

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, May 7, 2019**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, May 7, 2019	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, David M. Sauter and Rex F. Johnston.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Sheriff Bob Songer, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed consent agenda items and a construction project overview.</p> <p>Deputy Director Jeff Hunter’s reviewed the design progress on Courtney Road, stating a meeting was held with the Gorge Commission last week regarding permits and an open house is scheduled for May 30th at the Pioneer Center.</p> <p>Director Kelsey provided an update on the jail surveillance cameras; the Sheriff is being moved back into his office this week; the Chief Range Officer is working to complete the Standard Operating Procedures and an operating resolution for the range.</p> <p>Director Kelsey followed up on concerns from the Bickleton Community regarding the Oregon Trail Rally stating Public Works will not issue a race permit for Rock Creek Road followed by a discussion of Director Kelsey’s meeting with the Trout Lake Community Council regarding a Trout Lake park attendant.</p> <p>Commissioner Sizemore requested the cost to perform a work request at the Goldendale Airport.</p>
Sheriff’s Department Update	<p>10:30 AM - Elected Official Report/Update</p> <p>Attendance: Sheriff Bob Songer, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Sheriff Songer reported on calls for service from January 1st to current; civil papers served; stating the current week is recognized Nationally honoring Correction Officers and Employees, Sheriff Songer noted Correction Officers, Jail Control Board Operators and Jail Administrative Staff are all hard working professional employees and they are an asset to the Sheriff’s Office and the citizens of Klickitat County.</p>

	<p>Sheriff Songer thanked the Board for their support regarding the Peace Officers Memorial Proclamation, noting there will be a memorial service for deputies who have lost their lives held on the Courthouse lawn next week. Commissioner Sizemore stated he will be in attendance.</p> <p>A report was provided regarding an arrest made in connection with numerous burglaries which consisted mostly of fire halls and several cabins; followed by an update on the Sheriff's Office Reserve Deputy Academy and Klickitat County's K-9 program.</p> <p>Sheriff Songer shared an inmate report prepared by Chief Jail Deputy Carmen Knopes and provided a staff update.</p>
Lunch Recess	The Board recessed for lunch at 10:57 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, May 7, 2019	Chairman David M. Sauter reconvened the meeting at 1:00 PM. Commissioners present: Jim Sizemore, Rex F. Johnston and David M. Sauter.
	Agenda:
Business Agenda	Approved (M/Sizemore, S/Johnston. Passed unanimously): the Business Agenda with one add-on under new business.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Johnston, S/Sizemore. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for April 23, 2019, as presented.
	Citizen Comment:
Comments will be limited to Seven (7) minutes per individual	<p>Centerville resident Dan Christopher inquired about Chairman Dave Sauter's past and an upcoming trip to Washington D.C.</p> <p>Planning Director Mo-chi Lindblad requested and received verbal approval for a Personnel Authorization to begin the advertising process to fill an Assistant, Associate or Senior Planner position.</p> <p>Commissioner Sizemore reviewed the Columbia Land Trust's purchase and management of an agriculture conservation easement for the Charis Way Dairy properties owned by Travis and Karissa Pearson and Pearson Family Properties noting the purchase is only for the development rights.</p> <p>A discussion was held regarding forest management and the influence legislators have had over the years and potential fire lines along the Columbia Hills.</p>

	Public Meetings/Public Hearings/Bid Openings:
<p>Public Hearing: Consider a supplemental budget and amendments for the 2019 budget for various funds in the sum of \$855,000</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): Resolution No. 05519 in the matter of a public hearing on the supplemental budget and amendments for the 2019 budget for various funds and departments in the sum of \$855,000 and directing that the County financial records shall reflect these changes.</p> <p>Attendance: Information Technology & Budget Director Glen Chipman, Senior Planner Amanda Smellers, Prosecuting Attorney David Quesnel, Klickitat County Fair Board President Jay Jauken and Centerville resident Dan Christopher.</p> <p>Prior to the adoption of the resolution the public hearing proceeded as follows; with Chairman Sauter opening the hearing and asking for a staff report.</p> <p>Information Technology & Budget Director Glen Chipman provided an overview of supplemental budget requests and amendments to the 2019 budget. Director Chipman summarized the General Fund requests by department; General Fund #001: Non-Departmental \$750,000; and Sheriff \$50,000; Fund #112 Flood Control \$15,000; and Fund #144 Fair Improvements \$40,000.</p> <p>Chairman Sauter opened the public hearing to receive public comments in favor of or opposed to the proposed budget supplemental and amendments.</p> <p>Centerville resident Dan Christopher requested the sum spent on outside legal counsel and the reserve fund balance. Director Chipman reviewed the 2018 fund balance. Commissioner Sizemore clarified with Klickitat County Fair Board President Jay Jauken the purpose of the \$40,000 fair improvements fund transfer; Mr. Jauken stated it will be spread evenly among the market animals purchasing more panels and pens. Chairman Sauter closed the hearing to any further public comment and called for Board discussion.</p>
<p>Public Hearing: To receive comments concerning the Information Technology audit performed by the State Auditor's Office</p>	<p>Attendance: Information Technology & Budget Director Glen Chipman, Senior Planner Amanda Smellers, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Chairman Sauter declared the public hearing open; advising the purpose of the hearing is to accept public testimony both in favor of and opposed to the State Auditor's Office IT Audit report "Opportunities to Improve Klickitat County's Information Technology Security"; and requested a staff review.</p> <p>Information Technology & Budget Director Glen Chipman provided a brief overview noting this was a voluntary audit; by the statute, a public hearing must follow and a report will be sent to the State.</p> <p>Chairman Sauter inquired if there was anyone from the public wishing to comment; seeing none he closed the public hearing to further public testimony; and asked if there is any more discussion among the Board.</p>

