dave West, Kathy Moco, Greg Wagner, Murdock resident Tracy McKune, HR Manager KC Sheridan, Building Department Director Lynn Ward.

Greg Wagner of CEASE commented on the solar moratorium, the short term rental ordinance and appointing a representative to EFSEC.

Kathy Moco praised the Public Works Department on the tree trimming along the road by the golf course in Goldendale.

Commissioner Zoller responded to Mr. Wagner's and Ms. Moco's comment

Tracy McKune commented on Streets and Avenues with the same names in different towns, having problems with the Murdock and Lyle addresses and mail delivery and commented on the independent contractor for Search and Rescue Coordinator being a conflict of interest.

Chairman Christopher responded to Ms. McKune's comments.

Public Meetings/Public Hearings/Bid Openings:

1:30 PM Public Hearing:

Bid Opening: Designation of the official County newspaper for advertising all legal Notices and delinquent tax lists as well as all notices to be published by newspapers of general circulation in Klickitat County per the RCW 65.16.

Commissioner Anderson opened a sealed bid from the Goldendale Sentinel stating the bid of \$7.50 per column inch.

Motion (M/Anderson, S/Zoller. Passed unanimously): to return to Commissioner staff for review.

Consent Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with 17 items.

- 1) Associate Development Organization Certification/Designation Form between Klickitat County (Economic Development Department) and the Washington State Department of Commerce (WSDC) for the purpose of WSDC coordinating the State's Associate Development Organization (ADO) for Klickitat County; the grants are issued every two years, coinciding with the State's biennial budget cycle. To qualify for an ADO Grant, an economic development organization must be designated as a county's ADO by the legislative authority of the county it serves.
- 2) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday April 18th, 2023 at 1:30 PM, to consider approval of a Short Plat, SPL2022-16; parcel number 03-13-1100-0016/00 in Sections 11, T3N, R13E, W.M. in the High Prairie vicinity. Applicants Marianne & Reazo Redinger.
- 3) **Resolution No. 03723** and letters in the matter of appointing Margaret Neuman, representing Salmon Recovery Project Management expertise for a three (3) year term expiring on April 15, 2026, reappointing Brady Allen representing Fish Biology technical expertise for a three (3) year term expiring on May 12, 2026, and reappointing Jill Hardiman representing Fisheries Biology technical expertise and Joseph Zendt representing Fish & Habitat Biology technical expertise for three (3) year terms expiring July 31, 2026 to the Klickitat Lead Entity Technical Committee.
- 4) Amendment #2 (**C06823**) to Professional Services Agreement C18722 between Lacey Dawn Villamar and Klickitat County (Behavioral Health) for professional services to the Designated Crisis Responder Program to change the name from Lacey Villamar as Contractor to Healthy Habits Counseling and Mental Health Services as Contractor. All future correspondence and payment shall be to Healthy Habits Counseling and Mental Health Services.
- 5) Purchase Authorization request from Erinn Quinn (Public Health) to purchase two (2) Dell Latitude 7330 Laptops to support the Behavioral Health work at a total cost of \$4,012.03, which includes tax. Funded through Beacon Funds.
- 6) An alternative work schedule request for Real Property Appraiser (Melany Froehlich) within the Assessor's Office for a flexible work schedule of four-10-hour days per week, Monday through Thursday, 6:30 AM to 5:00 PM.
- 7) Authorization to Purchase agreement (**C07323**) and Contract between Klickitat County and CivicPlus for CivicEngage System Training for County personnel to maintain the web page for their department for a total cost of \$1500.00, which includes tax. Budget through Information Technology Department.

