

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 08, 2021**

| Topic | Agenda Item - Comment/Disposition |
|---|---|
| | Call to Order/Roll Call |
| Morning Workshop Session – Tuesday, June 08, 2021 | Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher. |
| | Workshop Session Agenda |
| Public Works/Road Department Update | <p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, in the Chambers, various county employees, and residents via telephone.</p> <p>Public Works Director Gordon Kelsey reported on the bid openings, pay estimate, and Consent on this afternoon’s agenda.</p> <p>A brief discussion was held regarding the Panakanic Road turnaround construction and estimated cost.</p> <p>Director Kelsey stated the contractors finally received all the materials and will start the Roosevelt Drainage Repair next week; an update was given on the Annual Striping Contract, noting the contractor is about 30% complete, the contractor has been challenged with the weather.</p> <p>Director Kelsey stated they have received the Washington State Department of Transportation approval for the Courtney Road Safety Project deviation/waiver request.</p> <p>A report was given on the east and west end crews, noting the crews are painting the west walls on the Pioneer Center this month, followed by an update on the construction of the Klickitat County Services Building, noting some items are hard to get right now but the end date has not changed at this time.</p> <p>Director Kelsey stated they are working on relocating the Annex 5 building, followed by an update on the parking expansion.</p> <p>Director Kelsey reported on the Courthouse Entry stating the contractor is complete with the demo on the east and north sides of the building and are forming for the replacement in both locations, followed by a brief discussion about the heating element in the walking path between the Courthouse and the Klickitat County Services Building.</p> <p>Public Works Deputy Director Jeff Hunter reported on the Satus Pass and Klickitat Site, requesting and receiving verbal approval to proceed with the purchase on the land for the Satus Pass Radio Site to save the County money in not doing a long time lease.</p> <p>A report was given on the upgrade being done to the Fairgrounds audio system, stating the Fair Board requested to purchase the PA System and it will include a licensed low-frequency radio station.</p> |

| | |
|----------------------------------|--|
| | <p>Director Kelsey requested and received verbal approval for the Friends of the Fair to hold a barrel race on June 25th and July 16th and waive the rental fees of \$1,300, to support the Klickitat County Fair.</p> |
| <p>Sheriff Department Update</p> | <p>10:30 AM - Elected Official Report/Update</p> <p>Attendance: Sheriff Bob Songer, Chief Jail Deputy Carmen Knopes, Chief Civil Deputy Karen Elings, Undersheriff Tim Neher in the Chambers, various county employees, and residents via telephone.</p> <p>Sheriff Bob Songer reported on call volumes and civil papers served from January 1st to June 3rd, followed by a report of the Law Enforcement Memorial Event held on the south steps of the Courthouse on May 13, 2021, Honoring the Law Enforcement Officers that have died in the line of duty. During the year 2020, over 360 Law Enforcement Officers Died in the line of duty throughout our nation.</p> <p>Sheriff Songer stated on May 17th he assigned Deputy Robert Bianchi to a Detective position, noting Deputy Bianchi is well qualified with years of experience and will do an outstanding job as a Detective investigating major crimes. Sheriff Songer followed with reporting on Detective Tim Neher's promotion to Undersheriff.</p> <p>Sheriff Songer stated he is currently researching body cameras for the road deputies and corrections deputies, noting his staff and Information Technology's staff are working with a representative of the Watch Guard Company who currently handles the vehicle cameras, noting they continue to research the vendor AXON to see if their body cameras will work with the vehicle cameras as well.</p> <p>Sheriff Songer reported on a recent incident on May 30, 2021, involving a vehicle chase of an armed suspect with a felony warrant, Sheriff Songer thanked all the law enforcement agencies and law enforcement officers that assistant in this challenging situation and would like to commend the officers for their restraint and professionalism in how they conducted themselves under fire.</p> <p>Sheriff Songer reported on the Klickitat County Sheriff's Office Posse Deputies, followed by a report on the activities the Posse will be volunteering for this summer.</p> <p>Chief Jail Deputy Carmen Knopes reported on the Corrections Division staff; training; court scheduling; transportation; mental health/ medical, stating she would like to recognize the Corrections Division including the Control Board Operators and Records Clerk.</p> <p>A discussion was held about the 2021 budget for the body cameras, followed by a brief discussion regarding the Vehicle Replacement fund.</p> <p>Chairman Sauter reported on discussions with Senator Curtis King regarding the Bridge funding, followed by an update on his meeting in Glenwood regarding the pest infestation of grasshoppers, and inquired into an Agriculture Pest District, that is included in the general agriculture destroying pest.</p> |

