

2018-2023 Preliminary Capital Improvement Plan

for

**Klickitat County,
Washington**

**Issued for Public Review and Comment
November 21, 2017**

Note: The Public is welcome to attend and give comment on the Capital Improvement Plan during a public hearing scheduled for Tuesday, December 5 at 1:30 p.m. Written comments are also welcome and must be submitted by close of business on December 4, 2017 to the Commissioners' Office.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

IN THE MATTER OF)
ADOPTING THE 2018-2023 CAPITAL)
IMPROVEMENT PLAN)

RESOLUTION # DRAFT

WHEREAS, the Board of County Commissioners, meeting in regular session, and having before it the need to consider adopting the 2018-2023 Capital Improvement Plan; and

WHEREAS, the Board of County Commissioners desires to annually update the Capital Improvement Plan in conjunction with the annual County Budget; and

WHEREAS, the Board of County Commissioners has held a public hearing on December 5, 2017 to receive public comment on the 2018-2023 Capital Improvement Plan; and

WHEREAS, the Capital Improvement Plan is a planning document to be used in setting policy and establishing priorities for capital projects; and

WHEREAS, the Six-Year Road Program is a major component of the overall County capital expenditures which is developed, adopted and amended according to the procedures as outlined in State statute and done so separately from the Capital Improvement Plan process.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Commissioners does hereby adopt the 2018-2023 Capital Improvement Plan and incorporates therein by reference the already adopted Six-Year Road Program and any amendments made thereto during 2018.

DATED this ___th day of December, 2017.

BOARD OF COUNTY COMMISSIONERS
Klickitat County, Washington

JIM SIZEMORE, CHAIRMAN

REX F. JOHNSTON, COMMISSIONER

DAVID M. SAUTER, COMMISSIONER

ATTEST:

Clerk of the Board
Klickitat County, Washington

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Capital Improvement Plan Overview

A Capital Improvement Plan (CIP) is a multiyear plan that provides a planned and programmed approach to utilizing the County's financial resources in the most efficient manner to meet its service and facility needs.

The County has prepared this comprehensive listing of capital expenditures and capital funding sources in conjunction with the annual budget development process. The CIP provides a six-year view of intended projects and serves as an excellent resource to the Board of County Commissioners, County staff and the citizens in understanding the scope, timing and funding of capital projects. Some projects have been included that are unfunded or underfunded at this time to keep them in the forefront as targets for grants and exploration of other potential funding sources.

Advantages of a Capital Improvement Plan

A CIP allows the Community through the County Commissioners to take a critical look at itself, identifying what is good, what could be improved, and what might be needed in the future. Without this comprehensive approach, consideration and approval of capital improvements results in a short-range approach to capital planning.

Capital planning provides a process that considers all possible projects at the same time and produces a planning record that balances projects, funding sources and timing schedules. In addition, a CIP:

- Promotes efficiency by reducing scheduling problems;
- Helps to distribute costs more equitably over a long period of time;
- Enhances opportunities for outside financial assistance;
- Provides a framework for decisions about county growth and development; and
- Serves as an effective community education tool.

**Capital Improvement Plan
Summary of All County Projects
2018-2023**

Preliminary 11-21-17

Category	List	Total Estimated Project						
		Costs	2018	2019	2020	2021	2022	2023
Capital Improvement Fund	A	3,360,000	1,170,000	547,000	367,000	741,000	335,000	200,000
Commissioners Vehicle Fund	B	256,428	256,428					
General Assets - General Fund	C	31,000	13,500	3,500	3,500	3,500	3,500	3,500
General Assets - Other Funds	C	143,000	68,000	-	-	-	-	75,000
Technology Items	D	2,967,805	547,255	558,100	454,898	461,900	469,112	476,540
Other Capital Facilities/Equip.	E	511,480	511,480					
Six Year Road Plan	F	23,188,000	3,813,000	2,081,000	4,520,000	5,421,000	5,275,000	2,078,000
Total		30,457,713	6,379,663	3,189,600	5,345,398	6,627,400	6,082,612	2,833,040

