

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 29, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, June 29, 2021	Vice-Chairman Jacob Anderson called the meeting to order at 9:45 AM. Commissioners present: Jacob L. Anderson and Dan Christopher. David Sauter was away.
	Annual Performance Evaluation:
Executive Session: Annual performance evaluation of a public employee	At 9:45 AM Vice - Chairman Jacob Anderson announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Vice-Chairman Anderson noted that the session would last fifteen (15) minutes. The Board convened back into Regular Session at 10:00 AM.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey in the Chambers, various county employees, and residents via telephone.</p> <p>Public Works Director Gordon Kelsey thanked the Commissioners for their support of the department, followed by an update on the Consent Agenda Items on for approval this afternoon.</p> <p>A brief update was given on the pay estimates; Director Kelsey reported on the construction program progress, noting the crews are starting at 4 AM to beat the heat.</p> <p>Pictures were discussed of the Roosevelt Drainage Project status; the grant funded edge line project, stating they were going to start next week; the contract to repair the West Darland Road, stating the whole section of road will be repaved, followed by a brief discussion regarding the Federal Funds used on that project.</p> <p>Director Kelsey reported on the east and west end crews duties, followed by a report on the Klickitat County Services Building, stating they are currently mounting the generators and will continue to work on the street in front of the building and finish work inside the building.</p> <p>Commissioner Anderson stated he will not be able to have the wood milled for the Commissioner’s Chambers conference table.</p> <p>Director Kelsey stated they are working on installing the new sound system at the Fairgrounds, followed by an update on River Mile 1 and the road in that area, noting there was a complaint from a citizen about the road and Public Works will take a grader down it. Director Kelsey stated citizens have called regarding middle and Schrantz Road and Public Works will do their normal maintenance and the Lund Hill Solar Farm will do the maintenance and apply Mag Chloride to the surface.</p> <p>A brief discussion followed regarding the completed projects on the new building.</p>

<p>Economic Development/Natural Resource Department Update</p>	<p>10:30 AM - Klickitat County Business and Economic Development Update</p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Natural Resource Specialist Whitney Reynier in the Chambers, various county employees, and residents via telephone.</p> <p>Economic Development/Natural Resource Director Dave McClure reported on the wells and water supplies in the cities in Klickitat County, noting the dry land farmers and ranchers are doing well. The smaller community water systems are doing well and are projected to continue.</p> <p>Natural Resource Specialist Whitney Reynier on the Klickitat Lead Entity 2021, Salmon Recovery Funding Board Projects, noting four (4) projects are fully funded and one is partially funded at this time.</p> <p>Economic Development/Natural Resource Director McClure reported he has secured a grant for the Switzler Water Project.</p> <p>Economic Development/Natural Resource Director McClure reported on Economic Development projects that are requesting funding and the upcoming meetings in the Goldendale area.</p> <p>Economic Development/Natural Resource Director McClure KCPEDA will be meeting this next month and there will be a recommendation coming forward for funding requests.</p> <p>Economic Development/Natural Resource Director McClure stated the Port of Klickitat had requested a letter of support for a second well and inquired if the Board was still in favor of supporting the project. The Board was in support.</p> <p>Economic Development/Natural Resource Director McClure stated a job fair was held last week and there was quite a bit of interest with 20 plus businesses, but only 18 people that were looking for work, noting this event was held virtually as well as in person.</p> <p>Vice-Chairman Anderson inquired about the Citizens Review Community project rankings.</p>
	<p>Clerk of the Board Lee Snell advised there is a significant insurance increase cost to the County, potentially a 17% increase. The Board was in support of Clerk Snell's request to alert the offices and departments to the increase, which may require a supplemental budget for most departments.</p> <p>Commissioner Christopher advised of concerns of jet boats on the Klickitat River, noting there is not a great time to tackle this concern as this requires working with the Sheriff's Office and the United States Forest Service.</p> <p>A discussion was held regarding the safety issues with allowing the jet boats to travel up the river and the high speeds that boats travel at.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 10:50 AM.</p>


