

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, February 11, 2020**

<b>Topic</b>	<b>Agenda Item - Comment/Disposition</b>
	<b>Call to Order/Roll Call</b>
Morning Workshop Session – Tuesday, February 11, 2020	Chairman Rex F. Johnston called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jim Sizemore and Rex F. Johnston.
	<b>Workshop Session Agenda</b>
Legislative update	<p>Attendance: Legislative Lobbyists Jim Potts and Zak Kennedy (via teleconference), Natural Resource/Economic Development Director Dave McClure, Information Technology and Budget Director Glen Chipman, Human Resource Director Rob Van Cleave, Sheriff Bob Songer, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Legislative Lobbyists Zak Kennedy advised there are many transportation changes proposed and all transportation budget hearings that were scheduled for today were canceled.</p> <p>Followed by a discussion of various bills before State legislators which included House Bill (HB) 2498 / HB 2819 regarding Solar Leases and the proposed pump storage projects. Mr. Kennedy stated climate change language is being written into a lot of bills and can cause significant changes for local government entities.</p>
Public Works/Road Department Update	<p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Sheriff Bob Songer, Human Resource (HR) Director Robb Van Cleave, Emergency Management Director Jeff King, Prosecuting Attorney David Quesnel and Centerville resident Dan Christopher.</p> <p>Public Works Director Gordon Kelsey reviewed consent agenda items; 2019 construction projects in closeout; the Courtney Road Safety Project design and permitting status, the upcoming Trout Lake Highway project.</p> <p>Director Kelsey reviewed the upcoming utilities work to be done by various contractors to prepare the building site for the new County Services Building, noting that while the utilities are being moved upgrades will be done to the Court House to balance power loads.</p> <p>Director Kelsey reported the County’s Archaeologist submitted the updated report to the Department of Archaeology and Historic Preservation for annex 2 and is awaiting their review and approval to remove the building.</p> <p>Director Kelsey requested and received confirmation to continue with the installation of the Jail’s HVAC system by updating the 2020 Capital Facilities Plan and include the project, the Board was in support to keep moving forward.</p>

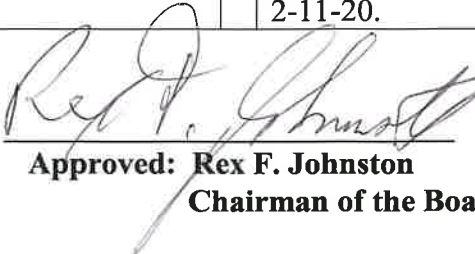
	<p>Director Kelsey reported on a discussion with the Oregon Department of Transportation regarding re-decking State Route 197 bridge. Director Kelsey advised that the two different closure options have been proposed the closure option of 7 PM to 7 AM, Sunday through Thursday is the most feasible and safest option, for Klickitat County residents.</p> <p>A brief discussion was held regarding the Oregon Trail Rally Race Organization's request to include Schilling and Horseshoe Bend Road in their rally racecourse this year, the Board was in support of moving forward allowing the race organizers to conduct a test run, noting that there was only one citizen who expressed concerns about the event on these roads.</p> <p>An update was provided by Sheriff Bob Songer about the granting agency's approval to allow a purchase of an existing structure for a new storage and training facility, followed by Sheriff Songer stating there will be a march along Highway 14 on March 4th that could potentially impact traffic.</p> <p>Commissioner Sauter reported on his attendance at the most recent Hood River Bridge replacement meeting where the budget and environmental impact study were discussed.</p>
<p>Natural Resources/Economic Development Department Update</p>	<p><b>10:30 AM - Department Update/Comment</b></p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Economic Development Specialists Richard Foster, Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resource Director Robb Van Cleave, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <p>Economic Development/Natural Resource Director Dave McClure reported on the Columbia Gorge Community Colleges' effort to establish an aircraft maintenance training program that will need hanger space at Columbia Gorge Regional Airport. As currently suggested, the City of The Dalles and/or the County would pursue a Federal Economic Development Administration (EDA) grant to fund construction of the hanger and infrastructure. In addition to the hanger for the training program, the infrastructure could serve several undeveloped lots on the east side of a closed runway. The project should qualify for a grant that covers 80% of project costs with a 20% local match, but like the hanger built for LifeFlight with EDA grant funding, job creation will be an important consideration. The College may ask the City and/or County to help with the matching funds. The Board was in support of the Economic Development Department moving forward to secure funding.</p> <p>A discussion was held regarding an updated countywide infrastructure project list and the buildable lands inventory meetings, as well as entities that are eligible to receive County funds.</p> <p>Director McClure provided an update on work with water right holders and recent revisions to the water right change application form made by the Department of Ecology.</p>

