

Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, March 22, 2022

Morning Workshop Session

Chairman Jacob L. Anderson called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update:

Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Department of Emergency Management Director Jeff King in the Chambers, various county employees, and county residents participating via zoom.

Public Works Director Gordon Kelsey reported on the asphalt bid opening on this afternoon's agenda, noting the cost of oil has increased significantly since the request for proposal was released.

A report was given on the consent agenda item; pay estimate; construction work being done on the county parking lots, and the maintenance crew projects being done on the east and west side of the county. Chairman Anderson inquired about debris removal on Carr Road, a follow-up will be provided.

Director Kelsey reported on the finishing items being done on the Klickitat County Services Building, followed by a discussion on the HVAC System.

Public Works Deputy Director Jeff Hunter reported on the Satus Pass Radio Site, followed by Director Kelsey reporting that contractors have stated costs are increasing significantly increasing and costs will be rising per month.

Director Kelsey requested direction regarding the electric charging station fees and setting up a service provider, the Board inquired about the charging station service cost, a follow-up will be provided.

A discussion was held about the Klickitat County Service Building conference room rental, the Board stated they would like to follow the procedures of the Pioneer Center; Director Kelsey stated he will bring an agreement for consideration.

A discussion was held about the parking lot and vacation of Grant Street, the Board was in support of leaving the parking lot as previously engineered.

10:30 AM - Emergency Management Department Update/Report:

Attendance: Department of Emergency Management Director Jeff King in the Chambers, various county employees, and residents via Zoom.

Department of Emergency Management (DEM) Director Jeff King reported on the public safety radio system performance and functionality, maintenance, and radio site lease agreements.

DEM Director King reported on the 9-1-1 operation staff and training, followed by the personal protective equipment for the COVID-19 Pandemic. A discussion was held on the lack of communication from the State to the Local Governments and the lack of direction given to the Emergency Operation Center, noting incident command procedures and systems are in place for a reason.

A report was provided on the county burn ban, noting he will continue to work on updating County Code 8.24, followed by upcoming training for DEM Volunteers.

A brief report was provided on the program grants being submitted and the Public Education and Information System.

Commissioner Sauter reported on his attendance at last week's meeting for the Tribal Housing Units in Dallesport, noting the Fire Chief and school representative were present and the increase in kids to the Wishram school could be significant.

A discussion was held about the Payments in Lieu of Taxes and the agreements with the County to provide services, followed by a discussion about Lyle Point and the boat ramp in that area.

Commissioner Anderson reported on discussions held with the White Salmon Mayor regarding the Judges' Salaries, noting it has been recognized that the rates need to increase due to demand.

Motion (M/Sauter, S/Christopher); passed. To recess for lunch at 11:12 AM.

Commissioner's Business Meeting

Chairman Anderson reconvened the Regular Meeting for Tuesday, March 22, 2022, at 1:00 PM. Opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

***Approved (M/Christopher, S/Sauter. Passed unanimously):** Business Agenda as presented.

Approval of Commissioner Meeting Minutes

Approved (M/Sauter, S/Christopher. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for March 01, 2022, and March 08, 2022.

Citizen Comment - Comments will be limited to three (3) minutes per individual

The Board thanked the citizens for their respectful comments on Thursday's workshop.

Brooks Herd reported designation of the acres surrounding his house, noting they have been able to be enrolled in a farm and ag status; followed by advisement on his participation in securing water rights from the removal of the Condit Dam. Mr. Herd stated he would like to see the County Commissioner Board as a five (5) member board versus a three (3) member board.

Susan Kelsey inquired about the connection for the charging stations and if they are not being used can the spots be used for temporary parking.

Shari Bousquet inquired about the Carriger Solar project, inquiring if the commissioners can discuss and disclose the project details. Ms. Bousquet stated she would like the commissioners to hold a town hall to discuss the projects.

Greg Wagner inquired about holding a town hall regarding the solar projects.

Commissioner Sauter responded to Ms. Bousquet, stating he received the postcard about the Carriger Solar project and that is the extent of his knowledge, the Planning Department has preliminary meetings but he does not get involved in those meetings; an application has not been received and he does not know about the project details. He is not allowed to speak on the projects until they come before the Board before decisions are to be

made.

Commissioner Christopher responded to Brooks Herd regarding the qualifications of a county to become a Charter County, followed by responding to Ms. Kelsey stating he would like to see the electric car parking spaces used as temporary parking in the future. Commissioner Christopher stated he participated in an open meeting with the Carriger Project a year ago, stating that meeting was not the reason why he recused himself.

Tracy McKune inquired about the acronyms in the DEM Director King's report, following a statement that she is a victim of identity theft stating her records are not accurate. Ms. McKune requested assistance in obtaining a police report to reflect the identity theft.

Chairman Anderson responded to Ms. Bousquet, stating he did not receive the countywide postcard for the Carriger Project, followed by the advisement of the path the project will take through the Board of Adjustment or the Planning Commission. Chairman Anderson stated there will be a public process with the solar projects and that is more productive than a town hall meeting, Chairman Anderson advised he was also in attendance at the open meeting for the Carriger Solar Project followed by advisement for Ms. McKune to seek answers from the Sheriff's Office regarding the identity theft.

