

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 1, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, June 1, 2021	Chairman David M. Sauter called the meeting to order at 9:30 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Workshop Session Agenda
Executive Session: Annual performance evaluation of a public employee	<p>At 9:30 AM Chairman Sauter announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Chairman Sauter noted that the session would last fifteen (15) minutes.</p> <p>The Board convened back into Regular Session at 9:45 AM.</p>
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter in the Chambers, various county employees and residents via zoom.</p> <p>Public Works Director Gordon Kelsey reported on the Consent Agenda items; payment approvals; 2021, Construction Programs, such as the Annual Striping Contract, the Old Mountain Road reconstruction, the Roosevelt Drainage Repair, the grant-funded edge lines, and guideposts.</p> <p>An update was given on the Courtney Road Safety Project; 2021, paving project, noting the bid opening is next week as well as the Guardrail repair from this last winter's damage.</p> <p>Director Kelsey stated the east and west end crews are crack sealing and cleaning guardrail on the Roosevelt Grade as well as patching in Glenwood and the Trout Lake area.</p> <p>Director Kelsey reported on the Klickitat County Services Building, Chairman Sauter stated the Washington State Association of Counties representatives are going to be here this afternoon and requested to tour the building.</p> <p>A report was given on the Courthouse Entry Project, followed by a radio site update from Public Works Deputy Director Jeff Hunter.</p> <p>Director Kelsey provided door notice options, the Board supported the notice with the most information for employees and guests.</p> <p>Director Kelsey stated the Indoor Arena north doorway entrance was replaced from this last winter's snow damage.</p> <p>A follow-up question and answers were provided regarding whether there was a requirement to disassemble the Public Health Building, Director Kelsey stated it is in our agreement with the city to create parking for the County vehicles and to bring the building up to standards would be 2.9 million dollars, that is without adding American Disabilities Act.</p>

	<p>A discussion was held about a mural in the Klickitat County Services Building.</p>
<p>Emergency Management Department Update</p>	<p>10:30 AM - Department Update/Report</p> <p>Attendance: Department of Emergency Management (DEM) Director Jeff King, DEM Program Coordinator Kevin Dewitt in the Chambers, various county employees, and residents via zoom.</p> <p>DEM Director Jeff King reviewed an item on the Consent Agenda, noting the change in the number of radios being purchased; followed by a report on the performance and functionality of the radio system and maintenance.</p> <p>Director King advised of the annual facilities maintenance for the Flattop site security fence, followed by a brief report on the operations and maintenance funding stability recommendations project is on hold due to lack of management staff.</p> <p>Director King reported on the Golgotha Site sublease agreement change; the Juniper Site land lease agreement renewal and the Indian Hill Site sublease with Hood River County.</p> <p>Director King reported on the Klickitat site upgrade planned for June 9th and developing Radio System users operational plans with contingencies to avoid the site being offline for any reason during the cutover.</p> <p>Director King provided a staff update, noting there is one (1) full-time Communications Officer; one (1) Casual Communications Officer; one (1) full-time Chief of Operations 9-1-1 Coordinator, noting one of the current full-time Communications Officers was recently released from training and is doing very well.</p> <p>Director King stated the Security Camera Repair project at the Emergency Management Center is underway and going well.</p> <p>Director King introduced the new Emergency Management Program Coordinator, Kevin Dewitt, followed by an update on the Emergency Management Grants.</p> <p>Director King reported on the refund received from the counterfeit N95 masks.</p> <p>An update was provided on the Zone 3 County Burn Ban that went into effect today, noting the possibility of an extension due to the severe drought conditions, followed by a brief update on the fire at Lyle Point this weekend.</p> <p>A discussion was held about the missing person on the west end of the County, Director King stated he is not involved.</p> <p>Director Rob Van Cleave reported a part-time Clerical Administrative Assistant has been selected for the WSU Extension Office; the advertisement was done at 1-3; Director Van Cleave requested the applicant be hired at Step 7. The Board was not in support and requested the WSU Director come back and hold a discussion with the Board.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 11:24 AM.</p>

