

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, May 25, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, May 25, 2021	Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Deputy Director Jeff Hunter, Public Works Design Engineer Seth Scarola, Department of Emergency Management Director Jeff King in the Chambers, various county employees, and residents via telephone.</p> <p>Public Works Deputy Director Jeff Hunter reported on the radio tower sites, followed by a report from the Department of Emergency Management Director Jeff King on the type of lines and the area they are located underground.</p> <p>Deputy Director Hunter reviewed the items on the Consent Agenda this afternoon, followed by a brief discussion on the grant agreement between Klickitat County and the County Road Administration Board for Sundale Road.</p> <p>Public Works Design Engineer Seth Scarola reported on the Courtney Road Safety Project, followed by the bid openings for 2021, Guardrail Repair Project, followed by a report from Deputy Director Hunter on the construction of the new Klickitat County Services Building.</p> <p>A report was given on the Courthouse Entrance Project, noting the north entrance ADA ramp will be closed and the entrance will be through the basement of the building on the west side of the building; signs will be installed this week.</p> <p>Deputy Director Hunter stated that they were working with the engineer to come up with an installation plan for the HVAC System in the Pioneer Center.</p> <p>An update was provided on the Road Rally held in the County over this last weekend and the drivers are looking forward to coming back in November.</p> <p>Deputy Director Hunter reported on the parking lots available for employees and also the areas that will be given to jurors during court trials.</p> <p>Deputy Director Hunter requested and received verbal approval to open the lookout that is overlooking the Maryhill Loops Pullout on Highway 97.</p> <p>Deputy Director Hunter reported on Middle Road and the maintenance of the road, it has seen an increase in traffic with the solar farm out there, a brief discussion was held regarding the surface covering for the gravel roads.</p>

Economic
Development/Natural
Resource Department
Update

10:45 AM - Department Update/Report

Attendance: Economic Development/Natural Resource Director Dave McClure, Natural Resources Coordinator Whitney Reynier in the Chambers, various county employees, and residents via zoom.

Economic Development/Natural Resource Director Dave McClure reported on Natural Resource events, followed by Natural Resources Coordinator Whitney Reynier providing information on the project funding requests received to date, noting there are more project requests than funding available.

Director McClure stated Coordinator Reynier has wrapped up the Well Monitoring Project, followed by a brief discussion about the Comprehensive Plan updates that will follow after the domestic water supply studies have been finished and the data analyzed. Chairman Sauter stated Klickitat County is unique in conducting the testing ourselves and looking out for the citizen's best interest.

Director McClure reported the Economic Development Meeting is canceled for this evening; there is a grant that gets received up to \$70,000 and when the funds are received the County will pass that through the department.

Director McClure advised the City of Goldendale requested funds to purchase a new ladder truck, The Board was in support of providing funding if the City can have a larger match, the amount of money in the fund is a quarter of the requested amount. Commissioner Christopher stated they need to request a different dollar amount.

Director McClure reported on the status of Economic Development projects, followed by a brief discussion on the project at the Columbia Gorge Airport with the Columbia Gorge College and the upcoming job fairs.

Director McClure reported on the Solar Impact study cost and what the scope of work for the study would entail, a brief discussion followed about what impacts should be analyzed.

Chairman Sauter requested more information on the drought status, are we looking at interruptions in water rights in the area, Director McClure stated there was a significant snowpack in the Cascade Ragen in British Columbia. Director McClure stated there is a Federal Drought Declaration.

Commissioner Anderson requested any updates on the Klickitat Mill Site, the Treasurer is working on it and an update will be provided at a later time.

Clerk of the Board Lee Snell requested guidance on the upcoming joint meeting with Klickitat County and Skamania County Commissioners; Clerk Snell requested agenda items, Chairman Sauter stated the Washington State Association of Counties President Michael Largent and Executive Director Eric Johnson are going to be here next week and would like to have a walkthrough in the new Klickitat County Services Building, the full Board was in support.

