

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 15, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, June 15, 2021	Chairman David M. Sauter called the meeting to order at 10:30 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:30 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees, and residents via telephone.</p> <p>Public Works Director Gordon Kelsey reviewed the items on this afternoon's agenda, on the Consent and the payment approval to Kirby Nagelhout, followed by an update on the construction of the Klickitat County Services Building; the Courthouse Entryway Project; the relocation of Annex 5, and the parking expansion project.</p> <p>Director Kelsey reported on the Annual Striping Contract; the reconstruction of Old Mountain Road; the Roosevelt Drainage Repair and the Grant Funded Edge Line and Guideposts projects. A brief discussion was held regarding the County receiving compensation for any guardrail that is damaged during an accident.</p> <p>Public Works Deputy Director Jeff Hunter reported on the status of the Satus Pass and Klickitat Site.</p> <p>Director Kelsey advised a request has been made for a Prohibition on Wahkiacus Heights Road to use compression brakes; the Board discussed the ability of the trucks slowing down for the hills and corners, noting a compression brake is required for safety and the trucks will not be traveling that road year-round.</p> <p>A brief discussion was held about the Glenwood Fire Department's request for funding to assist in adding to their Fire Hall, followed by a request and approval to waive the \$50 fee for the Cattlewoman's Association to use the Fairgrounds parking lot to distribute food to residents.</p> <p>A brief discussion was held about the meeting room tables in the Commissioner's Chamber in the Klickitat County Services Building, Commissioner Anderson stated he is still working to get the lumber and have the tables made.</p> <p>Commissioner Christopher stated he attended the Cleveland Rodeo this weekend and citizens stated concerns with the Road from Rock Creek to Bickleton; followed by a discussion regarding The Dalles Mountain Road. Director Kelsey and Deputy Director Hunter stated they will drive the roads and will provide follow-up.</p> <p>Chairman Sauter requested guidance about the Highway 14 and Rowland Lake intersection, noting there have been numerous accidents and is very unsafe without</p>

	<p>having a turn lane. Director Kelsey will look into ways to involve the Washington State Department of Transportation to address the intersection.</p>
Auditor Department Update	<p>11:00 AM - Elected Official Report/Update</p> <p>Attendance: Auditor Brenda Sorensen, Treasurer Greg Gallagher in the Chambers, various county employees, and residents via telephone.</p> <p>Auditor Brenda Sorensen reported the UOCAVA Primary Election Ballots will be mailed June 18th and all other ballots will be mailed July 14th, noting a local voter pamphlet has been prepared and will be mailed with each ballot. Auditor Sorensen stated the primary is nearly county-wide except most of the Trout Lake precinct and an east county.</p> <p>An update was given on the Auditor's Office staff, noting staff has been virtually attending the annual elections conference over the last 2 weeks for 3 days per week, noting the training is essential to maintain our continuing education hours for certification.</p> <p>Auditor Sorensen stated the Annual Report was filed timely and the State Auditor's Office will begin their annual audit on July 6th.</p> <p>A discussion was held about the recording fee increase, Auditor Sorensen stated the fee increase is driven by the Legislators and is not under the local control of the Commissioners.</p> <p>An update was given on the Licensing and Recording departments, followed by an update on the Veteran's Service Officer.</p> <p>Auditor Sorensen requested and received verbal approval to proceed with the advertising process for the Payroll Clerk position.</p>
Lunch Recess	The Board recessed for lunch at 11:26 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, June 15, 2021	Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.
	Agenda:
Business Agenda	Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda with an Add-on under New Business: Resolution in the matter of adopting the Klickitat County Civil Service Rules as Amended.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for May 25, 2021, as presented.