<p>Regular Meeting for Tuesday, June 29, 2021</p>	<p>Call to Order/Roll Call: Vice-Chairman Anderson reconvened the meeting at 1:00 PM. Opening with the Pledge of Allegiance. Commissioners present: Jacob L. Anderson and Dan Christopher. Chairman David M. Sauter was away.</p>
<p>Business Agenda</p>	<p>Agenda: Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda as presented.</p>
<p>Approval of Meeting Minutes</p>	<p>Approval of Commissioner Meeting Minutes No minutes requiring approval at this time.</p>
<p>Comments will be limited to seven (7) minutes per individual</p>	<p>Citizen Comment:</p> <p>Gabrielle Gilbert stated the tone of the letter the Sheriff wrote does not reflect a tone that sits well with Ms. Gilbert, followed by the stating words in the letter are problematic. Ms. Gilbert reviewed matters discussed in the Board of Health Meeting by the Prosecuting Attorney David Quesnel. Ms. Gilbert inquired if the County taxpayers paid for the training that the Sheriff and the Deputies attended.</p> <p>Lynn Mason from White Salmon reported Klickitat County is in the top two worst counties in vaccination rates and the Delta variant is changing every two weeks. Ms. stated the Sheriff's Office is not accurately representing the citizens, followed by thanking the Public Health Department for all the work they have done.</p> <p>Human Resource Manager KC Sheridan requested and received verbal approval to proceed with the advertising process for the Department of Emergency Management Casual Emergency Management Program Coordinator.</p> <p>Sheri Bousquet inquired information on how to process a Conditional Use Permit after an application has been submitted.</p> <p>Vice-Chairman Anderson advised this is a citizen comment period and advised Planning Director Mo-chi Lindblad can provide a flow chart and what the process is.</p> <p>Sheri Bousquet inquired again how the Conditional Use Process will work and when the citizens will be able to comment.</p> <p>Commissioner Christopher stated citizen comment will be taken during the State Environmental Policy Act public hearing, and again at the Board of Adjustment public hearing.</p> <p>Sheri Bousquet inquired about fireworks and burn bans with the upcoming fourth of July, Ms. Bousquet was advised there is an Ordinance online under Health and Safety in Chapter 8. Ms. Bousquet inquired about fireworks bans in White Salmon. The Board stated they do not regulate the cities only the unincorporated areas of the County.</p> <p>Elaine Harvey stated she still has a concern about exempt wells in the County and the Short Plats that are being approved. Ms. Harvey inquired about the reservoirs and water shortages in the Simcoe Mountains.</p>

	<p>Vice-Chairman Anderson stated there are studies being conducted about the flow of the streams and if there can be reservoirs made for storage for agriculture and also to maintain the fish habit.</p> <p>Ms. Harvey inquired about the Switzler Project in Benton County, Vice-Chairman Anderson advised that Klickitat County is managing the grant project which is currently in the SEPA EIS stage.</p> <p>Delmar Eldridge of Goldendale inquired about the jobs being provided by the Solar Farm Projects as well as taxes.</p> <p>Ken McKune inquired about fireworks being let off from his neighbors and the amount of waste being created by them, Mr. McKune stated his concern with the number of fireworks being lit.</p> <p>The Board advised they are not able to make an ordinance that covers inside the cities as they only regulate the unincorporated areas in the County.</p>
Public Meetings/Public Hearings/Bid Openings:	
<p>Public Meeting: To consider approval of Boundary Line Adjustment BLA 2021-02, Parcel No's 04-16-1151-0001/00, through 04-16-1151-0016/00 within the Goldendale vicinity. Applicant: Jan Wilson</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): approval of Boundary Line Adjustment BLA 2021-02, Parcel No. 04-16-1151-0001/00, 04-16-1151-0002/00, 04-16-1151-0003/00, 04-16-1151-0004/00, 04-16-1151-0005/00, 04-16-1151-0006/00, 04-16-1151-0007/00, 04-16-1151-0008/00, 04-16-1151-0009/00, 04-16-1151-0010/00, 04-16-1151-0011/00, 04-16-1151-0012/00, 04-16-1151-0013/00, 04-16-1151-0014/00, 04-16-1151-0015/00, 04-16-1151-0016/00; grant final approval, Applicant: Jan Wilson.</p> <p>Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via telephone.</p> <p>Boundary Line Adjustment No. BLA2021-02 is a proposal to adjust the common property lines between LOTS 1 thru 16 of Goldendale Heights Fruit Farms NO. 1. The proposed boundary line adjustment is located within the Goldendale vicinity.</p> <p>Ms. Lee advised the administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>
<p>Public Meeting: To consider approval of Short Plat SPL 2021-09, Parcel No. 06-11-3200-0004/00, within the Trout Lake vicinity. Applicants: Carl and Inese Allaway.</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): approval of a short plat SPL 2021-09, Parcel No. 06-11-3200-0004/00, within the Trout Lake vicinity. Applicants: Carl and Inese Allaway.</p> <p>Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via telephone.</p> <p>Assistant Planner Denice Lee reported Short Plat No. SPL 2021-09 is a proposal to create 2 lots from parcel 06-11-3200- 0004/00. The proposed short plat is located within the Trout Lake vicinity.</p>