	<p>Commissioner Anderson stated residents in Glenwood are concerned with the potable water, a discussion followed about water permits provided by the Yakama Nation for building permits in the Glenwood Valley.</p> <p>Chairman Sauter reported he has discussed with the Fire Department in Wishram about the Tribal Housing Development being built in the Wishram area. The project is a Housing Authority Project and is tax-exempt from Fire and Emergency Medical Services taxes.</p> <p>Chairman Sauter reported on the Columbia Cascade Assisted Living Development and funding requests that have been granted for the project, a brief discussion was held regarding the residence of the Assisted Living Home.</p>
Lunch Recess	The Board recessed for lunch at 11:37 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, May 25, 2021	Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Agenda:
Business Agenda	Approved (M/Anderson, S/Christopher. Passed unanimously): the Business Agenda with two (2) Add-ons Under Unfinished Business and one (1) add-on under new business.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	<p>* Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for May 04, 2021, as presented.</p> <p>Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for May 11, 2021, as presented.</p>
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Gabrielle Gilbert requested follow-up on the Legislation Change regarding killing cougars in the area. Ms. Gilbert reported meetings between the Department and Fish and Wildlife and herself, stating she has done a public records request to cross-reference the cougar depopulation records. Ms. Gilbert requested the Board handle the memory care center topic gently, many citizens are in the position of being a caretaker. Ms. Golbert requested the meetings continue through an interactive format after the Chambers relocates to the Klickitat County Services Building. The Board expressed they will continue to be available to the public in an interactive video format.</p> <p>Ken McCune from Goldendale requested the old PUD building that the County has been using as Annex 1 remain standing and not be taken down. Mr. McCune requested the County put the building up for surplus and stated there would be private entities that would purchase and fix the building.</p> <p>The Board revisited Ms. Gilbert’s statement in agreeance that all caregiving topics be handled sensitively and apologized if any comments were offensive.</p>

	<p>Sheri Bousquet requested information on the way the County processes Conditional Use Permits, stating she has asked Prosecuting Attorney David Quesnel if he can provide guidance on whether the permit requires to have an approved State Environmental Policy Act review or an approved Environmental Impact Study. Ms. Bousquet stated she was provided links and resources to research the process.</p> <p>Ms. Bousquet requested the Board hold a public hearing before any project is permitted in Klickitat County.</p> <p>Rociel Demmick concurred with what Sheri Bousquet stated earlier and would like to change the distance in which these projects are allowed to be close to their neighbors that triggers a notification.</p> <p>Greg Wagner stated he would like to know the green energy projects are being taxed accordingly.</p> <p>Lynn Mason commented on Senate Bill regarding the Cougar Bill and wanted to make the Commissioners aware that it was written with Sheriff Bob Songer in mind.</p>
	<p>Unfinished Business:</p>
<p>Human Resources & Administrative Services Director and Planning Director Continued discussion regarding Planning Department staffing.</p>	<p>Attendance: Human Resources & Administrative Services Director Robb Van Cleave, Planning Director Mo-chi Lindblad, Assessor Crista Schroder, Senior Services Director Sharon Carter in the Chambers, various county employees, and residents via zoom.</p> <p>Human Resources & Administrative Services Director Robb Van Cleave requested and received verbal approval to proceed with the advertisement of the Senior Planner position with the County’s resources for four (4) weeks and if needed to be advertised with Prothman beyond that.</p> <p>Commissioner Christopher requested clarification if Conditional Use Permits or Energy Overlay Zone requests come before the Board for approval, Planning Director Mo-chi Lindblad advised they would not only a State Environmental Policy Act (SEPA) appeal would come before the Board but not the permit requests.</p>
<p>Senior Services Director Sharon Carter</p>	<p>Department Update:</p> <p>Attendance: Senior Services Director Sharon Carter in the Chambers, various county employees, and residents via zoom.</p> <p>Senior Services Director Sharon Carter reported on a grant opportunity with the Area Agency on Aging & Disabilities of Southwest Washington, stating she would like to apply for funding to establish a Volunteer Connection Program; Director Carter stated she would need to hire a full-time Volunteer Coordinator/recruiter/trainer.</p> <p>Director Carter stated there has not been a volunteer chore/support service based in Klickitat County for over fifteen (15) years, noting there is a lack of local coordination and support with volunteer services that are outside of Klickitat County has resulted in no to little volunteer development and support.</p>