	Citizen Comment:
<p>Comments will be limited to seven (7) minutes per individual</p>	<p>Chairman Sauter inquired if the full Board was in support of signing the letter of support for the Mid Columbia Economic Development Department pursuing a Federal Grant.</p> <p>Clerk of the Board Lee Snell advised of a conversation she held with the Auditor’s Office Elections Administrator about redistricting when the census information becomes available, noting that it needs to be completed one week before the 2022 election.</p> <p>Clerk Snell advised of an Open Space farm and Ag Conservation application to reclassify their property that was received and will be on the agenda in the near future.</p> <p>Resident Sheri Bousquet inquired how to add in guidance regarding the Conditional Use Permit, Ms. Bousquet requested the commissioners allow the citizens to comment whether to allow a project. How does the public amend the County Code?</p> <p>Chairman Sauter advised the Commissioners are following the RCW’s that are outlined by State Statute and the County can not change the County Code, a public process can not commence until a project has submitted an application.</p> <p>Lucille Bevis from Centerville advised of how the ice cream social went at the Centerville Grange this past weekend.</p> <p>A discussion was held regarding the County Commissioner Meeting recordings that are posted online.</p> <p>Goldendale resident Elaine Harvey stated many short plats are being approved and inquired into how many exempt wells are going to be allowed. Ms. Harvey inquired if the Department of Ecology is involved, and stated her concerns with Climate Change and the number of exempt wells being allowed.</p> <p>Chairman Sauter advised the Environmental Health Services Department is the regulator that approves whether there is water and if the plats are to share a certain amount of water.</p> <p>Commissioner Anderson advised that the houses are set up with a system designed to consume water most efficiently and the unused water gets dispersed back out into the ground, followed by a brief discussion about recreation ponds and pools in the east end of the county.</p>
	Public Meetings/Public Hearings/Bid Openings:
<p>Public Meeting: To consider approval of Short Plat SPL 2020-15, Parcel No. 03-10-2307-0311/00, within the White Salmon vicinity. Applicant: Joshua Coombs.</p>	<p>* Approved (M/Anderson. S/Christopher. Passed unanimously): granting final approval of Short Plat No. SPL 2020-15; a proposal to create 4 lots from parcel 03-10-2307- 0311 /00; in the White Salmon vicinity, Applicant: Joshua Coombs.</p> <p>Attendance: Assistant Planner Denice Lee, Resident Lucile Bevis in the Chambers, various county employees, and residents via telephone.</p>

	<p>Assistant Planner Denice Lee stated Short Plat No. SPL 2020-15 is a proposal to create 4 lots from parcel 03-10-2307- 0311 /00. The proposed short plat is located within the White Salmon vicinity.</p> <p>Commissioner Anderson stated he has held a discussion with the applicant and there were drainage design changes that were made allowing the approval of this Short Plat.</p> <p>Assistant Planner Lee stated that assurances from the County Health Officer, County Engineer, and the Planning Department have been received and have obtained signatures attesting to this.</p>
<p>Public Meeting: To consider approval of Short Plat SPL 2020-19, Parcel No. 04-10-3618-0501/00, within the Husum vicinity. Applicants: Rudy & Keren Dierickx.</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval of Short Plat No. SPL 2020-19; a proposal to create 4 lots from parcel 04-10-3618- 0501/00; in the Husum vicinity, Applicants: Rudy & Keren Dierickx.</p> <p>Attendance: Assistant Planner Denice Lee, Resident Lucile Bevis in the Chambers, various county employees, and residents via telephone.</p> <p>Assistant Planner Denice Lee reported Short Plat No. SPL 2020-19 is a proposal to create 4 lots from parcel 04-10-3618- 0501/00. The proposed short plat is located within the Husum vicinity.</p> <p>Chairman Sauter inquired if the setbacks were reviewed, Assistant Planner Lee stated that they were closely reviewed and Pioneer Engineering followed the required setbacks.</p> <p>Assistant Planner Lee stated that assurances from the County Health Officer, County Engineer, and the Planning Department have been received and have obtained signatures attesting to this.</p>
<p>Public Meeting: To consider approval of Short Plat SPL 2021-10, Parcel No. 04-16-3207-7502/00, within the Goldendale vicinity. Applicants: Dustin & Sarah Conroy.</p>	<p>Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval of Short Plat No. SPL 2021-10; a proposal to create 3 lots from parcel 04-16-3207-7502/00; the proposed short plat is located within the Goldendale vicinity, Applicants: Dustin & Sarah Conroy.</p> <p>Attendance: Assistant Planner Denice Lee, Human Resources/Administrative Services Director Robb Van Cleave, Resident Lucile Bevis in the Chambers, various county employees, and residents via telephone.</p> <p>Assistant Planner Denice Lee Short Plat No. SPL 2021-10 is a proposal to create 3 lots from parcel 04-16-3207-7502/00; the proposed short plat is located within the Goldendale vicinity.</p> <p>Assistant Planner Lee stated that assurances from the County Health Officer, County Engineer, and the Planning Department have been received and have obtained signatures attesting to this.</p>