- 8) **Resolution No. 03823** in the matter of providing a stipend to the Director of HR & Administrative Services Department for serving as the Interim Director of Solid Waste in addition to his duties. The appointment became effective July 1, 2022. Compensation will be at \$950 per pay period.
- 9) **Resolution No. 03923** in the matter of providing a stipend to the Public Health Director for overseeing the Behavior Health Department in addition to her duties. The appointment became effective July 1, 2022. Compensation will be at \$950 per pay period.
- 10) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday April 11, 2023 at 1:30 PM, to consider approval of the Planning Commission's recommendation of approval of a proposal to rezone approximately 40 acres from Extensive Agriculture to Rural Center. The rezone is located in NWSW of Section 23, T6N, R10E, W.M. on Parcel # 06102300001100. ZON2022-02 Location is approximately 1/3 of a mile from "downtown" Trout Lake. Applicant: Stewart Walton, Trustee.
- 11) Licensing Agreement and request to waive fees between Klickitat County and American Legion Post #116 for the use of the Fairgrounds April 9, 2023, for the Community Easter Egg Hunt. The group requests that fees be waived with the understanding that they will set-up and clean-up after their event.
- 12) Amended Local Agency Federal Aid Project Prospectus for Curve Warning Signs and Guideposts, CRP 371. Project included on the 2023 Annual Construction Program and Road Fund #101 Budget.
- 13) Local Agency Standard Consultant Agreement (**C06923**) with Bell Design, Co. for on-call Surveying Services including but not limited to performing surveys, setting or re-setting property corners, section corners or monuments. Costs associated with this agreement are included in the Road Fund #101 Budget.
- 14) Personnel Authorization to advertise for a Communications Officer in the Emergency Management Department in Goldendale, Union step 1-3 at an hourly rate of \$22.07-25.77.
- 15) Contract (**C07023**) between Klickitat County (Sheriff's Department) and Jeff King, as an independent contractor for Search and Rescue Coordinator Services. The Contract term is from January 1, 2023 to December 31, 2026. Contractor will be paid the sum of \$1,250.00 per month as Search and Rescue Coordinator.
- 16) Local Agency Standard Consultant Agreement (**C07123**) with Aspect Consulting, LLC. For on-call Geotechnical Engineering Services including but not limited to performing on-site geotechnical field explorations, soils analysis, coring and slope stability reviews, provide peer review of development proposals, performing non-destructive roadway subgrade/pavement analysis on existing paved and gravel roads and providing general geotechnical engineering consultation. Agreement expires February 25, 2025. Costs associated with this agreement are included in the Road Fund #101 budget.
- 17) Concurrence to award Small Works Contract (**C07223**) for the 2023 Fairgrounds Waterline Testing with Rotschy, Inc. and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions up to 10% of the contract (\$1,623.25) for an aggregate of \$17,855.75. Project costs are included in the 2023 Capital Improvement Fund 303.

Miscellaneous Reports/Comments:

Attendance: Emergency Medical Services District Chief of Operation William Harryman, EMS Board Chairman Chuck Virts, Undersheriff Carmen Knopes, Public Health Director Erinn Quinn.

Chief Harryman commented on the distinction between medical and non-medical transport or transfer and provided an overview of their previous practices for ambulance transports.

Undersheriff Knopes explained that currently when Behavioral Health has needed a client transported to a facility, the Jail finds staff to do it. Undersheriff Knopes stated that it shouldn't matter if it's a mental or medical transport, it is for the health of the individual.

Public Health Director Erinn Quinn commented that she has found a person with all the qualifications needed to transport Behavioral Health clients under certain circumstances.

Chairman Christopher inquired about the process used to appoint members to the EMS Board.

Mr. Virts explained how the EMS Boards by-laws were created and that there is a vetting process used before electing members to the EMS Board.

Unfinished Business:

2:00 PM: Chairman Dan Christopher announced that the Board would be going into executive session for thirty (30) minutes to have a discussion with Prosecuting Attorney David Quesnel and Special Outside Legal Counsel Steve DiJulio regarding Landfill contract negotiations in accordance with RCW 42.30.110(1)(d) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs. Issues of a “general” nature will be discussed in open session.

The Board convened back into Regular Session at 2:30 PM. No action was taken.

2:30 PM: The Board discussed the appointment of a county citizen or employee into an ex-parte position to the Energy Facility Site Evaluation Council (EFSEC).

Commissioner Zoller commented about appointing Matt Chiles to EFSEC since he has planning experience.

Motion (M/Zoller, S/Anderson. Passed unanimously): to appoint Matt Chiles as a voting member to the EFSEC Board.

Chairman Christopher commented on acquiring information on survey companies.

3:18 PM: Commissioner Zoller provided an update on the discussion with the City of The Dalles regarding their request for a Klickitat County contribution to the cost of providing fiscal services for the Columbia Gorge Regional Airport.

New Business:

3:24 PM: Commissioner Anderson provided an update on the Hood River/White Salmon Bridge stating that the tolls received from the bridge go towards Hood Rivers airport, park and boat ramp and it may be necessary for Hood River to stop diverting money to other cost centers in order to come up with money needed for the new Bridge.

Chairman Christopher discussed the rise in insurance rates and problems assuming liability.

Commissioner Anderson discussed signing a letter requesting the removal of the language being proposed in the Capital budget to mandate open access requirements for the construction of broadband infrastructure using federal NTIA BEAD funds. The Board was unanimously in support of signing a letter.

Voucher Certification and Payment Approvals:

Approved Warrants (M/Anderson, S/Zoller. Passed unanimously):

Accounts Payable: (#320773- 320849);

For a total of \$181,564.18 for the date ending April 3, 2023.

There were no Payroll warrants requiring approval.

***Board Correspondence for the Record:**

Email received from Pat Arnold requesting a public hearing for the Walton rezone.
Email received from James Jensen requesting a public hearing for the Walton rezone.
Email received from Mike Kaufman requesting a public hearing for the Walton rezone.

Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 3:50 PM, there is no scheduled workshop on Thursday, April 6, 2023.

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital voice recording for the Board of County Commissioners meeting held on 4-4-2023 is on file as part of the official record and available upon request. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



Approved: **Dan Christopher**
Chairman of the Board



4-25-2023

Date