The Board was in support of hiring one (1) FTE Volunteer Coordinator / Trainer and then utilizing the Senior Services Administrative Assistant staff to provide administrative support functions for that position, noting it is a grant position and when the grant funding ends the position would end.

Director Carter stated she has received award letters from the Washington State Department of Transportation Consolidated Grant Program for funding the Bingen Point bus shelter and two (2) more years of funding for the Mt. Adams Fixed Route Shuttles.

A discussion was held regarding the bus route system and the cost of the rural route because it is so much more spread out and rides cannot be shared right now due to the COVID-19 Pandemic rules.

Director Carter stated the Dial-a-Ride is strictly necessary, rides are being given to the doctor's office, grocery shopping, and necessary appointments.

Consent Agenda:

Approved (M/Anderson, S/Christopher. Passed unanimously): the Consent Agenda with 14 items, #8 scheduling of (Dean Enterprises rezone request) is being pulled, the public meeting has been canceled by the applicant, which leaves a total of 13 items.

- 1) **Resolution No. 06221** in the matter of support for the City of White Salmon's application to expand the Washington Home Rehabilitation Program to aid low and moderate-income families and to help market the program and encourage low and moderate-income homeowners to contact Columbia Cascade Housing Corporation for assistance.
- 2) Agreement (**C09121**) severance release between Klickitat County (Human Resource/ Administrative Services Department) and Julie Buck, beginning May 17, 2021, and ending August 15, 2021.
- 3) Personnel Authorization to begin the advertising process to hire a Casual Public Health Nurse to work in the Goldendale and White Salmon Department, at Grade 70, Step 1, within the Public Health Department.
- 4) Personnel Authorization to begin the advertising process to hire a Chief Deputy Clerk, at Grade 70, Step 1 to 3, within the Clerk's Office.
- 5) Amendment (**C09221**) No. 20 to the 2018 – 2021 Consolidated Contract (CLH18250) between Klickitat County (Public Health Department) and the Washington State Department of Health for the purpose of amending "Statements of Work" for COVID-19 Emergency Language & Community Outreach Services, effective July 1, 2020; Family Planning, effective December 1, 2019. The maximum consideration will be increased by \$474.00 for a revised maximum consideration of \$2,879,558.00 Exhibit C-18 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C-17. All other terms and conditions of the original contract and any subsequent amendments remain in full force and effect.
- 6) County Program Agreement (**C09321**) between Klickitat County (Public Health Department) and the Washington State Department of Social & Health Services for the purpose of the Public Health Department to assist the Department of Social Health Services staff in determining a parents ability to participate in the WorkFirst program through an evaluation of a child's special needs.