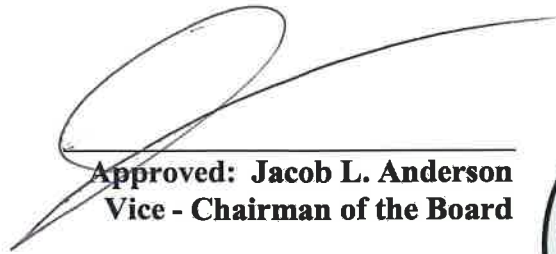
	Miscellaneous Reports/Comments
<p>Administrative Services Director Robb Van Cleave and Fiscal Manager Jenn Bartley: Budget discussion and presentation of new financial reports for the General Fund.</p>	<p>Attendance: Human Resources/Administrative Services Director Robb Van Cleave, Fiscal Manager Jenn Bartley, Auditor Brenda Sorensen, Treasurer Greg Gallagher, Resident Lucile Bevis, resident Delmar Eldridge in the Chambers, various county employees, and residents via telephone.</p> <p>Fiscal Manager Jenn Bartley reported on the trends of financials for the last three (3), five (5), and ten (10) years. Manager Bartley noted that there is a significant downfall in the General Fund.</p> <p>Commissioner Sauter reviewed past practice with rebalancing the General Fund, noting he does not foresee a path forward without increasing the revenue in the General Fund. Chairman Sauter stated there are other ways of increasing the General Fund such as tax increases and there are discretionary funds that are put into a road fund, and potentially we would need to change.</p> <p>The Board was in agreement that the County needs to focus on efficiency and look at the revenue.</p> <p>Commissioner Anderson stated he would like to see changes at the State level, Chairman Sauter stated the County has subsidized many programs and benefits, noting an atmosphere has been created that the County pays first and it has left it to where the County is making the hard choices. The County has been able to subsidize but there needs to be a look at what the County needs to downsize what can be subsidized.</p> <p>Commissioner Anderson discussed the inflation rate right now and there will be a point where there will be double payments and those things all need to be taken into account, noting inflation is the biggest factor right now.</p> <p>Auditor Brenda Sorensen reported in 2018, the State Auditor changed the reporting of intergovernmental spending.</p> <p>The Board expressed interest in having further discussions during this month.</p>
<p>Lucile Bevis, Centerville Grange #81</p>	<p>Attendance: Centerville Grange Executive Committee Member Lucile Bevis, Auditor Brenda Sorensen, Treasurer Greg Gallagher, Human Resources/Administrative Services Director Robb Van Cleave, resident Delmar Eldridge in the Chambers, various county employees, and residents via telephone.</p> <p>Lucile Bevis, Centerville Grange #81: Request</p> <p>Centerville Grange Executive Committee Member Lucile Bevis read a resolution written by the Centerville Grange to extend the moratorium, to allow the county to review all proposed placement of solar panels to ensure that the areas are not detrimental to the health and safety of residents, followed by a discussion of the high dollar, valuable farmland.</p> <p>Centerville Grange Executive Committee Member Ms. Bevis stated there are citizens in the County who are worried about losing their land to these solar farm developers, not sure of the direction and the possibility of losing money on their land.</p>

	<p>Commissioner Anderson inquired if the land would be more productive in small parcels with houses on them versus the solar panel, a discussion followed about the removal of the solar panels during the decommissioning plan.</p> <p>Chairman Sauter advised the financial security companies have to provide to be able to follow the decommissioning plan.</p> <p>Resident Delmar Eldridge advised of solar farms decommissioned in other countries.</p>
Consent Agenda:	
	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): the Consent Agenda with fifteen (15) items.</p> <ul style="list-style-type: none"> * 1) Letter in the matter of concurring with the appointment of Jimmie J. McCray to serve on the Board of Directors of the Klickitat County Emergency Medical Services District No. 1, filling position No. 4. The appointment will be to an unexpired three (3) year term, expiring December 31, 2021. AND Letter and certificate of appreciation for the service of Norma Furlong on the Emergency Medical Services District No. 1 Board of Directors. * 2) Data Sharing Agreement (C11821) between the Washington State Auditor and Klickitat County (Auditor’s Office) to provide the requirements and authorization for the Agency to exchange confidential information with the State Auditor; ensuring compliance with legal requirements and Executive Directives to handle information considered confidential. * 3) 2021, Multi-Provider Gorge Pass Agreement (C11921) between Hood River County Transportation District and Klickitat County (Senior Services Mount Adams Transportation Service) proving a Gorge-wide public transit pass to ride Mt. Adams transportation fixed route service and the other Gorge participating providers such as LINK in Wasco County, CAT in Hood River County, the Columbia Gorge Express, and Skamania County transit fixed route services. This agreement is in effect from July 1, 2021, through December 31, 2021. * 4) Independent Contractor Agreement (C12021) between the Glenwood Rodeo Association and Klickitat County (Natural Resource/Economic Development Department) for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Glenwood Rodeo Association will conduct tourism promotion activities specified in the Scope of Work; the purposed agreement is a cost-reimbursement type contract with a not to exceed the budget of \$15,850. The start date of the agreement is January 1, 2021, to December 31, 2021. * 5) Reimbursement Agreement (C12121) between the Aurora Solar, LLC a subsidiary of Avangrid Renewables, LLC Klickitat County (Planning Department) for the proposed Bluebird Solar Project. Costs to process the application may exceed \$30,000, administrative and/or judicial appeals of County permit decisions may result in additional costs; costs for the County’s initial review of the application are estimated at \$15,000. Aurora agrees to make an advanced payment of \$15,000 to Klickitat County. * 6) Personnel Authorization to begin the advertising process to hire a Senior Planner – Long Range Planning, at Grade 71, Step 1-5, (\$30.65 to \$34.49 per hour) within the Planning Department.