| | |
|---|---|
| | <p>Chairman Sauter stated he was in attendance in a meeting in Wishram with Sheriff Songer; Prosecuting Attorney David Quesnel; Fire Chief and School representatives regarding the Housing Authority Project for the Federal Tribal Housing Project, noting it is a tax-exempt project and discussions will follow with the Housing Authority and the Fire District,</p> <p>Commissioner Christopher reported on his Senior Meeting, followed by a discussion of the Assisted Living Center in White Salmon, noting there is a 3 million dollar shortfall to construct the project at this time.</p> <p>Commissioner Christopher requested to be in attendance at the Community Meeting regarding the Bluebird site in the east end of the County.</p> <p>Commissioner Anderson reported on his attendance at the Columbia Gorge Bi State Renewable Energy Committee and the Columbia River advisory Group meeting, followed by a brief discussion on how the solar farms are taxed in Oregon.</p> <p>A discussion was held regarding the consumptive use of the Columbia River for numerous projects.</p> |
| | <p>Call to Order/Roll Call:</p> |
| <p>Regular Meeting for Tuesday, June 08, 2021</p> | <p>Chairman Sauter reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.</p> |
| | <p>Agenda:</p> |
| <p>Business Agenda</p> | <p>Approved (M/Christopher, S/Anderson. Passed unanimously): with one (1) add-on under New Business, Independent Contractor Agreement between the Goldendale Chamber of Commerce and Klickitat County (Natural Resource/Economic Development Department).</p> |
| | <p>Approval of Commissioner Meeting Minutes</p> |
| <p>Approval of Meeting Minutes</p> | <p>* Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for May 18, 2021, as presented.</p> |
| | <p>Citizen Comment:</p> |
| <p>Comments will be limited to seven (7) minutes per individual</p> | <p>Goldendale resident William Larsen discussed his need for the County to allow potable water, stating a well would be very expensive to drill due to the depth of the water available, stating he can use his neighbor's water but he does need a permitted cistern on his property.</p> <p>Sheri Bousquet inquired about the State Environmental Policy Act (SEPA) and the Conditional Use Process (CUP). Ms. Bousquet inquired whether an environmental checklist is completed during the SEPA Process, Ms. Bousquet inquired how to state her concerns before the Conditional Use Permit is approved.</p> <p>Chairman Sauter stated citizen comment is not a question-and-answer forum but given that no one else was speaking to the Board he provided clarification to Ms. Bousquet about the differences in the SEPA Process, noting that the Department of Ecology is the</p> |

