



## **BOARD OF COUNTY COMMISSIONERS**

**Klickitat County Courthouse  
205 S. Columbus Avenue, Room #101  
Goldendale, Washington**

**Tuesday  
March 23, 2021**

**Click Here to View the Entire Agenda**

### **MORNING WORKSHOP SESSION**

**9:30 AM Legislative Update:**

Potts & Associates (via telephone conference):

**10:00 AM Department Update/Report:**

Public Works Director/County Engineer Gordon Kelsey: Public Works/Road Department Update.

**10:30 AM Department Update/Comment:**

Emergency Management Director Jeff King: Department Update.

**11:30 AM Noon Luncheon:**

### **REGULAR BUSINESS MEETING AGENDA**

**I. (1:00): Opening-Pledge of Allegiance:**

**II. (1:05): Call to Order/Roll Call:**

**III. Approval of Business Agenda:** as presented.

**IV. Approval of Commissioner Meeting Minutes:**

Approval of Commissioner Meeting minutes as may be presented.

**V. Citizen Comments:**

*Comments Will Be Limited To Seven (7) Minutes Per Individual.*

Zoom meeting is being provided for citizen comment: To join the Zoom meeting: type in <https://us02web.zoom.us/j/586587651> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651.

669-900-6833

929-205-6099

301-715-8592

346-248-7799

253-215-8782

312-626-6799

*(Note: The times on the agenda are approximate. The Board reserves the opportunity to change the order and time of the items noting that the agenda may be subject to last minute revisions which may include additions, deletions and/or changes.*

**VI. (1:30): Public Hearings/Public Meetings/Bid Openings:**

Public Meeting: To consider approval of Boundary Line Adjustment BLA 2020-12, Parcel Nos. 02-13-1762-0010/00 and 02-13-1762-0011/00 in the Murdock vicinity; Applicants: Bill Osborne, Cheryl Graham, and Mike Rockwell.

**VII. (1:40): Miscellaneous Reports/Comments:**

No Schedule

**VIII. (1:40): Consent Agenda:**

- 1) Resolution in the matter of considering and approving a petition requesting annexation of certain properties into the boundaries of Klickitat County Fire Protection District No. 3. The properties proposed for annexation have all boundaries of the property wholly within the external boundary of Fire Protection District No. 3 and are not presently being assessed a local fire district levy, which has been verified by the Klickitat County Assessor. The petition includes eight (8) parcels to be annexed.
- 2) Letter and Interlocal Funding Assistance Agreement between Klickitat County and White Salmon Valley District to provide funding assistance for \$4,000 to develop and/or enhance their At-Risk Youth Programs, effective January 1, 2021, terminating December 31, 2021.
- 3) Letter and Resolution in the matter of appointing Russell Hanson of Goldendale, Washington to serve on the Klickitat County Civil Service Commission representing Commissioner District No. 2. The appointment shall be to an unexpired six (6) year term, expiring December 31, 2023.
- 4) Resolution in the matter of adopting the Klickitat County Civil Service Rules as amended; the amendments have been distributed to all departments within the Klickitat County Sheriff's Office and the amendments are in the best interest of the Civil Service Employees. House Bill 1750 expands the submission of candidates forwarded to the Sheriff's Office for consideration from three (3) to five (5) applicants; The Sheriff and Jail Superintendent have requested the age limit be lowered from 21 to 18 for Correction Officer Applicants.
- 5) A purchase request from the Juvenile Department for a Livescan machine, software, computer, printer, and accessories in the amount of \$15,897.23 including sales tax. The amount is covered by a Washington State Patrol Grant.
- 6) Letter and resolution appointing Sasha Bentley to the Klickitat County Planning Commission, position No. 1, representing Commissioner District No. 1, to a four (4) year term, expiring January 1, 2025.
- 7) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, March 30, 2021, at 1:30 PM, to consider approval of a Boundary Line Adjustment, BLA2020-10, parcel numbers 02-15-1852-0018/00 and 02-15-1852-0019/00, in the Wishram vicinity. Applicant: John Trosper
- 8) Letter and resolution appointing Mark Jobe to the Klickitat County Planning Commission, position No. 1, representing Commissioner District No. 3, to a four (4) year term, expiring January 1, 2025; and letter and certificate of appreciation to Craig Schuster for his years on service on the Planning Commission.