Participating Funds	Total Estimated Project						
	Revenue	2018	2019	2020	2021	2022	2023
001 General	31,000	13,500	3,500	3,500	3,500	3,500	3,500
101 Road-Six Year	23,188,000	3,813,000	2,081,000	4,520,000	5,421,000	5,275,000	2,078,000
127 Emergency Mgt	113,000	38,000	-	-	-	-	75,000
303 Cap. Improvements	3,360,000	1,170,000	547,000	367,000	741,000	335,000	200,000
306 Cap. Impr. - Radio System	150,000	150,000					
502 Comm. Vehicles	256,428	256,428					
505 Seniors Vehicles	361,480	361,480					
506 Information Services	2,803,805	528,255	469,100	440,898	447,900	455,112	462,540
Subtotal	30,263,713	6,330,663	3,100,600	5,331,398	6,613,400	6,068,612	2,819,040

Other Sources	Total Estimated Project						
	Revenue	2018	2019	2020	2021	2022	2023
Potential Grants	-						
Landfill Quarterly Deposits	-						
Unknown Fund Source	194,000	49,000	89,000	14,000	14,000	14,000	14,000
Subtotal	194,000	49,000	89,000	14,000	14,000	14,000	14,000
Total	30,457,713	6,379,663	3,189,600	5,345,398	6,627,400	6,082,612	2,833,040

2018-2023 Capital Improvement Plan - List A

Preliminary 11/21/17

Capital Improvements Fund #303

Project	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	Footnote	Carry Over from 2017	Proposed Funding	Grant
Courthouse										
Server Rm. AC/Upgrade	40,000						1	40,000		
Rebuild Court Elevator					200,000				100,000	Archaeology
Upgrade CH Fire Alarm System	150,000						1	150,000	150,000	Archaeology
Upgrade CH Electrical	175,000						1	165,000		
Replace Condensation Recovery System PH 1	10,000									
Replace Condensation Recovery System PH 2		75,000								
Replace HVAC Unit (Commissioners)		30,000								
Replace HVAC Unit (East District Court)			40,000							
Upgrade Lower Bathrooms	-					100,000			50,000	Archaeology
Courthouse Totals	\$ 375,000	\$ 105,000	\$ 40,000	\$ -	\$ 200,000	\$ 100,000				
Jail/Sheriff										
Ventilation Systems AHU #2 w/Chiller Replace	150,000						1	140,000		
Exterior Service Upgrade			150,000							
Upgrade Exhaust Hood and Fire	50,000									
SARS Building										
Gun Range	300,000								150,000	RCO
Jail Totals	\$ 500,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -				
Dispatch/Emergency Management										
Finish Basement						\$ 50,000				
Dispatch Totals	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ -				
Annex 1 (Planning/Health)										
Replace Roof	-			400,000						
Replace Rooftop HVAC	-			160,000						
Annex 1 Design	150,000									
Exterior Improvements	-	50,000								
Annex 1 Totals	\$ 150,000	\$ 50,000	\$ -	\$ 560,000	\$ -	\$ -				

2018-2023 Capital Improvement Plan - List A

Preliminary 11/21/17

Capital Improvements Fund #303

Project	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	Footnote	Carry Over from 2017	Proposed Funding	Grant
Annex 2 (Senior Services)										
Annex 2 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Annex 3 (Juvenile)										
Annex 3 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Annex 5 (Economic Dev)										
Annex 5 Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
West End Building (Pioneer Center)										
Add Storm Drain to Vacated St					10,000					
Replace HVAC Units		25,000	25,000	25,000	25,000	50,000				
Storage Building for Equipment & Flammable Locker		12,000								
New Card Lock System (YQ System)	50,000									
West End Building Totals	\$ 50,000	\$ 37,000	\$ 25,000	\$ 25,000	\$ 35,000	\$ 50,000				
Fairgrounds										
Upgrade Exhibit Hall Phase II	-	100,000								
Exhibit Building Truss	50,000						1	50,000		
Exhibit Building HVAC		50,000								
Replace Rough Stock Pens	-				50,000				25,000	Agriculture
Remodel Grandstand Restroom	-					50,000			25,000	Agriculture
Add Ventilation System to New Restrooms	-			6,000						
Exhibit Building Drainage	-		100,000							
Improve ADA Parking Site	-		40,000							
Replace Main & Contestant Gate w/ Side Rolling Gates	-		12,000							
Land Purchase for Drainage Improvements	15,000						1	15,000		
Fairgrounds Totals	\$ 65,000	\$ 150,000	\$ 152,000	\$ 6,000	\$ 50,000	\$ 50,000				