| | |
|---|--|
| | <p>entity that will decide the conditions of approval for well requirements, further clarification was provided that comments should be made to the hearing examiner.</p> |
| | <p>Public Hearings/Public Meetings/Bid Openings:</p> |
| <p>Bid Opening: For the Roosevelt Grade Road Overlay, CRP 362, to provide for the improvement of 5.00 miles of Roosevelt Grade Road</p> | <p>Bids forwarded (M/Anderson, S/Christopher. Passed unanimously): to the Public Works Department for review and recommendation of three (3) bids received for the Roosevelt Grade Road Overlay, CRP 362, to provide for the improvement of 5.00 miles of Roosevelt Grade Road by planning bituminous pavement, installing an HMA pre-level, an HMA wearing course, pavement markings, signs, guardrail and other work, all in accordance with the Contract Provisions, and the Standard Specifications. The approximate project cost is estimated to be between \$2,500,000 and \$400,000,000.</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Design Engineer Seth Scorola, Public Works Engineer Kevin Leis in the Chambers, various county employees, and residents via telephone.</p> <ul style="list-style-type: none"> • Granite Construction Company Vancouver, WA \$2, 715,715.00 • Central Washington Asphalt, Inc. Moses Lake, WA \$2, 963, 000.00 • Inland Asphalt Company Richland, WA \$3, 480, 390.50 |
| <p>Bid Opening: For the Darland Drive Overlay, West Darland Drive, Horseshoe Bend Road, Wing Road, Wing Road Wye by,</p> | <p>Bids forwarded (M/Anderson, S/Christopher. Passed unanimously): to the Public Works Department for review and recommendation of three (3) bids received for the Darland Drive Overlay, CRP 361, to provide for the improvement of 0.06 miles of West Darland Drive, 0.11 miles of Horseshoe Bend Road, 0.03 miles of Wing Road, 0.06 miles of Wing Road Wye by, planning bituminous pavement, removal of existing BST surface, preparation of road surface, installing an HMA pre-level, an HMA wearing course, pavement markings, signs and other work, all in accordance with the Contract Provisions, and the Standard Specifications. The approximate project cost is estimated to be between \$650,000 and \$1,100,000.</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Design Engineer Seth Scorola, Public Works Engineer Kevin Leis in the Chambers, various county employees, and residents via telephone.</p> <ul style="list-style-type: none"> • Granite Construction Company Vancouver, WA \$686, 656.25 • Central Paving Ellensburg, WA \$671, 535. 45 • Central Washington Asphalt, Inc. Moses Lake, WA \$569, 000.00 |
| | <p>Department Update:</p> |
| <p>Public Health Director Department Update.</p> | <p>Attendance: Public Health Director Erinn Quinn in the Chambers, various county employees, and residents via telephone.</p> <p>Public Health Director Erinn Quinn reported on the Environmental Health Department, noting the increase in Environmental regulations needs and the number of permits issued has significantly increased over this past year.</p> |

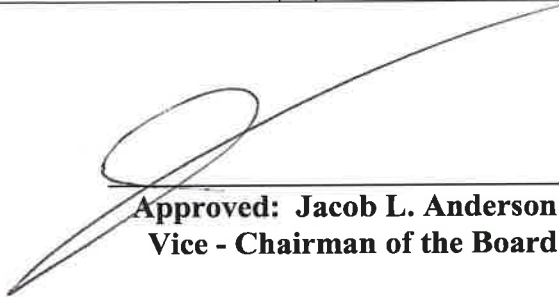
| | |
|--|---|
| | <p>Director Quinn stated a mosquito survey is being conducted in the Trout Lake area, followed by an update on the air quality monitors that are being installed in the outlying areas.</p> <p>Director Quinn stated complications are being had with the SmartGov software in the Health, Building, and Planning Departments; Director Quinn provided staff and clinical service reports in the Health Department, followed by an update on grants.</p> <p>Director Quinn reported on the COVID-19 Pandemic, stating the County is 46% vaccinated.</p> <p>Director Quinn stated Governor Jay Inslee will do a press release conference and potentially open the State, Director Quinn advised she has been given no guidance on how the reopening will look.</p> <p>Commissioner Anderson inquired if the County has done any COVID-19 Variant Testing, Director Quinn stated she has sent samples for verification of a variant, noting if there is a variant there will be no guidance on where it came from or guidance on what to do if one is identified.</p> |
| | <p>New Business:</p> |
| <p>Discussion regarding potable water, development, and permitting in the Glenwood valley on the reservation</p> | <p>Attendance: David Kavanagh Environmental Health Director, Public Health Director Erinn Quinn, Environmental Health/Natural Resource Director Dave McClure in the Chambers, various county employees, and residents via telephone.</p> <p>Environmental Health Manager David Kavanagh advised that the Fee Simple owned properties in the Glenwood Valley (Tract D) likely need a lease from the tribe for potable water coming from a well. If a lease cannot be negotiated there is highly likelihood that a building permit could not be issued.</p> <p>Commissioner Anderson reported when he met with the Yakima County he was advised that a well permit from the Tribe is a temporary permit that is issued a ten (10) year water permit. The tribe will advise how deep the well will be drilled, the permit is for only 800 gallons a day, is a Domestic use on a certain individual parcel, there will be an instantaneous and totalizing flow meter allowed up to .5 acre lawn and garden and flow Residential Permit. This is a class four domestic well, noting we do not know if permits will be given in the Tract D area of the Glenwood Valley.</p> <p>Manager Kavanagh advised working with the Public Utility District because they Currently monitor the water in the Glenwood Valley. Commissioner Anderson stated we need to get more guidance from the tribe and create internal policies for the Glenwood Valley residence.</p> <p>The Board requested Building / Code Compliance Director Lynn Ward provide a number of how many permits have been given for the Glenwood Valley.</p> |