	<p>Ms. Lee advised that an administrative review of the short plat has been completed and all conditions attached to the preliminary approval have been met.</p>
<p>Public Meeting: To consider approval of Short Plat SPL 2021-14, Parcel No. 05-16-2756-0001/00, 05-16-2756-0002/00, 05-16-2756-0003/00 within the Goldendale vicinity. Applicants: Paul and Deborah Fasnach.</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): approval of Short Plat SPL 2021-14, Parcel No. 05-16-2756-0001/00, 05-16-2756-0002/00, 05-16-2756-0003/00 within the Goldendale vicinity. Applicants: Paul and Deborah Fasnach.</p> <p>Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via telephone.</p> <p>Assistant Planner Denice Lee reported Short Plat No. SPL 2021-14 is a proposal to adjust boundaries and upgrade access into Lots 1 & 2 on parcels 05-16-2756-0001/00, 05-16-2756-0002/00, and 05-16-2756-0003/00. The proposed short plat alteration is located within the Goldendale vicinity.</p> <p>Ms. Lee advised the administrative review of this short plat has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.</p>
	<p>Miscellaneous Reports/Comments:</p>
<p>Senior Services Director Sharon Carter: Department update</p>	<p>Attendance: Senior Services Director Sharon Carter in the Chambers, various county employees, and residents via telephone.</p> <p>Senior Services Director Sharon Carter provided a staff update, followed by a Senior Service meal update, noting they are doing around 2,000 home-delivered meals.</p> <p>Director Carter inquired about a past resolution that oversees the various hours of the staff in her department that are not working a traditional 8 to 5 shift. Director Carter requested to draft a resolution regarding allowing flexible hours in the month to cover insurance.</p> <p>Deputy Auditor Heather Jobe advised of the policy that is covered for the In-home Aides but there is no policy for the Van Drivers. The Board inquired if the Human Resource Manager or the Auditor's Office had any concerns, none were stated; the Board expressed support for a resolution to be drafted by Director Carter.</p> <p>Director Carter stated staff was concerned with Sheriff Songer's letter addressing the mask mandates, Director Carter stated she addressed her concerns with Sheriff Songer who assured her there were going to be no arrests and he was understanding of the regulations.</p> <p>Director Carter stated with the guidance and regulation being lifted the meal sites will open, as well as the same-day service medical transportation services.</p> <p>Director Carter advised they have done early routes and ended early due to the extreme heat conditions, followed by an update on the fixed route weekend service requests. The Board was in support of allowing weekend services being provided by Hood river transit</p> <p>Director Carter advised of safety measures being taken to prevent theft of the catalytic converters on the Senior Service vans.</p>

