

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 09, 2020**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, June 09, 2020	Interim - Chairman Jim Sizemore called the meeting to order at 9:30 AM. Commissioners present: Jim Sizemore, David M. Sauter, (Rex F. Johnston via telephone).
	Workshop Session Agenda
Economic Development/Natural Resource Department Update	<p>9:30 AM - Klickitat County Business and Economic Development Update</p> <p>Attendance: Economic Development/Natural Resource Director Dave McClure, Human Resources/Administrative Services Director Robb Van Cleave, Solid Waste Director Ruby Irving in the Chambers, various county employees and residents via telephone.</p> <p>Economic Development/Natural Resource Director Dave McClure stated the small business grant agreements that the County is implementing are on this afternoon's Consent Agenda, followed by a discussion of sales tax.</p> <p>A discussion followed regarding agriculture workforce housing.</p> <p>Director McClure provided follow up answers to last week's discussion regarding the Washington Small Business Development Center (SBDC) program and the cooperation with Skamania County, followed by the discussion of the cost of having an advisor stationed here.</p> <p>A discussion was held regarding the Washington State Department of Fish and Wildlife's interest in acquiring property in the Simcoe Mountains, the Board stated they would like to see a successful partnership with the Conservation District's and WDFD before they can support the purchase of any Simcoe Mountain lands, followed by a discussion of the WDFW's acquisition of property in the White Salmon area.</p>
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resources/Administrative Services Director Robb Van Cleave, Solid Waste Director Ruby Irving in the Chambers, various county employees and residents via telephone.</p> <p>Public Works Director Gordon Kelsey reviewed items on this afternoon's Consent Agenda; construction projects and the design for the Courtney Road Safety Project, noting the Gorge Commission has not issued a decision or permit. Director Kelsey stated they have sent out right-of-way offers and are moving into the negotiation phase.</p>

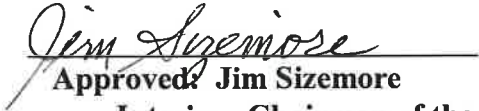
	<p>Director Kelsey reported on the east and west end crews maintenance projects; the upcoming facilities work and events, stating the contractor is installing the forms for footings this week. Director Kelsey advised a camera will be mounted on the north-east corner of the Courthouse roof and will snap a photo of the construction site and updated pictures will be posted on the County Web page.</p> <p>Public Works Deputy Director Jeff Hunter reported the County Firearms Training Facility has re-opened and appointments are being scheduled.</p>
	<p>* Solid Waste Director Ruby Irving provided the Board with the Litter Crew Supervisor's Safety Protocol for the Adult and Juvenile Litter Crew.</p>
<p>Sheriff Department Update</p>	<p>10:30 AM - Elected Official Report/Update</p> <p>Attendance: Sheriff Bob Songer, Undersheriff Mike Kallio, Chief Jail Deputy Carmen Knopes, Chief Civil Deputy Karen Elings, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>Sheriff Bob Songer reported on call volumes and civil papers served from January 1st to June 9th, followed by a report of a recent call Klickitat County Deputies responded to on the upper Klickitat River. Deputies were assisted by Klickitat County Search and Rescue and Wet Planet Rescue.</p> <p>Sheriff Songer reported of a shooting incident in Alderdale that that ended in an arrest and a booking into the jail.</p> <p>A brief review of jail staff was provided where Sheriff Songer stated Corrections Corporal Will Sauter has been hired by a neighboring county as a Road Deputy and Correction Deputy Don Bellamy III was promoted to Corporal.</p> <p>Chief Jail Deputy Carmen Knopes reported on the jail staff; training; inmate court appearances, the mental and medical health of the inmates was discussed, noting the jail has been fortunate to avoid the COVID-19 virus in inmates as well as the staff.</p> <p>A discussion followed regarding lowering the employment of age of the Corrections Officers to 18; the benefit to lowering the age includes a free education with the Union, a pension, health benefits and a living wage, also stimulating this age group to stay local and provides a career opportunity that was not available before, the Board was in support.</p> <p>A discussion followed regarding inmate medical insurance and prescription coverage, followed by the benefit of doing a request for proposal from the local pharmacies.</p>

	Call to Order/Roll Call:
Regular Meeting for Tuesday, June 09, 2020	Interim - Chairman Jim Sizemore called the meeting to order at 1:00 PM. Commissioners present: Jim Sizemore, David M. Sauter, (Rex F. Johnston via telephone)
	Agenda:
Business Agenda	Approved (M/Sauter, S/Johnston. Passed unanimously): the Business Agenda as presented.
	Approval of Commissioner Meeting Minutes
Approval of Meeting Minutes	* Approved (M/Johnston, S/Sauter. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for June 2, 2020, as presented.
	Citizen Comment:
Comments will be limited to seven (7) minutes per individual	<p>Area Manager for the Columbia River Gorge National Scenic Area Lynn Burditt reported that many Washington State Parks opened for camping June 5 and are operating at a 50% capacity.</p> <p>Human Resources/Administrative Services Director Robb Van Cleave and Information Technology Manager Jeff Roe requested and received direction regarding the purchase and installation of a video conferencing system.</p> <p>Director Van Cleave and Treasurer Greg Gallagher reported on the Finance and Grant Committee.</p>
	Unfinished Business:
Building Inspection and Code Compliance Director discussion and review of proposed code compliance program changes.	<p>Attendance: Building Inspection and Code Compliance Director Lynn Ward, Sheriff Bob Songer, Undersheriff Mike Kallio, Planning Director Mo-chi Lindblad, Treasurer Greg Gallagher, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via telephone.</p> <p>A discussion was held regarding the nuisance and code violation enforcement responsibilities being transferred from the Building Inspection and Code Compliance Department to the Sheriff's Department; Director Ward stated The Code Compliance Program has not been updated, and it has become ineffective for the cases where violator(s) will not comply with Klickitat County Code.</p> <p>The Board stated the cost of the abatements has become extraordinarily high and as stewards of the citizen's tax dollars, a lot of consideration needs to be taken into account prior to an abatement, followed by a discussion about the abatement process.</p> <p>Undersheriff Mike Kallio reported on the use of Recreational Vehicles for temporary housing and illegal activity.</p> <p>The COVID-19 Pandemic was discussed in detail, noting County facilities are closed until Phase III; a decision was made to suspend the Abatement of Nuisance Complaint</p>