| | |
|--|--|
| <p>Independent Contractor Agreement between the Goldendale Chamber of Commerce</p> | <p>Approved (M/Christopher, S/Anderson. Passed unanimously): approving the Independent Contractor Agreement (C10221) between the Goldendale Chamber of Commerce and Klickitat County (Natural Resource/Economic Development Department) for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Greater Goldendale Chamber of Commerce will conduct tourism promotion activities specified in the Scope of Work; the purposed agreement is a cost-reimbursement type contract with a not to exceed the budget of \$66,500. The start date of the agreement is January 1, 2021, to December 31, 2021.</p> |
| | <p>Payment Approvals:</p> |
| <p>Voucher Certification and Approval</p> | <p>* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</p> <p>Accounts Payable: (#306199 – 306276) \$101,583.38; for the date ending June 07, 2021.</p> <p>There were no Payroll Warrants requiring approval.</p> <p>FIRST Approved (M/ Christopher, S/Anderson. Passed unanimously): Pay Estimate No. 7 to Justice Systems Corp. in the amount of \$2,003.37, including sales tax at 7.5% (\$150.25) and excludes retainage in the amount of \$100.17, for a total payment amount of \$2,053.45 for the Klickitat County Jail Control System Upgrade 2020, C28420.</p> |
| | <p>Consent Agenda:</p> |
| | <p>Approved (M/Anderson, S/Christopher. Passed unanimously): the Consent Agenda with seven (7) items.</p> <p>* 1) Resolution No. 06821 in the matter of closing the Clerk’s Office petty cash fund in the amount of \$100.</p> <p>* 2) Independent Contractor Agreement (C10321) Alder Creek Pioneer Association and Klickitat County (Natural Resource/Economic Development Department) for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Alder Creek Pioneer Association will conduct tourism promotion activities specified in the Scope of Work; the purposed agreement is a cost-reimbursement type contract with a not to exceed the budget of \$3,000. The start date of the agreement is January 1, 2021, to December 31, 2021.</p> <p>* 3) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, June 15, 2021, at 1:30 PM, to consider approval of Short Plat SPL 2020-15, Parcel No. 03-10-2307-0311/00, within the White Salmon vicinity. Applicant: Joshua Coombs. And Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, June 15, 2021, at 1:30 PM, to consider approval of Short Plat SPL 2020-19, Parcel No. 04-10-3618-0501/00, within the Husum vicinity. Applicants: Rudy & Keren Dierickx. And Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, June 15, 2021, at 1:30 PM, to consider approval of Short Plat SPL 2021-10, Parcel No. 04-16-3207-7502/00, within the Goldendale vicinity. Applicants: Dustin & Sarah Conroy.</p> |