	<p>The Board held a brief discussion regarding soft targets and potential precautions that can be taken to ensure the security of the County's technology.</p>
<p>Public Meeting: Consider approval of a 3-lot Boundary Line Adjustment followed by a 4-lot Short Plat of one of the adjusted lots: SPL 2018-23 & BLA 2018-15 located in the Trout Lake vicinity: Applicant: Wayne Pearson</p>	<p>Granted (M/Johnston, S/Sizemore. Passed unanimously): Final approval of Boundary Line Adjustment No. BLA2018-15, adjusting the common boundary line between lots 2, 3, and 4 of SPL 2009-06; parcels 06-10-2609-0602/00, 06- 10-2609-0603/00, and 06-10-2609-0604/00. Followed by SPL 2018-24 which is a proposal to subdivide 16.43 acres into 4 lots. The short plat is located on lot 1 of BLA 2018-15; parcel number 06-10-2609-0602/00.</p> <p>Senior Planner Amanda Smellers advised that Boundary Line Adjustment BLA2018-15 is a proposal to adjust the common boundary line between Lots 2, 3 and 4 of SPL 2009-06 and subdivision of SPL 2018-24 which are located in the Trout Lake area.</p> <p>Ms. Smellers stated that assurances from the County Health Officer, County Engineer and the Planning Department have been received and each has signed the short plat and boundary line adjustment attesting to this.</p>
<p>Public Meeting: Consideration for approval of a 2-lot Boundary Line Adjustment, BLA2018-16, Parcel No.s 03-11-1830-0002/00 and 03-11-1830-0001/00; Applicant: Sudanto Bhikkhu</p>	<p>Granted (M/ Sizemore, S/Johnston. Passed unanimously): Final approval to adjust the common property line between Lots 1 & 2 of SP 97-16; parcels 03-11-1830-0001/00 and 03-11-1830- 0002/00; Applicant: Sudanto Bhikkhu.</p> <p>Senior Planner Amanda Smellers stated the purpose of Boundary Line Adjustment BLA2018-07 is to adjust the common property line between two (2) parcels to make both parcels more uniform.</p> <p>An administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health and Planning Departments, and the Treasurer's Office. All conditions attached to preliminary approval have been met.</p>
<p>Public Meeting: Consider approval of a 2-lot Short Plat, SPL2018-17, Parcel No. 04-17-0352-0001/00; Applicant: Gary Malychewki</p>	<p>Granted (M/Johnston, S/Sizemore. Passed unanimously): Approval of Short Plat No. SPL2018-17 which subdivides approximately 11.24 acres into two (2) lots, and grant final approval; Applicant: Gary Malychewki.</p> <p>Chairman Sauter opened the public meeting and requested a staff review. Senior Planner Amanda Smeller reported that SPL2018-17 is a proposal to subdivide parcel number 04-17-0352-0001/00, approximately 11.24 acres into two (2) lots in the Goldendale vicinity.</p> <p>Ms. Smeller noted that an administrative review of the short plat has been completed and signatures have been obtained from the Road, Health and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>

