

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, March 24, 2020**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, March 24, 2020	Interim Chairman Jim Sizemore called the meeting to order at 10:00 AM. Commissioners present: Jim Sizemore, and David M. Sauter and Rex F. Johnston via telephone.
	Workshop Session Agenda
Public Works/Road Department Update	<p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter were in Chambers and members of the public were present via telephone.</p> <p>Interim Chairman Jim Sizemore advised of rocks filling the ditches on Highway 142, Public Works will follow up as time allows.</p> <p>Public Works Director Gordon Kelsey stated that upcoming public hearings will be re-scheduled to when public attendance is more accessible, followed by a review of items on this afternoon’s agenda.</p> <p>Director Kelsey reported on the Courtney Road Safety Project, noting that two issues remain after the Gorge Commission’s review. Public Works Deputy Director Jeff Hunter requested and received permission to proceed with the purchase of right-of-way for this project.</p> <p>A discussion was held regarding essential employee identification badges, staff schedules and maintenance projects.</p> <p>Director Kelsey reviewed the work being done in preparation for the construction of the new County Services Building; the status of the County Jail’s new HVAC system and the Bickleton Shop Fuel Tank upgrade.</p> <p>Director Kelsey requested and received approval to move forward with advertising the Dallesport Airport Fuel Project, followed by a discussion to post road signs at the main entrances to Klickitat County re-stating the Governor’s “Stay Home, Stay Healthy” proclamation.</p>
Emergency Management Department Update	<p>10:30 AM - Department Update/Comment:</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter were present in Chambers, Department of Emergency Management Director Jeff King and members of the public were present via telephone.</p> <p>Department of Emergency Management Director Jeff King recommended going to the Washington State Governor’s website and read the proclamation that was issued Sunday afternoon, followed by a discussion of essential County employees and County issued identification badges. The Board stated they would like Department Heads and Elected Officials to determine their office needs; schedules and essential employees’ work hours.</p>

	<p>A discussion was held regarding the influx of non-residents due to our remote location; The accessible trails throughout the Klickitat County Gorge area; the ability to advertise curbside service to allow businesses to continue providing the needs of residents; illegal camping was discussed, followed the request and approval to initiate a joint letter addressed to Governor Jay Inslee in regards to emphasizing the “Stay Home, Stay Healthy” but in your neighborhood.</p>
	<p>Natural Resource/Economic Development Director Dave McClure requested and received approval to repurpose the contracts in place with the Goldendale and Mt. Adams Chamber of Commerce to COVID-19 funds instead of Tourism Promotion. Contract amendments will be prepared for submission.</p>
Lunch Recess	The Board recessed for lunch at 11:13 AM.
	Call to Order/Roll Call:
Regular Meeting for Tuesday, March 24, 2020	Interim Chairman Sizemore reconvened the meeting at 1:00 PM. Commissioners David M. Sauter and Rex F. Johnston were also present via telephone conference.
	Agenda:
Business Agenda	Approved (M/Sauter, S/Johnston. Passed unanimously): the Business Agenda with three (3) Add-ons under New Business: Washington State COVID-19 Outbreak Emergency Housing Grant; Request for a temporary credit care limit increase to allow for expenditures needed to facilitate the operations of the Emergency Operations Center; And Resolution in the matter of providing emergency funding for Emergency Operations Center expenditures during the COVID-19 situation.
	Approval of Commissioner Meeting Minutes:
Approval of Meeting Minutes	Approved (M/Sauter, S/Johnston. Passed unanimously): The Klickitat County Board of Commissioners Meeting Minutes for February 25, 2020.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>No citizens provided comments.</p> <p>Solid Waste Director Ruby Irving reported on Solid Waste Contracts, followed by a discussion of the transfer stations’ operating status, noting Governor Inslee’s proclamation deemed Sanitation an essential occupation.</p> <p>A discussion was held about County Office hours and transactions within departments, followed by Commissioner Johnston’s inquiry about the public comment portion of the afternoon agenda.</p>
	Public Meetings/Public Hearings/Bid Openings:
Public Meeting: To consider approval of Short Plat SPL 2019-26; Parcel No. 04-11-3114-0204/00 located in the Husum vicinity; Applicant Robert Nuckoles	<p>Approved (M/Sauter, S/Johnston. Passed unanimously): Short Plat 2019-26, which alters Parcel No. 04-11-3114-0204/00, dividing it into 4 lots, and granting final approval; Applicant: Robert Nuckoles.</p> <p>Interim Chairman Sizemore opened the public meeting to consider approval of Short Plat SPL 2019-26; Parcel No. 04-11-3114-0204/00; located in the Husum vicinity; Applicant Robert Nuckoles, and he requested a staff review.</p> <p>Associate Planner Denise Lee was present via telephone conference and provided an overview of the proposed short plat that will divide a 21.47-acre parcel into 4 lots.</p>

Ms. Lee advised that an administrative review of the short plat has been completed and all conditions attached to the preliminary approval have been met.