Public Meetings/Public Hearings/Bid Openings:

Bid Opening: For the purchase of Liquid Asphalt for the 2022 paving season.

Attendance: Larry Stephens, Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Associate Planner Denice Lee, five (5) members of the public in the Chambers, various county employees, and residents via Zoom.

•	Albina Fuel	Vancouver, WA	\$773,537.50
•	Idaho Asphalt	Houser, ID	\$1,131,242.40
•	Ergon Asphalt & Emulsions	Pasco, WA	\$987,033.30

***Bids Forwarded (M/Sauter, S/Christopher . Passed unanimously):** to the Public Works Department for review and recommendation of three (3) bids received for Purchase of Liquid Asphalt for 2022, Paving Season. Engineer's Estimate: \$750,000.

Public Meeting: Short Plat SPL2021-25 in the Goldendale vicinity; Applicants: Stephen and Nancy Cuningham.

Attendance: Assistant Planner Denice Lee, Associate Planner Lori Anderson, two (2) applicants in the Chambers, various county employees, and residents via Zoom.

Associate Planner Denice Lee reported Short Plat No. SPL 2021-25 is a proposal to create 2 lots from parcel 04-16-2300- 0004/00. The proposed short plat is located within the Goldendale vicinity.

Associate Planner Lee stated an administrative review of this short plat has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, and the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Christopher, S/Sauter. Passed unanimously): granting final Approval of Short Plat SPL 2021-25; Applicants, Stephen & Nancy Cunningham.

The Board recessed for five (5) minutes at 1:40, resuming at 1:45

Miscellaneous Reports/Comments: White Salmon Valley Pool update and fundraising presentation

Attendance: White Salmon Valley Pool Metropolitan Park District President, Commissioner #3, Benjamin Briggs, White Salmon Valley Pool Metropolitan Park Commissioner #5 Steve Harris, Rose City Philanthropy Consultant, Jeri Alcock, various county employees, and residents via Zoom, Human Resource Manager KC Sheridan, Assessor Crista Schroder, Assistant Planner Lori Anderson, Senior Services Director Sharon Carter in the Chambers.

White Salmon Valley Pool Metropolitan Park District President, Commissioner #3, Benjamin Briggs reported on the inspiration behind the design and interest in constructing a pool on the west side of the county.

White Salmon Valley Pool Metropolitan Park Commissioner #5 Steve Harris reviewed the past accomplishments and construction

Rose City Philanthropy Consultant, Jeri Alcock reported on the campaign for the White Salmon Valley Pool, the funding status requesting the County consider using the American Rescue Plan Act funds.

President, Commissioner #3, Briggs reported on the community benefits, followed by Consultant Alcock stating the economic benefits.

Commissioner #5 Harris provided a funding timeline, followed by a brief review of a funding request from Ben Briggs, noting it is crucial to show local government support.

Commissioner Christopher inquired about the full-time employees' duties, followed by Commissioner Sauter inquiring if the 1.5-million-dollar bond is the most that can be requested at this time, Commissioner #5 Harris reported on the debt service and the cost to run the pool.

Chairman Anderson inquired about the number of individuals who used the pool, followed by an inquiry about how to close the gap if there is no funding from the local government entities. Commissioner Anderson inquired if the cost has been evaluated to provide funding for the admittance to the Hood River Pool.

Commissioner Christopher advised the American Rescue Plan Act Funds have been set aside for the County to replace the financial system.

Project plans were discussed and the phases in which the White Salmon Pool can be built, followed by a discussion with Central Klickitat County Park and Recreation District Pool Manager, Lori Anderson regarding the Goldendale pool, construction, cost, and facilities of the Goldendale Pool.

Department Update/Comment: Senior Services Director Sharon Carter

Attendance: Attendance: Senior Services Director Sharon Carter in the Chambers, various county employees, and residents via Zoom.

Senior Service Director Sharon Carter reported on staff, noting she is covering the duties of a case manager, followed by a request to hire a temporary casual position until the case manager returns in the month of June, the Board was in support and advised working with the Human Resource Department.

Director Carter stated the Volunteer Coordinator will be working on a volunteer luncheon, noting National Volunteer Recognition Week from April 17th through April 23rd, inviting the Board to attend.

Director Carted advised there are two (2) openings on the Senior Advisory Board, followed by an update on the reopening of the Senior Congregate Meal Sites in Goldendale and White Salmon in May.

Director Carter reported on the grant for the bus shelter in the Port of Klickitat is not sufficient to cover the cost of the shelter due to the increase in the cost of supplies, Director Carter stated she is working with the Department of Transportation to determine if there are additional funds.

Director Carter stated she will be applying for consolidated grant funding for the next biennium for the Dial-a-Ride service and fixed-route service, noting there is a need to increase the stops in the area and that will be reviewed.