	<p>New Business</p>
	<p>Approved (M/Sizemore, S/Sizemore. Passed) with Sauter abstaining; for a request from the Commissioner’s Office for authorization of a one-time credit card limit increase from \$2,000 to \$5,000 to allow payment of an unanticipated travel expenses related to a Commissioner’s trip to Washington D.C.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Johnston, S/Sizemore. Passed unanimously): the Consent Agenda with eleven (11) items.</p> <ul style="list-style-type: none"> * 1) Agreement (C06419) between Klickitat County and The Goldendale Sentinel for publication of all legal notices and delinquent tax lists as well as notices to be published by a newspaper of “general circulation” for the 2019-20 contract period at a rate of \$7.00 per column inch for each insertion. * 2) Letter and Interlocal Funding Assistance Agreement (C06519) between Klickitat School District #402 and Klickitat County to provide \$2,000 in funding assistance to develop and/or enhance the District’s At-Risk Youth Program. * 3) Perpetual Easement granting a full, free and exclusive right-of-way to Klickitat County through portions of lands located within the Columbia Gorge Regional Airport hereinafter described as all those portions of a 60-foot wide strip being 30 feet each side of the following described centerline falling within the hereinafter described Parcel 02-13-3400-0012/00. * 4) Perpetual Easement granting a full, free and exclusive right-of-way to Klickitat County through portions of lands located within the Columbia Gorge Regional Airport hereinafter described as all those portions of the following right-of-way description for Wheeler Avenue that falls within the described Parcel 02-13-3400-0012/00. * 5) Resolution No. 05619 in the matter of setting a public hearing to be held May 28, 2019, at 1:30 PM to hear public testimony from interested persons who wish to speak for or against the vacation of Gerbing and Baker Road. * 6) Scheduling public meetings to be held Tuesday, May 14, 2019, at 1:30 PM as follows: <ul style="list-style-type: none"> • Public Meeting: To consider approval of a 2-lot boundary line adjustment, BLA 2019-01, parcel number 05-15-2158-1504/00 and 05-15-2158-1503/00 in the Goldendale vicinity. Applicants: William Curdy & Tracy Benson. • Public Meeting: To consider approval of a 2-lot boundary line adjustment, BLA 2018-11, parcel number 03-10-2348-0001/00 and 03-10-2347-0003/00 in the White Salmon vicinity. Applicants: Tim & Jennifer Schwab. * 7) Interlocal Funding Assistance Agreement (C06619) between Klickitat County and Goldendale High School granting funding support of College and Career Day Programs. * 8) Interlocal Funding Assistance Agreement (C06719) between Klickitat County and White Salmon Valley Education Foundation granting funding support of College and Career Day Programs. * 9) Request from Klickitat County Fire Protection District No. 7 for a waiver of the building permit fees for the fire hall remodel located at 180 Box Canyon Road, Goldendale, Washington.

	<p>* 10) Resolution No. 05719 in the matter of reappointing David McClure to the Klickitat County Water Conservancy Board to serve an additional six (6) year term, effective January 1, 2019, and expiring December 31, 2024.</p> <p>* 11) Subscription Agreement (C06819) between Virtru and Klickitat County (Prosecuting Attorney's Office) for the purpose of utilizing protection software for criminal justice information system users.</p>
<p>Voucher Certification and Approval</p>	<p>Payment Approvals:</p> <p>* Approved Warrants (M/Johnston, S/Sizemore. Passed unanimously): Accounts Payable: (#289468 - 289588) \$286,347.39 for the date ending May 6, 2019.</p> <p>There were no Payroll Warrants requiring approval.</p>
	<p>Department Update/Report:</p>
<p>Public Health Department Update</p>	<p>Attendance: Public Health Director Carla Bacon, Human Resource Director Randi Post, Information Technology and Budget Director Glen Chipman, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Public Health Director Carla Bacon reviewed her all staff training activities; vaccination improvements; grant accounting per the year-end audit requirements and an update on the Patagonia software used for Public Health, noting that Environmental Health needs to find a modernized financial system to interact with the public.</p> <p>A staff update was given; Director Bacon stated Public Health is currently accepting applications for a summer intern in White Salmon and continues to work with Human Resource Director Randi Post to rewrite the Clinic Manager job description to replace the current listing for a Nursing Manager. A brief discussion followed regarding the White Salmon pool.</p> <p>Director Bacon reported on changes brought forward from this last legislative session and the impacts it will have on Public Health services.</p> <p>Director Bacon reported working with schools regarding Sex Education assistance for the next school year as well as bringing in a motivational speaker to begin the 2019-20 school year.</p> <p>Director Bacon requested direction regarding the purchase of a vaccination refrigerator, Commissioner Sizemore provided suggestions for a refurbished distributor as a possibility.</p>