Consent Agenda:

- * **Approved (M/Sauter, S/Johnston. Passed unanimously):** the Consent Agenda with six (6) items.
- * 1) Ground Lease Agreement (**C04220**) between the City of The Dalles, Klickitat County and the Pacific Crest Cherry Packers (Tenant) to lease the property at the Columbia Gorge Regional Airport Business Park to develop and construct a fresh fruit receiving, hydrocooling, and shipping station at the Tenant's sole cost and expense.
- * 2) Scheduling public meetings to be held Tuesday, March 31, 2020, at 1:30 PM:
 - Public Meeting: To consider approval of a Binding Site Plan, BSP 2020-01; parcel numbers 02-10-3120-0097/00, 02-10-3120-0098/00, 02-12-0312-0009, 02-12-0358-0307/00 & 02-12-0358-0707/00 in the Lyle vicinity. Applicant: Edgeview Condominiums (Harry Boy, LLC).
 - Public Meeting: To consider approval of a short plat, SPL 2019-20; parcel number 06-10-1518-2101/00 & 06-10-1518-2104/00 in the Trout Lake vicinity. Applicants: Ron & Diane Davis / Jeanette Wilcox.
 - Public Meeting: To consider approval of a short plat, SPL 2019-17; parcel number 04-10-3500-0013/00, in the Husum vicinity. Applicant: Steve Hoskins.
 - Public Meeting: To consider approval of a short plat, SPL 2019-25; parcel number 02-13-2761-0001/00, in the Dallesport vicinity. Applicants: William & Genevieve Trujillo.
- * 3) Proclamation proclaiming the week of April 12 through 18, 2020, to be National Public Safety Tele-communicators Week in Klickitat County, in honor of the men and women whose diligence and professionalism keep our County and its citizens safe.
- * 4) Non-Capital Project List Amendment #1, which adds one project the Courthouse Boiler Repair. The middle section needs to be removed and replaced. The broiler is shut down due to leaking so boiler number 1 is heating the jail. To repair broiler number 2 both boilers need to be shut down; the work needs to be completed during the warm portion of the year before next fall
- * 5) Request to publish Notice of Planned County Force Work pursuant to RCW 36.77.070, notice must be published in the newspaper of record that the County intends to use County force labor on Schilling Road for bituminous surface treatments and Spring Creek Slide shoulder repair. The projects and an estimated cost of \$269,570 are included on the adopted 2020 Annual Road Plan.
- * 6) Letter and **Resolution No. 05020** in the matter of appointing Loren Meagher to the Klickitat County Noxious Weed Control Board, Position No. 2. The appointment is to a four (4) year term expiring April 1, 2024.

New Business:

- * **Approved (M/Sauter, S/Johnston. Passed unanimously):** Washington State COVID-19 Outbreak Emergency Housing Grant (**C04320**) between Klickitat County (Public Health Department) and the Washington State Department of Commerce, Housing Assistance Unit for the purpose of providing funding in the amount of \$263,098 for emergency housing necessary to respond to the COVID-19 outbreak, effective March 15th and ending September 30th, 2020.

	* Approved (M/Sauter, S/Johnston. Passed unanimously): Resolution No. 05120 in the matter of formalizing the County's commitment to providing up to \$50,000 of emergency funding for Emergency Operations Center expenditures during the COVID-19 situation. The total will be split according to population, between the three (3) cities and Klickitat County.
	* Approved (M/Sauter, S/Johnston. Passed unanimously): Request from the Emergency Management Department for a temporary credit card limit increase to allow for expenditures needed to facilitate the operations of the Emergency Operations Center.
	Payment Approvals:
Voucher Certification and Approval	* Approved Warrants (M/Sauter, S/Johnston. Passed unanimously): Accounts Payable: (#297487 - #297566), (#297575 - #297637) and DOR Electronic Transfer # 886 for total of \$217,838.21. Payroll Warrants (#206573 - 206852), Co. Benefit Electronic Transfer (#297567 - 297574) and Special Payroll Warrant #885 for a net of \$998,365.08. For a combined total of \$1,216,203.29 for the date ending March 23, 2020.
	Board Pending:
Issues as determined by the Board of Commissioners	Klickitat County Public Health Officer Dr. Amy Persons: Continued discussion regarding the COVID-19 outbreak. A discussion was held regarding the closure of the Department of Natural Resource, State Parks and the Forest Service trails and camping areas, followed by the closure of all Airbnb rentals in the County. Discussion regarding establishing a line of credit for interim finance needs for the construction of the new County Services Building and utilizing cash as needed for the COVID-19 emergency.
Adjournment	Approved (M/Sauter, S/Sizemore. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 2:56 PM. No workshops scheduled.
	* Reference Document on File
	Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC - Meeting 3-24-20.


 Approved: Jim Sizemore
 Interim - Chairman of the Board



4/14/20
 Date