



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, October 31, 2023

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on October 31, 2023 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher and Commissioner Lori Zoller were present, Commissioner Jacob Anderson via Zoom, opening with the Pledge of Allegiance.

9:00 AM Approval of Agenda

- **Approved (M/Anderson/, S/Zoller. Passed unanimously):** The Business Agenda was approved and amended as follows: *one (1) add-on under Miscellaneous Reports, being an update on the Steering Finance Committee from Klickitat County Treasurer Greg Gallagher-*

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for October 24, 2023 as presented.

Public Comments

Attendance: Goldendale resident Dave Barta, and various County elected officials, employees, and members of the public present in person and via Zoom.

- Dave Barta, Satus Pass Radio Site
- Gabrielle Gilbert, Flock Camera location
- Sherri Bousquet, Fire Protection Districts

The Board and Human Resource and Administrative Services Director Robb Van Cleave had a discussion regarding the appointment of an Interim Planning Department Director. The Board came to a unanimous consensus to appoint Associate Planner Lori Anderson.

Consent Agenda

- **Approved (M/Zoller, S/Anderson. Passed unanimously):** Consent Agenda with Eleven (11) items.

Auditor

1. Contract **C20023** between the Klickitat County Auditor and The Scanning Company (TSC) for the purpose of the microfiche conversion process. The original contract was with the company MSI, and it has been dissolved and recreated as TSC.

Informational Technology

2. Scope of Work **C20123** from Critical Insight to perform a focused Controls Security Assessment of Klickitat County's cyber infrastructure. This is the second step of a multi-year process to review and update the cybersecurity posture.

Planning Department

3. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday, November 7, 2023 at 1:00 PM as follows: To consider an additional 6-month extension to complete all conditions of approval for Short Plat SPL2021-30.
4. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday, November 7, 2023 at 1:00 PM as follows: To consider the Planning Commission's recommendation to approve "Amendments to the Klickitat County Zoning Ordinance and Klickitat County Code Title 19, prohibiting large scale solar development over one (1) acre in size. The proposed amendment is applicable to areas in the Goldendale and Centerville valleys within Township-Ranges 3-14, 3-15,3-16, 4-14, 4-16, 4-17, 5-15, 5-16 and 5-17 in Klickitat County Washington.

Prosecuting Attorney

5. Contract **C20223** between Klickitat County and Aspect Consulting for the purpose of reducing costs, including attorney's fees to assist Ms. Lee, who was retained as a Special Deputy Prosecutor to assist with transferring the water rights.
6. Revision of Contract **C20323** between Klickitat County Prosecutor and Thomson Reuters to provide access to Westlaw, one of two leading legal research databases.

Public Health

7. Professional Services Agreement **C20423** between Klickitat County Health Department and Independent Contractor Anna Coughlin, as the Breastfeeding Peer Counselor for the Health Department WIC program.

Public Works

8. Local Agency Standard Consultant Supplemental Agreement 2 **C20523** between Klickitat County Public Works and Adcomm Engineering LLC, to perform professional services for radio systems and modification.
9. Settlement Agreement (**C20623, C20623-1**) between Klickitat County and White Ranch Inc. for the right of way along Sundale Road and Old Hwy 8 for the purpose of reconstructing Sundale Road from MP 0.00 to 3.54 and Old Hwy 8 from MP 5.80 to MP 6.39. Four settlement agreements have been submitted for signature.

10. Retainage Bond (**C20723**) between Klickitat County Public Works and Day Wireless Systems. Day Wireless Systems has submitted a Retainage Bond, in lieu of the County withholding 5% Monetary Retainage.

Sheriff's Office

11. Agreement (**C20823**) for Provision of Services by and between Klickitat County and Carelon Behavioral Health, INC. for the purpose of the Co-responder model pairs first responders and behavioral health professionals to respond to behavioral health calls for service.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Anderson/. Passed unanimously):**
Accounts Payable: \$1,618,212.38, Direct Deposit: (#1017) \$5,262.74 for a net of \$1,623,475.12. Payroll Warrants (241120-241384) \$474,637.85, Co. Benefit Warrants (325574-325582) \$387,699.57, Electronic Trans. (1016) \$272,499.11 for a net of \$1,134,786.53, Total Warrants approved \$2,758,261.65

Payment Approvals/Pay Estimates/Change Orders:

Motion (M/Anderson, S/Zoller. Passed unanimously) Approval of Pay Estimate 2 for "Klickitat County Jail Re-Roofing Project". Olympic Roofing was the lowest responsive bidder with a total bid amount of \$435,375.00.