2018-2023 Capital Improvement Plan - List A

Preliminary 11/21/17

Capital Improvements Fund #303

Project	2018 Proposed	2019 Proposed	2020 Proposed	2021 Proposed	2022 Proposed	2023 Proposed	Footnote	Carry Over from 2017	Proposed Funding	Grant
Parks										
Storage Building for Equipment & Flammable Locker Trout Lake Park	25,000									
Hard Wire Dump Station		15,000								
Wishram Park Safety Improvements		25,000								
Trout Lake Park Playground Equipment										
Construct Klickitat Boat Ramp				150,000						
Lyle Boat Ramp Reconstruction		150,000					1	150,000	75,000	RCO
TL- Create a 2nd Exit from the Lower Park Area										
Add Electrical Service to ADA Site		15,000					1	15,000		
Parks Totals	\$ 25,000	\$ 205,000	\$ -	\$ 150,000	\$ -	\$ -				
Other										
BLA for Land Purchase	5,000									
Other Total	\$ 5,000	\$ -	\$ -	\$ -	\$ -	\$ -				
Project Totals	\$ 1,170,000	\$ 547,000	\$ 367,000	\$ 741,000	\$ 335,000	\$ 200,000		\$ 725,000		

Footnotes

1 Carry from 2017

2018-2023 Capital Improvement Plan - List B

Preliminary 11/21/17

**Commissioners Vehicle Fund
Requests for 2018**

Department	Vehicle ID#	Make	Cost	Replace /New
Assessor	502-004 2	Trailblazer	34,428	Replace
Juvenile	502-171 1	F150 4WD Pickup	35,000	New
Public Health	502-119 1	Ford F150 Pickup	28,000	Replace
Sheriff-Patrol	502-Grp 5	Group E - 3 Vehicles	159,000	Replace
		Total Requests	256,428	

2018-2023 Capital Improvement Plan - List C - General Assets

Preliminary 11/21/17

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Fund #	Purchase Fund Name	2017	2018	2019	2020	2021	2022
								R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$
Auditor	Equipment	Camera fiche	CF100	01/01/93	5,302	118	Auditor O&M						
Auditor	Technology	Election equipment	various--see attached list	10/11/07	171,224	111	Election Reserve						
Auditor	Technology	Election system	TSX Units (15)	10/20/06	83,253	111	Election Reserve						
Auditor	Technology	Election Software		08/26/05	29,876	111	Election Reserve						
Auditor	Technology	Election equipment		06/27/05	10,472	111	Election Reserve						
Auditor	Technology	Imaging system	Cris+	07/25/03	39,055	118	Auditor O&M						
Auditor	Equipment	Reader/printer fiche		12/01/96	5,563	118	Auditor O&M						
Auditor	Equipment	Reader/printer fiche	FS 6000 MK I	11/12/04	7,511	118	Auditor O&M						
Auditor	Equipment	Plan cabinet / Enduror binders		12/29/09	9,439	118	Auditor O&M						
Auditor	Furniture	Partitions/desks		07/01/99	18,000	001	General Fund						
Auditor	Furniture	Partitions/desks		07/01/99	12,382	111	Election Reserve						
Auditor	Furniture	Partitions/desks		07/01/99	-	118	Auditor O&M						
Auditor	Furniture	Cabinet-surveys		tdb	-	118	Auditor O&M						
Budget & Technical Services Building Inspection Clerk	Technology	Phone PBX	Meridian	07/01/98	133,293	303	Capital Improvements						
Clerk	Technology	Permitting software		10/27/09	69,125	506	Information Services General Fund						
Clerk	Technology	Scanner	MS-300II Scanner	03/26/08	6,814	001	General Fund						
Clerk	Technology	Liberty Software	LibertyNET	05/08/01	31,845	506	Information Services General Fund						
Clerk	Technology	Jury Management System	Courthouse JMS	02/28/09	13,000	001	General Fund						
Commissioners	Technology	Recorder				001	General Fund						
East District Court	Technology	Audio recording system-FTR Gold		01/01/05	5,785	001	General Fund						
EDC/WDC	tdb	tdb				134	Trial Court Improvements						
Emergency Management	Technology	Radio equipment	Motorola Quantar		-	127	Emergency Management	38,000					
Emergency Management	Technology	Server-Spillman CAD	Motorola Quantar			127	Emergency Management						R 75,000
Juvenile	Technology	CCTV Camera Scan	Camera system	12/07/07	3,900	001	General Fund	1,000	1,000	1,000	1,000	1,000	1,000
Planning	Equipment	Duplicator	Sony CCP	01/01/01	5,020	001	General Fund						
Prosecuting Attorney	Equipment	Law library			70,000	001	General Fund						
Public Health	Technology	A/R Statistics System		12/01/00	11,770	001	General Fund						
Public Health	Technology	Software		06/29/04	244,500	001	General Fund						
Public Works	Annex 4	Upgrade furnace/ductwork				101	Road	30,000					
Senior Services	Technology	Transportation dispatch software		06/06/07	5,533	104	Senior Services						
Sheriff	Equipment	Dish washer				001	General Fund	R	R	R	R	R	R