	<p>A report was given regarding Commissioner Sizemore's and Director McClure's meeting with the Commissioner of Public Lands; followed by a discussion of Klickitat County's Energy Overlay Zone; recent timber revenues and the lack of timber being harvested on County trust lands; the lumber mills that are accepting timber and their location and the importance of the revenue from timber harvest for citizens of the County and County entities.</p>
	<p>County resident Mark Doubravsky asked if there were plans to pave some of the more primitive roads in the area, a discussion of the Six-Year Road plan procedures followed.</p>
<b>Lunch Recess</b>	<p>The Board recessed for lunch at 11:24 AM.</p>
	<p><b>Call to Order/Roll Call:</b></p>
Regular Meeting for Tuesday, February 11, 2020	<p>Chairman Johnston reconvened the meeting at 1:00 PM. Commissioners present: David M. Sauter, Jim Sizemore and Rex F. Johnston.</p>
	<p><b>Agenda:</b></p>
Business Agenda	<p><b>Approved (M/Sizemore, S/Sauter. Passed unanimously):</b> the Business Agenda as presented.</p>
	<p><b>Approval of Commissioner Meeting Minutes</b></p>
Approval of Meeting Minutes	<p>* <b>Approved (M/Sauter, S/Sizemore. Passed unanimously):</b> the Klickitat County Board of Commissioners Meeting Minutes for January 28, 2020, as presented.</p>
	<p><b>Citizen Comment:</b></p>
Comments will be limited to seven (7) minutes per individual	<p>Manager for the Columbia River Region for Hancock Forest Stephan Dillon introduced himself.</p> <p>County resident Miland Walling asked about the Independent Contractors Agreement between Klickitat County and Greater Goldendale Chamber of Commerce, the Board advised it was executed last week on the Consent Agenda.</p> <p>Commissioner Sauter and Commissioner Sizemore both provided updates on their visits to Olympia last week; some issues that were discussed were the Washington Association of Counties continued research into the presence of the Marbled Murrelet along the coast's timber harvest areas; the Goldendale Pump Storage Project was added to the list of projects meeting the requirements of statewide significance. Commissioner Sauter noted the County will work with the Washington State Energy Office to integrate more renewable energy projects.</p> <p>Union Laborers Local 335 Business Manager Shannon Stull stated he and the 335 Union Laborers are in support of all the green energy projects Klickitat County is building, followed by a discussion about an apprenticeship program that will be available during the construction.</p>