	<p>7) Resolution No. 06321 in the matter of appointing members to the Klickitat Citizens Review Committee and recognition for Dan Lichtenwalds 21 years of service on the Klickitat Citizens Review Committee. Jason Gray will be filling Mr. Lichtenwalds term, representing Klickitat County’s Environmental Interest for a three (3) year unexpired term, expiring June 30, 2022, Peter Mercer will serve as Klickitat County’s Eastern Klickitat Conservation District for a three (3) year unexpired term, expiring May 25, 2024.</p> <p>8) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, June 1, 2021, at 6:00 PM, to consider approval of a Rezone request ZON2020-01 from Forest Resource to General Rural, within the Trout Lake vicinity. Applicant: Dean Enterprises, LLC.</p> <p>9) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, June 1, 2021, at 1:30 PM, to consider approval of Short Plat SPL 2019-08, Parcel No. 03-14-2206-2702/00, within the High Prairie vicinity. Applicant: Renne Kreinbring</p> <p>10) Memorandum of Understanding between the Klickitat County (Economic Development/Natural Resource Department) and the Glenwood Fire Protection District #8 for the reimbursement of \$6,900 to be used for the purchase of a new brush truck.</p> <p>11) Purchase request from the Department of Emergency Management for a replacement generator for the mobile command vehicle at the cost of \$7,747.78 including sales tax.</p> <p>12) Grant Agreement (C09421) between Klickitat County (Public Works Department) and the County Road Administration Board for the Sundale Road & Old Highway 8 Projects in the amount of \$3,154,000.</p> <p>13) Administrative Offer Summary (C09521) between Klickitat County (Public Works Department) and Michael Garnett for right-of-way along Parcel No. 04-16-1742-0007/00 to relocate Annex 5 at the County Fairgrounds in Goldendale.</p> <p>14) Contract (C09621) and contract bond between Klickitat County (Public Works Department) and Thompson Brothers Excavating, Inc. for the Countywide Guide Posts & Signing Project CRP 358 and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions (not for changes in scope) up to 10% of the contract (\$47,093.72) for an aggregate of \$518,030.92.</p>
	<p>Payment Approvals:</p>
<p>Voucher Certification and Approval</p>	<p>* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</p> <p>Accounts Payable Warrants: (#305920 – #306020), for a net of \$639,986.91.</p> <p>Combined Payroll Warrants (#220204 – #220479), Co. Benefit Warrants (#305911 – #305918), and Co. Benefit Electronic Transfer (#927) \$1,014,628.89. For a combined total of \$1,654,615.80, for the date ending May 24, 2021.</p>
	<p>Miscellaneous Reports/Comments:</p>
<p>Klickitat County Fair Board President reporting on the fair schedule.</p>	<p>Attendance: Klickitat County Fair Board President Ron Ihrig, Planning Director Mochi Lindblad, Natural Resource/ Economic Development Director Dave McClure in the Chambers, various county employees, and residents via zoom.</p> <p>Klickitat County Fair Board President Ron Ihrig requested and received verbal approval to proceed with changing the Klickitat County Fair dates to the third full weekend in August, this will allow for the ease of the auction animal reservation and</p>

	<p>to allow the surrounding schools to be back in session and the sports in session. A resolution will follow next week on the Consent Agenda for formal approval.</p> <p>President Ihrig reported the Fair board has contingency plans to ensure if there is a fair this year, noting they are not charging admission for the fair this year.</p>
	<p>Unfinished Business:</p>
<p>Amending the loan for Fund 307 Capital Major projects cash flow during construction for the Administration Building</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): Resolution in the matter of amending the loan for Fund 307 Capital Major projects cash flow during construction for the administration building from Fund 125 Cumulative Reserve by increasing the loan amount to \$3,000,000.</p>
	<p>New Business:</p>
<p>Purchase Authorization request from the Department of Emergency Management</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): Purchase Authorization request from the Department of Emergency Management to purchase one (1) Iron Horse, IH-4100 series chair for use by the Department of Emergency Management 9-1-1 Dispatch Center at a total cost of \$2,721.90, which includes applicable sales tax.</p>
	<p>Unfinished Business:</p>
<p>Board discussion and possible decision regarding a moratorium on commercial/industrial solar projects subject to a conditional use permit process</p>	<p>Approved (M/Anderson, S/Sauter. Passed unanimously): to rescind the moratorium and directs staff to research and refine a cumulative impact analysis primarily focused on the Knight Road Substation area; with the understanding that the Board of County Commissioners will continue to work on recommendations from the Board of County Commissioners to the Board of Adjustment.</p> <p>Commissioner Anderson amended the motion to cover primary the Knight Road Area with further investigation into the rest of the County potentially tying the study into the Columbia Basin Study. A discussion was held after the motion; Commissioner Anderson stated this was a very difficult decision and thorough process, follow-up was provided by Chairman Sauter.</p> <p>Attendance: Planning Director Mo-chi Lindblad, Economic Development/Natural Resource Director Dave McClure, Clerk Renea Campbell, Public Works Deputy Director Jeff Hunter, Human Resource / Administrative Services Director Robb Van Cleave, resident Delmar Eldridge in the Chambers, various county employees and residents via zoom.</p> <p>Chairman Sauter requested clarification of the Conditional Use Permit process and what the requirements are, and if the requirements are not followed does the project move forward or does it get denied.</p> <p>Commissioner Anderson reported on some recommendations ideas that compromise what he has written down, noting these are suggestions and they are not the rules of the proposed projects. Commissioner Anderson advised using the term township to help break up the projects.</p> <p>Chairman Sauter reported on the process for land use versus a planning process, noting the outcome is to have a project that meets all the criteria that are required.</p>