Director Carter reported on the home-bound delivered meals and inquired if the Board was in support of joining with Skamania County and sharing the cost of a pallet of frozen meals to distribute.

Director Carter inquired about the Klickitat County wage study results.

Consent Agenda:

***Approved (M/Sauter, S/Christopher. Passed unanimously):** Consent Agenda with eight (8) items, following the motion Assessor Crista Schroder reported on the agenda items 4 and 5.

- 1) Purchase request from the Information and Technology Department for thirty-six (36) Dell Memory upgrades.
- 2) Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement **(C04122)** between Klickitat County (Public Works Department) and Epic Land Solutions, Inc. to provide General On-Call Environmental Services for acquisition, Relocation, Appraisal, and etc.
- 3) **Resolution No. 03822** in the matter of revising the Public Health Department's Organizational Chart to reflect restoring the Fiscal Division Manager position at grade 70, effective March 1, 2022.
- 4) Work for hire agreement **(C04222)** between David Loomer and Klickitat County (Assessor's Office) for the purpose of providing training and consulting services to improve the quality of annual assessments.
- 5) Work for hire agreement **(C04322)** between Dean J. Cameron and Klickitat County (Assessor's Office) for the purpose of providing training and consulting services to improve the quality of annual assessments.
- 6) Amendment No. 1 to Professional Services Agreement between Jordyn Caven **(C04422)**, Mindi Guzman **(C04522)** and Amy Roots **(C04622)** and Klickitat County (Public Health Department) for the purpose of adding visitations to two (2)-four (4) scheduled sessions per month, not to exceed six (6) sessions per month.
- 7) Professional Services Agreement **(C04722)** between Klickitat County (Solid Waste Department) and Emerald Systems LLC. for the purpose of establishing a pilot program for the special collection of hard to recycle materials as funded by the State of Washington Department of Ecology Waste Contamination Reduction Agreement. Not to exceed \$25,000 in cost, effective upon signature and terminating on June 30, 2023.
- 8) Agreement **(C04822)** between Klickitat County (Solid Waste Department) and Peter DuBois for the purpose of meeting a diversion rate from the Solid Waste stream, by providing home composting webinars/workshops; community composting; classroom presentations to engage students and plan and implement school composting projects and other food waste reduction programs.

Voucher Certification and Approval

***Approved (M/Christopher, S/Sauter. Passed unanimously):** Pay estimate No. 23 to Kirby Nagelhout Construction Company in the amount of \$49,999.69 which excludes retainage in the amount of \$2,399.98 and includes sales tax in the amount of \$3,599.98, for a total payment amount of \$49,199.68, for the County Services Building Project, Contract No. C03120.

***Approved Warrants (M/Christopher, S/Sauter. Passed unanimously):** Accounts Payable: Warrants #312610 – #312718, \$304,871.45 for the date ending March 21, 2022.

New Business: Klickitat County Fire District #3 requesting consideration for a waiver of the Building Permit fee

Attendance: Prosecuting Attorney David Quesnel in the Chambers, Fire District #3 Chief Long, various county employees, and residents via Zoom.

Klickitat County Fire District #3 has requested consideration by the Board for a waiver of the Building permit fee, which is necessary to rebuild the Fire Station due to a snow load collapse in January 2022.

Commissioner Sauter reported on past practice, followed by a Board discussion of the need for the funds and levy funds the district has raised.

Fire District #3 Chief Long reported on the construction cost and permit process and the insurance reimbursement; the Board inquired about the work being done, followed by Chief Long advising he is now pulling his request for a fee waiver.

Board Pending: Issues as determined by the Board of Commissioners

Chairman Anderson requested if the Board was in support of signing a letter in support of the Board of Health appointing a Klickitat County Citizen Tribal Member to the Board of Health.

A discussion continued and Chairman Anderson and Commissioner Sauter stated they will be in attendance at the Volunteer Lunch for the Senior Service Volunteers.

Elected Official –Report/Update:

Attendance: Prosecuting Attorney David Quesnel in the Chambers, various county employees, and residents via Zoom.


Prosecuting Attorney David Quesnel advised there is a difference between releasing debt versus waiving fees.

At 3:24 PM Chairman Anderson announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(i) to discuss pending litigation with Prosecutor David Quesnel. It was noted the session would last fifteen (15) minutes.

At 3:39 PM it was announced that the Executive Session would be extended five (5) minutes. At 3:44 PM it was announced that the Executive Session would be extended five (5) minutes. At 3:49 PM it was announced that the Executive Session would be extended five (5) minutes. At 3:54 PM it was announced that the Executive Session would be extended five (5) minutes. At 3:59 PM it was announced that the Executive Session would be extended five (5) minutes.

The Board convened back into Regular Session at 4:04 PM. No action was taken.

(4:15 PM) (M/Sauter, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned. * Reference Document on File. Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file Board of County Commissioner's Meeting 3.22.2022.


Approved: **Jacob L. Anderson**
Chairman of the Board



April 19, 2022
Date