| | |
|---|---|
| | <ul style="list-style-type: none"> * 4) Interlocal Radio System Use and 911/Dispatch Services Agreements (C10421-C11321) between Klickitat County (Emergency Management Department) and Klickitat County Fire District No.'s 2, 3, 4, 5, 7, 9, 10, 11, 13, and 15 for the purpose of providing 911/Dispatching service, including 9-1-1 call taking, radio dispatching, Emergency Medical (EMD) and Computer-Aided Dispatch (CAD) service to the Districts. These agreements are effective from 12:01 AM on July 2021 until 11:59 PM on June 30, 2022. * 5) Easement Agreement (C11421) between Northwest Pipeline LLC and Klickitat County (Public Works Department) for the purpose of locating, constructing, maintaining, repairing, replacing, and operate pipeline or pipelines as shown on the property descriptions in Exhibits "A" and "B"; this easement was requested by Northwest Pipeline LLC. The Parcel No. is 03-10-2444-0010/00, located in the White Salmon vicinity. * 6) Fairgrounds Licensing Agreement between Klickitat County (Public Works Department) and the American Legion Post #116 for the use of the courthouse lawn, June 14, 2021, for a Flag Burning Ceremony; the group is requesting their fees be waived with the understanding that clean-up and set-up will be done by the group for their event. * 7) Administrative Offer Summaries for right-of-way along Parcel No. 05-12-2800-0001/00, SDS. (C11521), LLC; Parcel No. 05-12-2800-0002/00, Bonham (C11621) and Parcel No. 05-12-2800-0003/00, Bonham / Alley (C11721), for the Panakanic Road Turnaround Project. |
| <p>WSU Extension Director Hannah Brause: Discussion regarding the potential hire of .6 FTE Office Manager above the previously approved step authorization.</p> | <p>Miscellaneous Reports/Comments:</p> <p>Attendance: Human Resources/Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, WSU Extension Director Hannah Brause in the Chambers, various county employees, and residents via telephone.</p> <p>WSU Extension Director Hannah Brause reported on her department and staff, followed by what her staff oversees.</p> <p>Director Brause requested to hire an applicant previously advertised Grade 37, Step 1-3 at a grade 37, step 7; or doing a job classification and hiring an additional Officer Manager grade 38, step 5.</p> <p>A discussion followed about the total cost difference between the advertised and the requested; followed by a discussion on the County Policy and the precedent that this sets for other County employees and departments.</p> <p>The Board was in support of proceeding at a Grade 37, step 4; at this time there is no need for a full-time position at this point.</p> |

| Elected Official Report/Update: | |
|--|--|
| Prosecuting Attorney's Update | <p>Attendance: Prosecuting Attorney David Quesnel in the Chambers, various county employees, and residents via telephone.</p> <p>Prosecuting Attorney David Quesnel reported on the trials that are starting to be heard; followed by a report on the cases that will need to be reheard because of the Blake Decision that was a legislative change this session. Prosecuting Attorney Quesnel stated there will need to be reviews of the last fifty (50) years and there is an average of fifty (50) cases per year.</p> <p>Prosecuting Attorney Quesnel provided a staff report stating he has open positions that he has difficulty filling position, stating a discussion needs to continue about a Public Records Officer.</p> <p>Prosecuting Attorney Quesnel stated the body cameras that will be used by the Deputies and Corrections Officers will create a very heavy burden on the Prosecuting Attorney's Office, noting a full-time employee will need to be assigned to the reviews that need to take place.</p> <p>Prosecuting Attorney Quesnel reported on the financial impact that Blake Decision will cause to the Counties and the City's.</p> <p>Prosecuting Attorney stated that intakes for drug possessions should be handled at a local level at this time, possibly locating the programs in the Public Health Department.</p> <p>Commissioner Christopher requested guidance with the County's policies and Ordinances; followed by a discussion regarding staff duty consolidation that has happened in the Prosecuting Attorney's Office.</p> <p>A discussion was held regarding the Prosecuting Attorney's advisement role to the Offices, Elected Officials, and Commissioners.</p> <p>Executive Session 10 min 3:40 extended 10, 10, and 5 minutes.</p> |
| Executive Session | <p>At 3:40 PM Chairman Sauter announced the Board would be convening into an Executive Session with Prosecuting Attorney David Quesnel in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the Executive Session would be for ten (10) minutes. At 3:50 PM it was announced the Executive Session would be extended ten (10) minutes, at 4:00 PM it was announced the Executive Session would be extended ten (10) minutes, at 4:10 PM it was announced the Executive Session would be extended five (5) minutes</p> <p>The Board reconvened back to Regular Session at 4:15 PM. No action was taken.</p> |

| | |
|--|---|
| | Board Pending: |
| Issues as determined by the Board of Commissioners | Commissioner Anderson reported on his meeting with the Department of Natural Resources about the timber trust grounds and that there is currently a logging operation going on that will return revenues to the County. A brief discussion was held regarding the landfill revenue report. |
| Adjournment | Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 4:21 PM. |
| | * Reference Document on File Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-08-21. |


Approved: Jacob L. Anderson
Vice - Chairman of the Board



6.22.2021
Date