9:32 AM Old Business

Attendance: Human Resources and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

- Senior Services Director Sharon Carter had a follow up discussion with the Board about changing the Goldendale Clerical Admin I to a Clerical Admin II and Senior Services transportation drivers wage increase.

The Board gave Director Carter unanimous consensus to work with Human Resources on the Transportation drivers' wages.

9:47 AM: Commissioner Anderson left the meeting.

Commissioners Miscellaneous Reports/Comments

- Discussion of interviewing Firm Consultants for the Planning Department SEPA Director.

10:00 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

Commissioner Zoller updated the Board on the WSAC Planning 101 Workshop she recently attended.

10:30 AM Department Update/Planning Department

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Fiscal Services Manager Jenn Neil, Human Resources and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

Associate Planner Lori Anderson gave a staff update on:

- DSC Watershed Company
- The Planning Department Budget

Chairman Christopher and Commissioner Zoller agreed to move money from the Planning Department Wages and Benefits account to the Professional Services account.

10:45 AM Commissioners Miscellaneous Reports/Comments

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Fiscal Services Manager Jenn Neil, Economic Development Director Richard Foster and various County elected officials, employees, and members of the public present in person and via Zoom.

- **Add-On No. 1:** Treasurer Greg Gallagher updated the Board on the Finance Steering Committee.

11:00 AM Board Discussion:

Commissioner Anderson joined the meeting via Zoom

- Discussion of the scheduled joint Operational Town Hall for December 5, 2023 at 4:00 PM in the Klickitat County Services Building.

11:10 AM Executive Session:

Chairman Christopher announced that the Board would be going into Executive Session for fifteen (15) minutes in accordance with RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs, Issues of a general” nature will be discussed in open session. It was announced at 11:25 PM that the executive session would be extended ten (10) minutes. It was announced at 11:35 PM that the executive session would be extended ten

(10) minutes. It was announced at 11:45 AM that the executive session would be extended 5 (five) minutes. The Board reconvened from executive session at 11:50 AM. No actions were taken.

12:01 PM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** To recess for lunch at 12:01 PM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Christopher and Commissioner Zoller were present. Commissioner Anderson was absent due to attending another meeting.

Meeting with Potts and Associates

Attendance: various County elected officials, employees, and members of the public present in person and via Zoom

- The Board met with Mr. Zak Kennedy via Zoom for a Legislature update.

1:20 PM: Commissioner Anderson joined the meeting via zoom.

1:30 PM Bid Opening

Bickleton Area Paving Project, CRP 372 with an Engineers Estimate in the amount of \$2,255,723.00. Commissioner Zoller opened three (3) bid proposals from the following Entity's with all Bid Bonds present:

Central Washington Asphalt Inc.	\$2,692,000.00
Granite Construction	\$3,358,740.00
American Rock Projects	\$2,411,616.00

Motion (M/Anderson, S/Zoller. Passed unanimously) approval to send all bids back to Public Works for review and recommendation.

1:45 PM Unfinished Business:

- The Board had a discussion on the EFSEC Reimbursement Contract and agreed to put the Contract on hold at this time.
- Discussion with Public Works Director Jeff Hunter regarding the Title 12 Road Standards completion date.

2:00 PM Unfinished Business

Public Defenders Lori Hctor and Chris Lance had a discussion with the Board about Contract Negotiations

2:30 PM Executive Session:

Chairman Christopher announced that the Board would be going into Executive Session for ten (10) minutes for the discussion of the Public Defenders Contract Negotiations in accordance with RCW 42.30.110(1)(d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs, Issues of a general” nature will be discussed in open session. It was announced at 2:40 PM that the executive session would be extended ten (10) minutes. The Board reconvened from executive session at 2:50 PM no actions were taken.

The Board came to a non-unanimous consensus to accept the terms with the Indigent Defense Administrator. Commissioner Anderson declined due to the lack of negotiations.

2:59 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, November 2, 2023.

**Reference Document on File. The Board of Commissioners’ minutes are action minutes. A digital recording is on file as part of the official record and available on file 10-31-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Dan Christopher
Chairman of the Board



Date