	<p>Commissioner Anderson stated he has visited numerous projects on the west side and again the Prineville project and that helped shape the guidance he is proposing.</p> <p>Chairman Sauter stated he is in favor of doing a cumulative impact study, it is very difficult to quantify and draw a line of what one certain person wants to see. Chairman Sauter stated he is very sensitive to private property rights.</p> <p>Commissioner Anderson stated there are always settlement negotiations but what he has provided is a potential outline, followed by a question and answer regarding an ordinance for the solar farms. Commissioner Anderson stated that there are processes in place for the projects.</p> <p>The Board was in support of proceeding with the cumulative impact analysis study for the whole County and including it in the Columbia Basin Solar Impact study.</p> <p>A discussion was held regarding Annex Building No. 1 and to hold a discussion with the City and allow the building to go through a surplus auction.</p>
	Elected Official Report/Update:
Prosecuting Attorney David Quesnel	<p>Attendance: Prosecuting Attorney David Quesnel, Planning Director Mo-chi Lindblad, Economic Development/Natural Resource Director Dave McClure, Clerk Renea Campbell, Public Works Deputy Director Jeff Hunter, Human Resource / Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via zoom.</p> <p>Prosecuting Attorney David Quesnel advised the Governor and Labor and Industries newly released guidance regarding masks in business and the Courthouse, a discussion followed regarding a County Policy; Prosecuting Attorney Quesnel stated he will develop a form that will be available to the department heads and elected officials to provide to their employee and keep them on file to give to Labor and Industries if necessary.</p> <p>The Board agreed to leave the signs on the Courthouse Doors until Deputy Director Jeff Hunter reaches out to the Department of Labor and Industries and gets new signs for the doors advising if you have a COVID-19 vaccine you are not required to have a mask.</p> <p>Prosecutor Quesnel advised there was a jury trial last week and it went smoothly; the East District Court will utilize the Superior Court Room to maximize the social distance.</p>
	<p>Prosecuting Attorney Quesnel advised he will research if the newly released guidance supersedes the previous guidance.</p>
	Board Pending:
Issues as determined by the Board of Commissioners	<p>Commissioner Anderson advised that the Airport Manager is relocating and requested we hire the Airport Manager position through the County versus having them continue to be a contract employee. The salary would be split between the City of The Dalles and Klickitat County. The Board was in support of having this as a County employee, the Human Resource/Administrative Services Director will provide additional feedback at a later meeting,</p>

<p>Executive Session: Discuss pending litigation</p>	<p>At 4:05 PM Chairman Sauter announced the Board would be convening into an Executive Session with Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the Executive Session would be for ten (10) minutes. At 4:15 PM it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 4:20 PM. No action was taken.</p> <p>The Board discussed the legislative changes to the Board of Health, the Board will follow up at a later meeting.</p>
<p>Adjournment</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:28 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 5-25-21.</p>


Approved: David M. Sauter
Chairman of the Board



6.15.2021
Date