	Cases through the end of 2020 due to the COVID-19 Pandemic.
	Payment Approvals:
Voucher Certification and Approval	<p>* Approved Warrants (M/Sauter, S/Johnston. Passed unanimously):</p> <p>Accounts Payable: (#298867 – 298947) \$185,335.80; for the date ending June 08, 2020.</p> <p>There were no Payroll Warrants requiring approval.</p>
	Consent Agenda:
	<p>Approved (M/Johnston, S/Sauter. Passed unanimously): the Consent Agenda with eleven (11) items.</p> <ul style="list-style-type: none"> * 1) COVID-19 Funding Assistance Agreements (C08720-C12120) between Klickitat County (Economic Development Department) to provide up to \$154,553 of Working Washington Small Business Emergency Grant funds to be used to provide emergency funding to small businesses facing imminent failure due to the COVID-19 Pandemic. * 2) Community Development Agreement (C12220) between Klickitat County (Economic Development Department) and the Greater Goldendale Chamber of Commerce for the purpose of providing Klickitat County Public Economic Development Authority funding not to exceed \$3,400 for the purchase and installation of components necessary to repair the reader board located at the intersection of Main Street and South Columbus Avenue in Goldendale, Washington. * 3) Cumulative Reserve Fund #125 project list change which is required in order to reflect approval of the Agreement with the Greater Goldendale Chamber of Commerce for purpose of providing Klickitat County Public Economic Development Authority funding not to exceed \$3,400 for the purchase and installation of components necessary to repair the reader board located at the intersection of Main Street and South Columbus Avenue in Goldendale, Washington. * 4) Interagency Agreement (C12320) (Contract Number: 20-6541C-020) between Klickitat County and the Washington State Department of Commerce, Local Governments Division, Community Capital Facilities Unit through the Coronavirus Relief Fund for Local Governments for the purpose of providing \$1,233,650 in federal CARES Act funding. * 5) Letter and Resolution No. 08820 in the matter of appointing Jerry Smith and David McNeal to serve on the Klickitat County Board of Equalization; Jerry Smith representing Commissioner District No. 1 and David McNeal representing Commissioner District No. 2. * 6) Intergovernmental Cooperative Agreement (C12420) to House Juvenile Detainees between Northern Oregon Corrections (NORCOR) and Klickitat County (Juvenile Department) for the purpose of providing the facility for the detention of juvenile detainees.
	* 7) Authorization request to purchase a precision 3630 tower and Dell monitor computer

	<p>system for FARO 3D/2D drawing software for the Sheriff's Office at a cost of \$4,275.93, including tax.</p> <ul style="list-style-type: none"> * 8) Contract Amendment (C12520) No. 14 (CLH18250) between Klickitat County (Public Health Department) and the Department of Health for the purpose of amending statements of work to the following programs: WIC Nutrition Program – Effective January 1, 2018. Office of Drinking Water Group A Program – Effective January 1, 2018. * 9) County Road Easement and Easement Release between the Washington State Department of Natural Resources and Klickitat County (Public Works Department) to adjust the right-of-way limits along the east side of Surface Road and to provide access to adjacent parcels. * 10) Non-Capital Project List Amendment #2 which adds the project of fixing the roof on the Livestock Barn and Horse Barn A; located at the Klickitat County Fairgrounds. * 11) The United States Department of Transportation Standard Title VI/Non – Discrimination Assurances to continue receiving Federal Transportation Grants and must be inserted onto every contract/agreement regardless of the funding source.
New Business:	
<p>Human Resources/ Administrative Services Department Update</p>	<p>Attendance: Human Resources/Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Treasurer Greg Gallagher in the Chambers, various county employees and residents via telephone.</p> <p>HR Manager KC Sheridan requested direction regarding the employee's carry-over vacation hours, followed by a discussion vacation payouts and extensions. Manager Sheridan noted due to the COVID-19 Pandemic many employees' plans have been canceled.</p> <p>The Board was in support of employee vacations and advised an extension will allow employees to use the earned vacation days.</p>
Elected Official Report/Update:	
<p>Prosecuting Attorney's Update</p>	<p>Attendance: Treasurer Greg Gallagher, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, Prosecuting Attorney David Quesnel, various county employees and residents via telephone.</p> <p>A discussion was held regarding the procedure to suspend the Abatement of Nuisance Complaint Cases.</p>
Board Pending:	
<p>Issues as determined by the Board of Commissioners</p>	<p>The Board discussed various issues which included:</p> <ul style="list-style-type: none"> • The Washington State Association of Counties questionnaire regarding topics of importance if a special legislative session convenes this summer. • The depreciation values of green energy projects in Klickitat County.
<p>Adjournment</p>	<p>Approved (M/Sauter, S/Johnston. Passed unanimously): There being no further</p>

	business before the Board, the meeting was adjourned at 2:42 PM.
	* Reference Document on File Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file BOCC-Meeting 6-09-20.


Approved: Jim Sizemore
Interim - Chairman of the Board



6/23/20
Date