	<b>Department Update/Comment:</b>
Human Resource Department update	<p>At 1:32 PM Chairman Rex F. Johnston announced that the Board would be convening into Executive Session with Human Resource Director Robb Van Cleave, HR Specialist KC Sheridan and David Kavanagh in accordance with RCW 42.30.110(1)(g) to discuss the performance/discipline of a public employee. Chairman Johnston noted that the session would last ten (10) minutes. At 1:42 PM it was announced the Executive Session would be extended ten (10) minutes. At 1:52 PM it was announced the Executive Session would be extended ten (10) minutes.</p> <p>The Board convened back into Regular Session at 2:02 PM. No action was taken.</p>
Treasurer's Office Report/Update and Finance Committee Update	<p><b>Unfinished Business:</b></p> <p>Attendance: Treasurer Greg Gallagher, Auditor Brenda Sorensen, Auditor's Office Chief Accountant Shelby Smith, Chief Deputy Auditor Heather Jobe, Public Works Director Gordon Kelsey, Public Works Deputy Finance Director Susan Gregson, Information Technology &amp; Budget Director Glen Chipman, Human Resource Director Robb Van Cleave, HR Specialist KC Sheridan, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <p>Treasurer Greg Gallagher provided an update on the Finance Committee meeting; the new County Service Building bond options; noting, that the short term availability of funds and interest rates are being looked at closely.</p> <p>A discussion followed regarding the original commitment cost of the building as well as the cost of potential unknowns associated with building.</p>
Auditor Brenda Sorensen: Discussion regarding replacing the finance duty portion of the Information Technology & Budget Director	<p>Attendance: Auditor Brenda Sorensen, Auditor's Office Chief Accountant Shelby Smith, Chief Deputy Auditor Heather Jobe, Treasurer Greg Gallagher, Public Works Director Gordon Kelsey, Public Works Deputy Finance Director Susan Gregson, Information Technology &amp; Budget Director Glen Chipman, Human Resource Director Robb Van Cleave, HR Specialist KC Sheridan, Prosecuting Attorney David Quesnel and resident Dan Christopher.</p> <p>Auditor Brenda Sorensen reviewed options of implementing a budget and finance position in the Auditor's Office; Auditor Sorensen stated the additional duties will have an impact on staff and could require a re-organization of her office.</p> <p>The Board stated the importance of having a finance position directly supervised by the Board and the responsibilities of the Commissioner's to be involved in the budget process, followed by a discussion of finance and budget positions as outlined in State statute.</p> <p>At 3:00 PM Chairman Rex F. Johnston announced that the Board would be convening into Executive Session with Auditor Brenda Sorensen, Human Resource Director Robb Van Cleave and Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(g) to discuss the performance/discipline of a public employee. Chairman Johnston noted that the session would last ten (10) minutes.</p> <p>The Board convened back into Regular Session at 3:10 PM. No action was taken.</p>