<p>Executive Session: Discuss the performance of a public employee</p>	<p>At 2:22 PM Chairman Sauter announced that the Board would be convening into Executive Session with HR Director Post, Prosecuting Attorney David Quesnel and Public Health Director Carla Bacon in accordance with RCW 42.30.110(1)(g) to discuss the performance of a public employee. Chairman Sauter noted that the session would last for five (5) minutes. At 2:27 PM it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board convened back to Regular Session at 2:32 PM No action was taken.</p>
	<p>Unfinished Business:</p>
<p>Public Hearing/Continued/ Closed to further public comment: Consider Application #OS-OS-2019-01 for reclassification to the Open Space Open Space Land for Current Use Classification under Chapter 84.34 RCW involving two (2) Parcel(s) 03-13-2100-0011/00 (29 acres) and 03-13-2100-0014/00 (40 acres) consisting of a total of 69 acres: Applicant: Abel Wolman</p>	<p>Approved (M/Sizemore, S/Sauter. Passed with Johnston abstaining): Motion to deny Application # OS-OS-2019-01 for reclassification to Open Space Open Space Land Current Use Assessment: Applicant: Abel Wolman, and direct staff to prepare findings of fact and conclusions consistent with Board discussion for consideration on May 21, 2019.</p> <p>Attendance: Applicant Abel Wolman, Attorney Jim Kacena, Assessor's Open Space Programs Coordinator Mike Bellamy, Appraiser Kacie Chambers, Prosecuting Attorney David Quesnel and county resident Dan Christian.</p> <p>Chairman Sauter opened the public hearing and advised he had visited the property to see if it had any unique characteristics. Chairman Sauter indicated that the property was beautiful but did not appear to have anything that most parcels in the area don't have.</p> <p>Commissioner Sizemore stated that the property is essentially landlocked from public access on private roads with no public right-of-way easements.</p> <p>At 3:24 PM Chairman Sauter recessed the Board of County Commissioners Meeting for five (5) minutes.</p> <p>Mr. Kacena pointed out that the public could access the property through the Department of Natural Resources (DNR) property located to the east. Chairman Sauter noted that he was not sure there was public access to the DNR property. Commissioner Sizemore stated that without public access he does not see a benefit to the public.</p> <p>Mr. Wolman stated that the benefit to the public is that the property will remain open, noting the valley is being developed. Mr. Wolman also pointed out that an ancient Columbia River bed runs through the property and the Open Space statute has to do with preserving open spaces, and the neighbors will have open space to enjoy, maybe not the whole of Klickitat County.</p> <p>Chairman Sauter advised that the Commissioners have the role of being the keepers of the tax roll and he is very aware of precedents that can be set. There are thousands of county parcels that meet the same criteria as the subject parcels, noting that he needs a justification to allow for a tax shift. Chairman Sauter stated that public access is challenging for this property.</p>

	<p>Mr. Kacena commented on the legislature’s intent for classification to Open Space Open Space, noting that it does not require public access.</p> <p>Chairman Sauter stated point taken and advised that the Board judges each application on a case by case basis.</p> <p>Mr. Kacena stated that the 40-acre parcel does qualify for Designated Forest and suggested keeping it in the program. Chairman Sauter requested and received clarification regarding specifics for qualification as Designated Forest from Open Space Programs Coordinator Mike Bellamy.</p> <p>Mr. Wolman indicated the 29 acres should be removed from Designated Forest, noting that it was never his intent to manage it for timber production; it was a previous Assessor Administration that advised him to apply for the Designated Forest Program.</p> <p>Programs Coordinator Bellamy respectfully advised that it is not the Boards’ purpose to determine whether the property qualifies for Designated Forest.</p> <p>Mr. Kacena advised of another RCW that allows for removal with no fault from Current Use Programs. Chairman Sauter encouraged the applicant to continue discussions with the Assessor’s Office.</p> <p>Following further discussion, the Board determined that based on the evidence presented the application does not qualify for classification under the Open Space Open Space Current Use Assessment program.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>Correspondence noted for the Record:</p> <ul style="list-style-type: none"> • Letter to the State of Washington Recreation Conservation Office Grants Manager, in unanimous supports Columbia Land Trust’s 2019 Washington Wildlife and Recreation Program and Natural Resources Conservation Service funding applications to purchase an agriculture conservation easement for the Charis Way Dairy. <p>A brief discussion was held regarding the upcoming 2020 Census and Tribal Housing in the Dallesport area.</p> <p>Commissioner Sizemore asked Chairman Dave Sauter to check on the West Avery Park access issue while he was in Washington DC next week.</p>
<p>Adjournment</p>	<p>Approved (M/Sizemore, S/Johnston. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:24 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners’ minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 5-07-19.</p>



Approved: David M. Sauter
Chairman of the Board



5-21-19

Date