	Call to Order/Roll Call:
Regular Meeting for Tuesday, June 1, 2021	Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Agenda:
Business Agenda	Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda as presented.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* There were no minutes requiring approval.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Greg Wagner member of C.E.A.S.E reported on the battery storage for solar projects and requested information on future solar project ordinances.</p> <p>WSU Director Hannah Brause requested guidance on how to proceed with providing her rationale regarding hiring an applicant for the WSU Office five (5) steps higher than advertised. The Board stated they would like Director Brause to address the Board in person next week for further discussion.</p> <p>Resident Sheri Bousquet requested further information regarding the State Environmental Policy Act and the Conditional Use Policy; Ms. Bousquet noted she is in the process of appealing the Under Canvas Project in Husum, stating that she has held discussions with the Department of Ecology about the environmental impacts.</p> <p>Ms. Bousquet inquired when the County will know how much water and the sewage capacity will be used by the Under Canvas Project. Chairman Sauter advised the project has a 5,000-gallon permit-exempt well and is no different than any other permit-exempt well holder. Ms. Bousquet inquired if the Under Canvas well will have a monitor on it.</p> <p>Commissioner Anderson advised there will be a public hearing in front of the State Environmental Policy Act Hearings Examiner and that is the appropriate forum to address the concerns and make requests for well monitoring, noting the County Commissioner's do not oversee such details within a project application.</p> <p>Assistant Planner Denice Lee inquired if the County can install a bench for passengers to sit and wait while they are waiting for the Mount Adams Transportation bus stop; the Board stated when the Senior Services Department has moved a bench had not been reinstalled and they would look into it how to go about placing a temporary bench.</p>
	Public Hearings/Public Meetings/Bid Openings:
Public Hearing: To discuss the final project performance review for the Washington Gorge Action Programs funded by the Community	<p>Attendance: Washington Gorge Action Program (WGAP) Executive Director Leslie Naramore, Public Health Director Erinn Quinn, Adult Probation/Juvenile Larry Barker, Washington State Association of Counties Executive Director Eric Johnson in the Chambers, various county employees and residents via zoom.</p> <p>Chairman Sauter opened the public hearing requesting a staff report.</p>

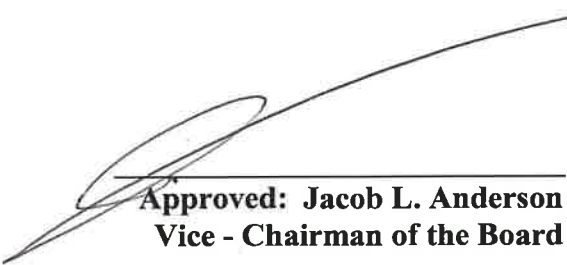
<p>Development Block Grant.</p>	<p>WGAP Executive Director Leslie Naramore provided an age statistics review of citizens funded by Community Development Block Grant dollars, which included the Skamania and Klickitat County residents for rental assistance, housing projects, food preparation in the Community Youth Center, and additional programs to aid with the COVID-19 Pandemic.</p> <p>Upon completion of the staff review, Chairman Sauter opened the meeting to receive public comment and asked if there was anyone else who wished to comment. Hearing no response, he closed the hearing to further comment and called for Board discussion.</p> <p>* Note: Copies of the Community Development Block Grant application were provided and are available to the public</p>
<p>Public Meeting: To consider approval of Short Plat SPL 2019-08, Parcel No. 03-14-2206-2702/00, within the High Prairie vicinity. Applicant: Renne Kreinbring.</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval of Short Plat No. SPL 2019-08; a proposal to create 2 lots from parcel 03-14-2206-2702/00; in the White Salmon vicinity, Applicant: Renne Kreinbring.</p> <p>Attendance: Assistant Planner Denice Lee, Adult Probation/Juvenile Larry Barker, Washington State Association of Counties Executive Director Eric Johnson in the Chambers, various county employees, and residents via zoom.</p> <p>Assistant Planner Denice Lee stated Short Plat No. SPL 2019-08 is a proposal to create 2 lots from parcel 03-14-2206-2702/00. The proposed short plat is located within the High Prairie vicinity.</p> <p>Assistant Planner Lee stated that assurances from the County Health Officer, County Engineer, and the Planning Department have been received and have obtained signatures attesting to this.</p>
<p>Department Update/Report:</p>	
<p>Adult Probation/Juvenile Department update.</p>	<p>Attendance: Adult Probation/Juvenile Director Larry Barker, Washington State Association of Counties Executive Director Eric Johnson in the Chambers, various county employees, and residents via zoom.</p> <p>Adult Probation/Juvenile Director Larry Barker introduced himself to the two (2) new Commissioner, followed by a brief review of his oversight of the Department's he oversees.</p> <p>Director Barker reported on the number of cases in the Adult Probation and Juvenile Department, stating the recidivism rate is very low; one of the lowest in the State, noting building relationships has helped contribute to the success of his clientele's recoveries.</p> <p>Director Barker advised his staff does not feel comfortable signing the COVID-19 vaccination status, stating it is a violation of their personal health information violating their Health Insurance Portability Act Rights. Commissioner Christopher stated his agreement to the employee's concerns but it is a Labor and Industries decision and it is an argument for the State Court.</p> <p>Commissioner Christopher inquired about the Juvenile incarceration cost and is within the budget for this year as predicted? Director Barker stated the contract will renew this year in June.</p>