	<p><b>Consent Agenda:</b></p> <p><b>Approved (M/Sizemore, S/Sauter. Passed unanimously):</b> the Consent Agenda with nine (9) items, # 8 being pulled and rescheduled, for a total of eight (8) approved items.</p> <ul style="list-style-type: none"> <li>* 1) <b>Resolution No. 02420</b> in the matter of scheduling a public hearing to be held on Tuesday, April 14, 2020, beginning at 2:15 PM to consider an application for classification or reclassification of property as Open Space land for the Current Use Classification program.</li> <li>* 2) Amendment No. 11 (<b>C02320</b>) to the 2018 – 2020 Consolidated Contract (CLH18250) between Klickitat County (Public Health Department) and the Washington State Department of Health for the purpose of adding and amending Statements of Work” for various programs and increasing funding by \$65,952 for a revised maximum consideration of \$901,841.</li> <li>* 3) Final Acceptance and Release of Retainage in the amount of \$12,058.50, certifying all contract requirements have been met by Advanced Security &amp; Electrical Technology, Inc. for the Klickitat County Jail and Courthouse Security Surveillance System Up-Grade Capital Project No. C13218.</li> <li>* 4) Release of Contract Bond in the form of Travelers Casualty and Surety Company of America Bond No. 107030085, certifying that all contract requirements have been met by Thompson Brothers Excavation, Inc. for the Klickitat County 2017 Safety Program Project (TA-6467) Final Contract amount \$462,288.92</li> <li>* 5) Request for concurrence to award bid and authorization for Day Wireless Communications to install a new antenna and cabling for the existing Senior Services Motorola Radio System relocation as bid in the amount of \$4,082.55. This move is required in order to construct the new Klickitat County Services Building.</li> <li>* 6) Notice to Vendors and scheduling of a bid opening for 1:30 PM on Tuesday, March 10, 2020 for Klickitat County 2020, Liquid Asphalt.</li> <li>* 7) Request to publish Notice of Planned County Force Work pursuant to RCW 36.77.070, notice must be published in the newspaper of record that the County intends to use County force labor on Oak Street road project which consists of 0.15 miles of overlay and widening, CRP351. The projects and an estimated cost of \$300, 000 is included on the adopted 2020 Annual Road Plan.</li> <li>8) (<b>Pulled</b>) Notice from the Public Works Department scheduling a Public Hearing to be held Tuesday, February 25, 2020, at 1:30 PM at which time any person may appear and be heard for or against proposed amendments to be made to the Klickitat County Capital Improvement Project Plan for 2020-2025.</li> <li>* 9) Request from the Public Health Department for authorization to purchase one (1) 2020 Chevrolet Silverado 1500 4 WD from state bid/contract at a cost of \$32,280 plus applicable sales tax of 8.4% (\$2,711.52) for a total purchase price of \$34,991.52. Additional costs such as the license fee will be costs borne by the Public Health Department.</li> </ul>
<p>Voucher Certification and Approval</p>	<p><b>Payment Approvals:</b></p> <ul style="list-style-type: none"> <li>* <b>Approved Warrants (M/Sauter, S/Sizemore. Passed unanimously):</b>                  Accounts Payable: (#296366 – 296447) for a total of \$172,556.01.</li> <li>Combined Payroll: (#204910 – 205185, County Benefit Warrants #296448 - 296456, Electronic Transfer #881) \$789,426.92.</li> <li>For a combined total of \$961,982.93 for the date ending February 10, 2020.</li> </ul>

<b>Elected Official Report/Update:</b>	
<p>Prosecuting Attorney's Update</p> <p>Executive Session:                      Discuss pending and potential litigation</p>	<p>At 3:14 PM Chairman Johnston announced that the Board would be convening into Executive Session with Prosecutor Quesnel in accordance with RCW 42.30.110(1)(i) for a pending and potential litigation update. Chairman Johnston noted that the Executive Session would be for ten (10) minutes.</p> <p>The Board reconvened back to Regular Session at 3:24 PM. No action was taken.</p> <p>Attendance: Human Resource Director Robb Van Cleave and Prosecuting Attorney David Quesnel.</p> <p>Prosecuting Attorney David Quesnel stated he still has two (2) Deputy Prosecuting Attorney positions open in his office and it is a competitive market to hire in right now, not just in Klickitat County but throughout the state.</p> <p>The Board requested Prosecutor Quesnel look into the budget and finance statues, noting the Board will comply with what is written in statute.</p>
<b>Board Pending:</b>	
<p>Issues as determined by the Board of Commissioners</p>	<p>Clerk of the Board Lee Snell requested and received authorization to attend a Public Records Training, followed by a Public Records request update.</p> <p>Chairman Johnston designated the Senior Service Director Sharon Carter to represent him at the Gorge Regional Transit Strategy Working Group to discuss transportation programs in the Columbia Gorge.</p> <p>* Board Correspondence noted for the Record:                      An inquiry response to a Sunny Hills Elementary student outlining the location, landmarks, geological features, wildlife and industries in Klickitat County.</p>
<p>Adjournment</p>	<p><b>Approved (M/Sizemore, S/Sauter. Passed unanimously):</b> There being no further business before the Board, the meeting was adjourned at 4:05 PM. There are no workshops scheduled.</p>
	<p>* Reference Document on File.</p>
	<p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC- Meeting 2-11-20.</p>

  
 Approved: **Rex F. Johnston**  
 Chairman of the Board



2/25/2020  
 Date