- * 7) Personal Services Contract (C12221) between HR Answers and Klickitat County (Human Resource / Administrative Services Department) for the purpose of proceeding with a compensation study for regular (non-represented) employees; the study is to expand from 120 unique positions to 128 to include elected officials. The cost of the study is approximately \$57,600. The contract shall begin on June 24, 2021, and terminate upon the conclusion of the work outlined, not exceeding December 31, 2021.
- * 8) Request for concurrence to award the bid to Central Washington Asphalt, Inc. for W. Darland Drive Overlay, CRP 361, to provide for the improvement of 0.66 miles of W. Darland Drive, 0.11 Miles of Horseshoe Bend Road, 0.03 Miles of Wing Road, and 0.06 Miles of Wing Road Wye.
- * 9) Small Works Contract (C12321) between Frank Gurney, Inc. and Klickitat County (Public Works Department) for the 2021 Guardrail Repair Project, in the amount of \$29,663.50; and authorize the Public Works Director to execute any change orders for this projects due to unforeseen conditions (not for changes in scope) up to 10% of the contract (\$2,966.35) for an aggregate of \$32,629.85.
- * 10) Supplemental Agreement #1 (C12421) with Baer Testing, Inc. to provide on-call materials testing services related to various construction projects for 2021; the Supplemental Agreement increases the maximum amount payable to \$200,000.00 to cover additional materials testing services required to complete various projects still under construction in 2021.
- * 11) Local Agency Standard Consultant Supplemental Agreement (C12521) between Klickitat County (Public Works Department) and Traho Architects, P.S. for the purpose of extending the end date of the contract for the services of providing on-call Architectural Services, Courthouse Historical Grant for the Exterior Stair Improvement, Superior Court Remodel Design and General Architectural Services. This Supplemental Agreement extends the completion date from June 30, 2021, to June 30, 2022.
- * 12) Fairgrounds Licensing Agreement between Klickitat County (Public Works Department) and the Friends of the Fair for the use of the Fairground, June 25, 2021, and July 16, 2021, for fundraising barrel races that 100% of the proceeds go towards supporting the Klickitat County Fair and Rodeo; they are requesting their fees be waived with the understanding that clean-up and set-up will be done by the group for their event.
- * 13) **Resolution No. 06921** in the matter of acceptance of a statutory warranty deed donation fee simple county road right-of-way of a previously established road in Klickitat County known as Rattlesnake Road, County Road No. 16550 was constructed by 236 in 2003 and is being maintained as a part of the County Road System.
- * 14) Radio System Use and 911/Dispatch Services Agreements (C12621 - C12921) between Klickitat County (Emergency Management Department) and Klickitat County Fire District No.'s 1, 8, 12, and 14 for the purpose of providing 911/Dispatching service, including 9-1-1 call taking, radio dispatching, Emergency Medical (EMD) and Computer-Aided Dispatch (CAD) service to the Districts. These agreements are effective from 12:01 AM on July 1, 2021, until 11:59 PM on June 30, 2022.
- * 15) Radio System Use and 911/Dispatch Services Agreement (C13021) between Klickitat County (Emergency Management Department) and the City of Bingen Fire for the purpose of providing 911/Dispatching service, including 9-1-1 call taking, radio dispatching, Emergency Medical (EMD), and Computer-Aided Dispatch (CAD) service to the Districts. These agreements are effective from 12:01 AM on July 1, 2021, until 11:59 PM on June 30, 2022.