2018-2023 Capital Improvement Plan - List C - General Assets

Preliminary 11/21/17

Department	Asset Type	Description	Model	Purchase Date	Amount Paid	Purchase Fund #	Purchase Name	2017	2018	2019	2020	2021	2022
								R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$	R Amount \$
Sheriff	Equipment	Dryer				001	General Fund						
Sheriff	Equipment	Freezer				001	General Fund						
Sheriff	Equipment	Freezer				001	General Fund						
Sheriff	Equipment	Range				001	General Fund						
Sheriff	Equipment	Refridgerator				001	General Fund						
Sheriff	Equipment	Refridgerator				001	General Fund						
Sheriff	Equipment	Restraint chair				001	General Fund						
Sheriff	Equipment	Vehicle equipment		08/01/99	5,774	001	General Fund						
Sheriff	Equipment	Washer											
Sheriff/Jail	Technology	Livescan fingerprint machine	500P Model RJ0482	07/29/09	15,588	001	General Fund						
Superior Court	Equipment	Law books (chambers)			7,000	114	Law Library						
Law Library Bd	Equipment	Law library			70,000	114	Law Library						
Superior Court	Technology	video system		01/01/95	57,465	134	Trial Court Improvements						
Superior Court	Technology	video system upgrade		01/01/99	5,735	001	General Fund	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500	R 2,500
Superior Court	Technology	video system upgrade		01/01/04	29,000	001	General Fund						
Treasurer	Technology	Ascend tax/accounting software		01/01/99	307,515	506	Information Services						
Weed Control	Vehicle					117	Weed Control						
West District Court	Technology	Audio recording system-FTR Gold		05/17/06	7,175	001	General Fund	R 10,000	R -	R -	R -	R -	R -
					8,497,390			81,500	3,500	3,500	3,500	3,500	78,500