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- 9) Letter and resolution appointing Nissa Huber to the Klickitat County Board of Adjustment, representing Commissioner District No. 2, to an unexpired six (6) year term, expiring January 1, 2027.
- 10) Letter and resolution appointing Matthew Chiles to the Klickitat County Board of Adjustment, representing Commissioner District No. 3, replacing Tannis Bauers, to an unexpired six (6) year term, expiring January 1, 2023; and letter and certificate of appreciation to Tannis Bauers for her years on service on the Board of Adjustment.
- 11) Request for Proposals for an Audio Visual System in the Board of County Commissioners Meeting Room in the new County Services Building. Qualified firms need to submit an additional cost proposal for the installation of two (2) Polycom Studio X30 Systems and two (2) Polycom Studio X50 systems. To be considered proposals shall be received no later than 2:00 PM, April 5, 2021, to the Klickitat County Human Resource and Administrative Services Department.
- 12) Request from the Klickitat County Human Resource and Administrative Services Department to purchase a social media archiving service from Pagefreezer to implement an archival solution for all county social media accounts to comply with state record retention policies; at the cost of \$6,589.75, and an annual cost of \$5,880.00. The agreement commences on the date of signature and continues until all service subscriptions granted in accordance with this Agreement have expired or been terminated.
- 13) Intergovernmental Agreement between Washington State Parks and Recreation Commission and Klickitat County (Sheriff's Department) to establish a cooperative framework between State Parks to enhance the performance of boating safety and education services in the State per RCW 88.02650 and WAC 352-65.101. The term of the agreement is one (1) year from the date of the State Park's signature.
- 14) Personnel Authorization to begin the advertising process to hire a Casual Communications Officer at Union Grade, Step 1 (\$18.58 per hour) within the Department of Emergency Management.
- 15) Personnel Authorization to begin the advertising process to hire a Litter Crew Supervisor at Grade 35, Step 1 to 3 (\$17.47 - \$18.52 per hour) within the Solid Waste Department.
- 16) Proclamation from the Department of Emergency Management proclaiming April 11-17, 2021, National Public Safety Telecommunicators Week by the Governor of Washington, the Association of Public Safety Communications Officials, and the National Emergency Number Association.
- 17) Cooperative Agreement between Washington State University (WSU) and Klickitat County (Department of Economic Development) for the purpose of WSU's Small Business Development Center (SBDC) establishing an office in Klickitat County to provide small business advising and technical assistance to small businesses; a companion agreement is in place between WSU and Skamania County Economic Development Council (Skamania EDC) for an SBDC Office in Skamania County. An SBDC advisor will staff both offices working out of the Klickitat County office three days a week and out of an office in Skamania County two days a week. The cost to Klickitat County is \$40,000 a year to WSU, the contract is for two (2) years.
- 18) Contract Retainage Bond for Kirby Nagelhout Construction Company per RCW 60.28.011 (6); the subcontractor, Mission Glass has chosen to submit a retainage bond as provided for in RCW 60.28.011 (6) in place of the County withholding 5% monetary retainage.

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- 19) Final Acceptance and Release of Contract Bond, certifying all contract requirements have been met by Central Washington Asphalt for the Trout Lake Highway Overlay, CRP 347.
- 20) Final Acceptance and Release of Retainage, certifying all contract requirements have been met by Lee Contractors, LLC. for the Klickitat County Bickleton Shop Fuel Tank Replacement, for \$6,738.83.
- 21) Authorization of Chair signature for the Digital Submittal Certification for the County Road Administration Board (CRAB) for 2021, Road Levy Certification.

**IX. (1:43): Payment Approvals/Progress Payments/Change Orders:**

Accounts Payable/Payroll Benefit Warrants  
Road Project Payment Estimates/Change Orders

**X. (1:45): New Business:**

No Schedule

**XI. (1:45): Elected Official Report/Update:**

Prosecuting Attorney David Quesnel: Pending issues update some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). Issues of a general” nature will be discussed in the open session.

**XII. (1:50): Board Pending:**

Issues as determined by the Board of Commissioners.

**XIII. (2:10): Unfinished Business:**

Human Resource & Administrative Services Director Rob Van Cleave and Planning Director Mo-chi Lindblad: Discussion regarding the planning priorities and staffing needs of the Planning Department.

**XIV. Motion to adjourn the regular meeting. No workshops scheduled.**

**BOARD OF COMMISSIONERS  
REGULAR MEETING  
EXTENSION/CONTINUATION  
AND/OR  
WORKSHOP SESSIONS**

**March 25, 2021**

**No Scheduled Workshops.**