	<p>An update was given on the different ride services available, passes available, fares, and opportunities for passengers to win prizes while riding the transportation systems.</p>
	<p>Board Pending:</p>
<p>Issues as determined by the Board of Commissioners</p>	<p>A discussion was held regarding doing a County Wide Ban on Fireworks, noting that legislation prevents this and requires you to give a year's notice.</p> <p>Department of Emergency Management Director Jeff King advised that he is drafting a press release that advises against the use of fireworks and if a fire is caused the person can be held liable.</p> <p>DEM Director King stated he is aware that the City of White Salmon has implemented a ban on fireworks due to the extreme heat and dry conditions, and anticipates that many calls will be made to the 9-1-1 dispatchers but Deputies are not able to issue citations unless directly caught in the act; DEM Director King advised he would like to keep the lines free.</p>
	<p>Consent Agenda:</p>
	<p>* Approved (M/Christopher, S/Anderson. Passed unanimously): the Consent Agenda with four (4) items, item No. 4 was tabled to hold a discussion next week with the full Board present.</p> <p>Commissioner Christopher stated out of fairness to all the employees he cannot vote yes on the request to carry over 100 vacation hours, noting 16 other employees were to use their vacation carryover. Other employees lost vacation and/or donated their vacation. The Board will table the discussion until next week.</p> <p>* 1) Resolution No. 07321 in the matter holding a public for the vacation of a portion of J.C. Hoke Road, in the White Salmon area, on July 20, 2021, at 1:30 PM. In the Board of County Commissioner's Chambers and via Zoom format; at which time any objections against or approval for the proposed vacation will be heard.</p> <p>* 2) Amendment to the original contract (C13521) between Teresa D. Johnson dba TDJ, CPA, Inc and Klickitat County (Auditor's Office) to increase the original request of 150 hours and a budget of \$28,000; the new amount requested is \$45,030. The increase is due to a larger than expected amount of work involving Federal and State grant schedules and for additional support throughout the annual State Audit that begins the week of July 5th.</p> <p>* 3) Contract Amendment No. 3 (C13621) for ABCD Dental Services between Washington State Health Care Authority and Klickitat County (Public Health Department) for the purpose of amending the contract pursuant to Section 4.3 to amend incorporation of documents, add a new section to the SOW about the details of data sharing information and the newly established Data Share Agreement between the two parties.</p> <p>* 4) Requests from Natural Resource/Economic Development Director Dave McClure to allow him to carry over 100 vacation hours beyond the June 30, 2021 date; extending the deadline to December 31, 2021.</p> <p>* 5) Independent Contractors Agreement (C13721) between Klickitat County (Economic Development Department) and the Mt. Adams Chamber of Commerce for the purpose of providing \$62,016 of Lodging Tax funding to be used for tourism promotion activities specified in the Scope of Work, effective January 1, 2021, and ending December 31, 2021.</p>

	Payment Approvals:
Pay Estimate	Approved (M/Anderson, S/Christopher. Passed unanimously): Pay Estimate No. 2 to Lee Contractors, LLC. in the amount of \$115,765.61; excluding \$5,788.28 in retainage; including \$8,682.42 in sales tax, \$118,659.75 is due to the contractor for the Klickitat County Courthouse Entrance Improvement Project, C06821.
Pay Estimate	Approved (M/Anderson, S/Christopher. Passed unanimously): Pay Estimate No. 1/Final to All Seasons Heating and Air Conditioning in the amount of \$7,825.46; which is including \$545.96 in sales tax for the Klickitat Jail Control Equipment HVAC Project, C07321.
Pay Estimate	Approved (M/Anderson, S/Christopher. Passed unanimously): Pay Estimate No. 1/Final to All Seasons Heating and Air Conditioning in the amount of \$9,024.92; which is including \$590.42 in sales tax for the Klickitat Radio Site HVAC Project, C01221.
Voucher Certification and Approval	* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously): Accounts Payable Warrants: (#306678 – #306765) \$368,262.29 and (#930) \$3,137.53. Combined Payroll Warrants (#220753 – #221028), Co. Benefit Warrants (#306766 – 306772) and Co. Benefit Electronic Transfer (#931) \$1,065,801.90. For a combined total of \$1, 437,201.72, for the date ending June 28, 2021.
	Elected Official Report/Update:
Prosecuting Attorney's Update	Attendance: Procuring Attorney David Quesnel in the Chambers, various county employees, and residents via telephone. Prosecuting Attorney David Quesnel advised there is no ordinance or jurisdiction regarding the discharge and use of Fireworks; Prosecutor Quesnel advised he has encouraged the Board in the past to implement a fireworks ban and encourages them once again to do so.
Adjournment	Approved (M/Christopher, S/Anderson. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 2:49 PM.
	* Reference Document on File Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-29-21.


 Approved: David M. Sauter
 Chairman of the Board



7.13.2021
 Date