2018-2023 Capital Improvement Plan - List D

Technology Items

											<i>Preliminary 11/21/17</i>
	Requesting Fund/Department	Item	Replace /New	Qty	2018	2019	2020	2021	2022	2023	Comments
1	506 Information Services	Computers	Replace	50	75,000	75,000	75,000	75,000	75,000	75,000	5-year rotation
2	506 Information Services	Servers	Replace	1	-	70,000	35,000	35,000	35,000	35,000	
3	506 Information Services	Cabling/Switches	Replace	1	5,000	5,000	5,000	5,000	5,000	5,000	
4	506 Information Services	Supplies	Ongoing		5,000	5,000	5,000	5,000	5,000	5,000	
5	506 Information Services	Communications	Ongoing		40,000	40,000	40,000	40,000	40,000	40,000	
6	506 Information Services	Rents/Leases	Ongoing		12,000	12,000	12,000	12,000	12,000	12,000	
7	506 Information Services	Yakima Ascend Support	Ongoing		1,500	1,500	1,500	1,500	1,500	1,500	
8	506 Information Services	Annual software maintenance	Ongoing		220,000	226,600	233,398	240,400	247,612	255,040	3% annual adjustment
9	506 Information Services	TS Staff Training	Ongoing		10,000	10,000	10,000	10,000	10,000	10,000	
10	506 Information Services	Security Improvements	New		15,000						
11	506 Information Services	MS Office Upgrades	Ongoing	50	20,000	20,000	20,000	20,000	20,000	20,000	5-year rotation
12	506 Information Services	Deputies - remote access	Replace		20,000						
13	506 Information Services	UPS upgrades - server rooms	Replace		20,000						
14	506 Information Services	UPS - desktops	Ongoing	50	4,000	4,000	4,000	4,000	4,000	4,000	5-year rotation
15	506 Information Services	Core Switch - White Salmon	Replace	1	5,000						
16	506 Information Services	Server racks - White Salmon	Replace		10,000						Includes wiring labor Planning Only - 2018
17	506 Information Services	Cayenta Review			-						
18	001 Sheriff	In car video system	New	1	40,000						
19	001 Sheriff	Jail kiosks - connectivity	New	1	?						
20	001 Sheriff	Video conference - Jail/WDC	Replace	1	?						
21	001 Clerk	Computer-counter	Replace	1	1,500						Former State owned PC
22	001 Clerk	Computer-public access	Replace	1	1,500						Access to microfiche
23	001 Adult Probation	MS Surface Pros	Replace	2	4,400						Early replacements-5 yr warranty
24	001 Adult Probation	Video camera system	New	1	325						
25	001 Juvenile	MS Surface Pros	Replace	5	11,000						Early replacements-5 yr warranty
26	001 Juvenile	Video camera system	Replace	1	430						
27	VariouS	Document Mgt System	New	1	?						Leader? Committee?
28	104 Senior Services	Tablets/laptops - case mgt	Replace	3	6,600						Early replacements-5 yr warranty
29	104 Senior Services	Computers/software	Replace	12	-						Part of regular inventory - line 1
Fund 506 Subtotal					528,255	469,100	440,898	447,900	455,112	462,540	

Other Funds

	Requesting Fund/Department	Item	Replace /New	Qty	2018	2019	2020	2021	2022	2023	Comments
1	107 Enhanced 911	Spillman Server	Replace	1		75,000					
2	001 Personnel	NeoGov	New	1	14,000	9,000	9,000	9,000	9,000	9,000	Funded under Personnel Dept
3	111 Elections Reserve	Envelope printer	Replace	1	5,000	5,000	5,000	5,000	5,000	5,000	Correct costs?
4	107 Enhanced 911	NG911 Upgrades	Replace	1							
5											
6											
7											
8											
Other Funds Subtotal					19,000	89,000	14,000	14,000	14,000	14,000	
Total Requests					547,255	558,100	454,898	461,900	469,112	476,540	

2018-2023 Capital Improvement Plan - List E

Preliminary 11/21/17

Other Capital Facilities/Equipment

Fund	Project	Foot note	Total	2018	2019	2020	2021	2022	2023
124 Investigations	Remodel building	1	-	-					
305 Capital Improvement: Communities	Various community projects	1	-	-					
306 Capital Improvement: Radio System	County wide public safety radio system	1	150,000	150,000					
505 Seniors Vehicles	ADA Vans (2)	3	361,480	361,480					
Totals			511,480	511,480	-	-	-	-	-

Footnotes

1. Projects to be overseen by Public Works
2. Project to be overseen by Emergency Management
3. Project to be overseen by Senior Services

2018-2023 Capital Improvement Plan - List F

Six-Year Road Program

The Six-Year Road Program is developed, reviewed, approved and amended in a separate process defined under State statute. Only summary totals are provided within the CIP. The Six-Year Road Program and Annual Construction Plan shall take precedence over any figures presented herein.

Please refer to the Six-Year Road Program and Annual Construction Plan for details of capital projects related to the County's road system.