<p>Pay Estimate</p>	<p>Payment Approvals: Approved (M/Christopher, S/Anderson. Passed unanimously): Pay estimate No. 14 to Kirby Nagelhout Construction Company in the amount of \$1,056,131.17 which excludes retainage in the amount of \$52,806.56 and includes \$79,209.84 for tax, the payment amount is \$1,082,534.45, for the County Services Building Project, Contract No. C03120.</p>
<p>Voucher Certification and Approval</p>	<p>* Approved Warrants (M/ Anderson, S/Christopher. Passed unanimously): Accounts Payable Warrants: (#306323 – #306417) \$1,175,670.13. Combined Payroll Warrants (#220480 – #220752), Co. Benefit Warrants (#306277 – #306285), Co. Benefit Electronic Transfer (#929), \$788,788.58. For a combined total of \$1,964,458.71, for the date ending June 14, 2021.</p>
<p>Adopting the Klickitat County Civil Service Rules as Amended. Klickitat County Sheriff's Office</p>	<p>New Business: Approved (M/Christopher, S/Anderson. Passed unanimously): Resolution No. 07021 in the matter of adopting the Klickitat County Civil Service Rules as Amended. Klickitat County Sheriff's Office, specifically, Sheriff Bob Songer and Chief Civil Deputy and Jail Superintendent Carmen Knopes, requested that the minimum years of work experience for lateral applicants be reduced from (3) years to (2) years. The proposed changes may be seen in the clarification of minimum qualifications under Rule 7.2A (1.) on page 14.</p>
<p>Treasurer's Office update and revenue report</p>	<p>Elected Official Report/Update: Attendance: Treasurer Greg Gallagher, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees, and residents via telephone. Treasurer Greg Gallagher reported on the Finance Committee Meeting held this last Friday; advised of the Rescue America Grant, noting that there have not been funds received from that. Treasurer Gallagher advised a discussion was held regarding the County employing an AirPort Manager Employee, requesting the Treasurer and the Auditor would like to be part of the future discussion. Treasurer Gallagher advised of a potential timber sale on the west end of the County and will look into the process for the timber sales funds. Commissioner Anderson advised where the timber cuts are being done and the future timber cuts that will be happening. Treasurer Gallagher advised the surplus sale was held on the property in Lyle for the Sheriff's Office, stating there will be changes in the future to the online auctions. Treasurer Gallagher stated his office will begin to look into the Klickitat Mill Site and provide follow-up information, followed by a staff review.</p>

<p>Issues as determined by the Board of Commissioners</p>	<p>Board Pending:</p> <p>Commissioner Anderson reported on his meeting with the City of The Dalles regarding the Airport Manager and who will be the fiscal agent on the position, a brief discussion was held regarding the cost each entity puts into the position.</p> <p>Chairman Sauter stated the partnership has worked well.</p> <ul style="list-style-type: none"> • Correspondence Noted for the Record: Letter to USDA Rural Development, Business and Cooperative Programs Director Mandie Cole expressing the Boards support for the Mid Columbia Economic Development District's application to the U.S. Department of Agriculture Rural Development Rural Business Development Grant Program to support economic development in the Columbia River Gorge National Scenic Area in partnership with the Oregon and Washington Investment Boards.
<p>Prosecuting Attorney update</p> <p>Executive Session</p>	<p>Elected Official Report/Update:</p> <p>Attendance: Prosecuting Attorney David Quesnel, Treasurer Greg Gallagher, Auditor Brenda Sorensen, Fiscal Manager Jenn Bartley, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>Prosecuting Attorney David Quesnel reported trials have been continuing and moving along.</p> <p>Prosecutor Quesnel stated a decision was given on the Tract D Boundary in the Glenwood Area, stating the Judge ruled Tract D is in the Yakama Nation Boundary.</p> <p>At 2:55 PM Chairman Sauter announced the Board would be convening into an Executive Session with Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the Executive Session would be for fifteen (15) minutes. At 3:10 PM it was announced the Executive Session would be extended five (5) minutes, at 3:15 PM it was announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board reconvened back to Regular Session at 3:25 PM. No action was taken.</p>
<p>Adjournment</p>	<p>Chairman Sauter stepped away from the meeting; there being no further business before the Board, Vice-Chairman Anderson adjourned the meeting at 3:30 PM.</p>
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-15-21.</p>



Approved: Jacob L. Anderson
Vice - Chairman of the Board



6.22.2021

Date