	<p>A brief discussion was held about the use of ankle monitors for Juvenile and Adult Probation cases.</p> <p>Chairman Sauter inquired about the staff cross-training between the Adult and Juvenile Department and has it been as successful as anticipated when the Departments were combined.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): the Consent Agenda with ten (10) items.</p> <ol style="list-style-type: none"> 1) Cumulative Reserve Fund #125 project list change which is required to reflect approval of Agreement (C05221), dated April 6, 2021, with the Port of Klickitat/Dallesport to provide \$300,000 in .09 funding for the Lot 39 Industrial Building-Infrastructure Development Project, (increase from \$0 to \$300,000) and Memorandum of Understanding (C09421), dated May 25, 2021, with the Glenwood Fire District #8 to provide Klickitat County Public Economic Development Authority funding not to exceed \$6,900, for payment on their Brush Truck, The Accumulated Unexpended Balance of Emergency Community Project Funding is \$78,978.00. The project list change increases the 2021 Cumulative Reserve Fund #125 budget by \$300,000 (\$7,714,048 to \$8,014,048) and will require a supplemental budget, which is scheduled for September 14, 2021. 2) Resolution No. 06521 in the matter of changing the annual dates of the Klickitat County Fair to the third full weekend in August commencing with the 2022 Fair. The dates for the Klickitat County Fair shall be set for ten years. 3) Personnel Authorization to begin the advertising process to fill a vacant Maintenance Technician position at Union Grade, Step 1 in the Public Works Department. 4) Resolution No. 06621 in the matter of revising the Planning Department's Organizational Chart and new job description to reflect adding a Senior Planner /Long Range Planning Position at Grade 71. 5) Contract and Contract (C09821) Bond between Klickitat County (Public Works Department) and Hicks Striping & Curbing, Inc. for the Countywide Edge Lines Project, CRP 357, Federal Aid No. HSIP-000S (571) Contract No. TA-7042 as bid in the amount of \$88,010.40, and authorize the Public Works Director to execute any change orders for this project due to unforeseen conditions (not for changes in scope) up to 10% of the contract (\$8,401.04) for an aggregate of \$98,811.44. 6) Amendment A to the Grant Agreement (C09921) (FY20-90006-Klickitat) between Washington State Department of Archaeology and Historic Preservation and Klickitat County (Public Works Department) to extend the expiration date of the grant from June 30, 2021, to June 30, 2022, for the County Courthouse Entryway Rehabilitation Project. 7) Resolution No. 06721 in the matter of rescinding Resolution No. 06112 and adopting a new Dallesport Community Center use fee schedule, effective June 1, 2021. 8) Purchase Authorization request from the Department of Emergency Management to purchase 13 Motorola APX4000, VHF, Model 2 Portable Radios w/ENH P25 Compatibility, including Day Wireless Code Plug Department for Radio Programming for serves to enhance operational communications for the total cost of \$2,495.84 per radio.

	<p>9) 2021 Interlocal Agreement (C10021) between the Lyle School District and Klickitat County (Public Health Department) for the purpose of providing mental and behavioral health services to the District, pursuant to the SWACH grant agreement and to set forth terms and conditions related to the provisions of services.</p> <p>10) Business Associate Agreement (C10121) between Klickitat County (Public Health Department) and Health Commons Project to provide data analysis on COVID-19 vaccinations in Klickitat County to help the department focus on areas where they can improve vaccination rates.</p>
	<p>Payment Approvals:</p>
<p>Pay Estimate</p> <p>Voucher Certification and Approval</p>	<p>Approved Warrants (M/Christopher, S/Anderson. Passed unanimously): Pay estimate No. 1 to Tri-Valley Construction, Inc. in the amount of \$5,300.00; including 7.5% sales tax in the amount of \$397.50, for a payment amount of \$5,697.50, for the Waste Removal of the Hick's House.</p> <p>Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</p> <p>Accounts Payable: (#306074 - 306154) \$175,172.38; Electronic Transfer (#928) \$4,380.61 for the date ending June 1, 2021.</p> <p>There were no Payroll warrants requiring approval.</p>
	<p>Miscellaneous Reports/Comments:</p>
<p>Washington State Association of Counties (WSAC) annual courthouse briefing: WSAC President Michael Largent and Eric Johnson, WSAC's Executive Director.</p>	<p>Attendance: Washington State Association of Counties President Michael Largent, Washington State Association of Counties Executive Director Eric Johnson, Building Inspection/Code Compliance Officer Lynn Ward, Solid Waste Director Ruby Irving, Deputy Tim Neher, Chief Jail Deputy Carmen Knopes in the Chambers, various county employees and residents via zoom.</p> <p>Washington State Association of Counties Executive Director Eric Johnson reported on the tasks of the Washington State Association of Counties, noting they represent the County Road Engineers, Local Public Health Officials, County Administrators, Solid Waste Managers, County Human Services Administrators, IT Directors, Planning Directors and the Clerks of County Boards.</p> <p>Executive Director Johnson advised who is on the WSAC Board of Directors, followed by how the association addressed the COVID-19 Pandemic Response and Recovery.</p> <p>Washington State Association of Counties President Michael Largent reported on the Administration and Finance, noting the 2021, Action Items; followed by 2020, Summary Financials, noting what the expenditures were in 2020.</p> <p>Executive Director Johnson advised who is on the Legislative Steering Committee, stating 39 Counties are involved in the Association, noting Chairman David Sauter is the Klickitat County Legislative Steering Committee representative at this time.</p> <p>A local Legislative Priorities list was provided, as well as the Federal Priorities; the litigation, and Amicus, noting the WSAC Board of Directors voted unanimously at its May 5, 2021, regular meeting to concur with the findings provided by the WSAC Legal Committee and Legislative Steering Committee that there are merits and reasonable grounds to support a legal challenge to require the State to fully fund constitutionally</p>

	<p>required trail court indigent defense services and authorize a legal challenge. WSAC anticipates filing this legal challenge sometime in July 2021.</p> <p>A brief discussion was held regarding the Columbia River Caucus, followed by Chairman Sauter reporting on the legal challenge for the indigent defense services.</p> <p>Executive Director Johnson reported on the Blake Decision legislative change and the financial impact, stating WSAC's goal is to defer the cost back to the State and not onto the Counties for the legislative change.</p> <p>Commissioner Anderson inquired about the Counties that have County Administrators.</p> <p>Commissioner Christopher inquired about the Board of Health legislative changes, a brief discussion followed about the voting bylaws.</p> <p>Chief Jail Deputy Carmen Knopes reported on the Criminal Justice funds, the Board was in support of continuing to use Beacon as the grant administrators.</p>
	<p>Unfinished Business:</p>
<p>Building Inspection and Code Compliance Officer Lynn Ward: Discussion regarding the Code Compliance program and code Compliance Officer position.</p>	<p>Attendance: Building Inspection/Code Compliance Officer Lynn Ward, Solid Waste Director Ruby Irving, Economic Development/ Natural Resource Director Dave McClure, Human Resource/Administrative Services Director Robb Van Cleave, WSAC President Michael Largent, WSAC's Executive Director Eric Johnson in the Chambers, various county employees and residents via zoom.</p> <p>Building Inspection/Code Compliance Officer Lynn Ward reported on the Code Enforcement and Nuisance Abatement process, the pending cases.</p> <p>A discussion was held about having a centralized number and an employee to direct citizens on the proper channel to address the complaint.</p> <p>Commissioner Anderson stated the Board is in the process of creating ordinances to solve 25% of the complaints.</p> <p>The Board was in support of amending the existing resolution that has paused the abatement process due to the COVID-19 pandemic, Commissioner Anderson will work with Director Ward.</p>
	<p>Elected Official Report/Update:</p>
<p>Prosecuting Attorney Department Update</p>	<p>Attendance: Prosecuting Attorney David Quesnel, Human Resources/Administrative Services Director Robb Van Cleave, Assistant Planner Lori Anderson in the Chambers various county employees and residents via telephone.</p> <p>A discussion was held regarding the revisions for the Code Compliance Ordinance.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>Associate Planner Lori Anderson sought the Board's guidance on the Wishram area rezone. The Board was in support of cleaning up the zoning to better align with the gorge urban area boundary, including the lake in the eastern end of Wishram, the Board was in support.</p>

Adjournment	Approved (M/Christopher, S/Anderson. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 3:46 PM.
	* Reference Document on File Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-01-21.


Approved: Jacob L. Anderson
Vice - Chairman of the Board



6.22.2021
Date