

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, June 28, 2022**

Morning Workshop Session

Chairman Jacob Anderson called the meeting to order at 9:40 AM. All three (3) Commissioners were present.

Executive Session: Annual Performance Evaluation:

At 9:40 AM Chairman Anderson announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. It was noted the session would last twenty (20) minutes.

The Board convened back into Regular Session at 10:00 AM. No action was taken.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update:

Attendance: Public Works Director Gordon Kelsey, Deputy Director Jeff Hunter and Emergency Management Director Jeff King. There were various county employees and members of the public present via zoom.

Director Kelsey provided a brief review of a bid opening scheduled for July 26, 2022, for the improvement of four (4) parking lots in Goldendale and two (2) pay estimates. Deputy Director Hunter reported on road projects in the design phase. Updates on maintenance projects and upcoming facilities work followed.

Director Kelsey advised that a replacement unit for the HVAC equipment in the Pioneer Center is scheduled for installation in September, noting that the contractor has been asked to move us up if their schedule opens up. Mr. Hunter provided an update on the road access work for the Satus Pass Radio site.

Mr. Hunter provided an overview of the Washington State Recreation and Conservation Office’s grant program, which was followed by discussion. Commissioner Christopher suggested that the county develop a recreation comprehensive plan, which is a requirement to be able to apply for some of the grants.

Emergency Management Director King provided updates on two (2) recent fires and reported that Emergency Management has received surplus radio microwave equipment from another agency at no cost which will be a benefit to the department.

11:00 AM - Economic Development Natural Resources Update/Report:

Attendance: Natural Resource/Economic Development Director Dave McClure, Natural Resources Project Coordinator Whitney Reynier. Economic Development Coordinator Richard Foster and various county employees and members of the public participated via zoom.

Natural Resources Project Coordinator Reynier provided an update on 2022 Klickitat Lead Entity Salmon Recovery Fund Board project list and an overview of planned projects for 2023-2024. Ms. Reynier reported on upcoming appointments to the Citizen Review Board and work on the review of the Gorge Commission’s Climate Action Plan and a draft comment letter. The Natural Resources Department is also working on the draft Environmental Impact Statement (EIS) for the Switzler Reservoir Water Storage Project and reviewing the draft EIS for the Goldendale Pump Storage Project. Director McClure reported sat in on a meeting with the Department of Ecology and the City of Goldendale concerning a proposed aquifer recovery storage project.

The Board discussed an argument raised by tribal representatives that claim the Goldendale Pump Storage project impacts their on-going traditional use of the land. It was noted that the project is located on private property and even if the project was not built tribal members would not have use of the property without landowner permission, therefore the impact claim is not valid.

Economic Development Coordinator Foster provided brief updates on Community Economic Development Fund funding requests, and on the Federal Economic Development Administration grant application for a project at the Airport, noting that he anticipates the County will receive the grant award letter sometime this fall. Further updates followed on business recruitment and retention efforts, childcare, and Associate Development Organization funding.

Commissioner Christopher advised that he would like to move forward with adding another employee to assist with Economic Development duties. Director McClure indicated that he has been looking at promoting Mr. Foster to Deputy Director and adding another FTE with the use of .09 funding.

Commissioner Christopher asked if the Board would be interested in asking Lorena Lowell from the Washington Small Business Development Center if she would come back for further discussion concerning the use of the former Public Works Department building for a county employee-only childcare with the intent to see if the numbers would work with 40 children (maybe no infants) and the use of only half of the building. The Board agreed.

The Board discussed scheduling time on next week's agenda to discuss the feasibility of 4-day work week schedules and working remotely due to the lack of childcare and rising fuel costs.

Commissioner Sauter reported that Skamania County employees are using a privately operated daycare facility that has been working well.

Motion (M/Sauter, S/Christopher): Passed unanimously. To recess for lunch at 11:29 AM.

Commissioner's Business Meeting

Chairman Anderson reconvened the Regular Meeting for Tuesday, June 28, 2022, at 1:00 PM. Opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

***Approved (M/Sauter, S/Christopher. Passed unanimously):** with an Add-on at 1:30 PM under New Business: Requests from Natural Resources/Economic Development Director Dave McClure and E911/Chief of Operations Filiberto Ontiveros for a 6-month extension to December 31, 2022, to be allowed to use vacation hours carried over from 2021.

Approval of Commissioner Meeting Minutes

There were no minutes requiring approval.

Citizen Comment: Comments will be limited to three (3) minutes per individual.

Greg Wagner inquired about the road improvements on Oak Ridge Road, and asked where it is written into the Under Canvas conditions of approval that improvements to the road must be completed. Mr. Wagner inquired about the mitigation funds for the Avangrid solar project, followed by inquiries regarding the amount of taxes to be paid on the land on which solar projects are built.

Tracy McKune commented on the Mt. Hood/Columbia River Gorge Recreation Enhancement Act and asked if the Commissioners are in support of moving toward the recreational or industrial industries for Klickitat County.

Commissioner Sauter responded to Greg Wagner's comments regarding the conditions of approval for the Under Canvas project, noting these conditions were put in place by the Hearings Examiner and upheld in Superior Court.

Ruby Irving stated her termination is unfair and would like to state that she matters, her life matters and she is gaining information by watching the Commissioners. Ms. Irving stated the programs she was a part of are now gone.

Commissioner Christopher responded to Mr. Wagner's comments, stating that land owners will be billed for the taxes and it is up to the elected Assessor how they will be taxed.

Chairman Anderson responded to Mr. Wagner's comments about the six-year road plan and improvements to Oak Ridge Road; and to Ms. McKune concerning the Mt. Hood/Columbia River Gorge Recreation Enhancement Act, stating he is in favor of some of the suggestions and not in favor of others. Chairman Anderson noted that recreation is a business

Chairman Anderson responded to Ms. Irving, stating personnel matters are not discussed in public.

Tracey McKune stated there is a very large pothole on Highway 14 and hopes the road crew will fix it. Chairman Anderson advised that Highway 14 is a State highway and the information will be passed on to the Department of Transportation.

New Business:

Director King presented a request for a 6-month extension to allow E911/Chief of Operations Ontiveros to use vacation hours that were carried over from 2021. The same request was also submitted by the Natural Resources/Economic Development Director. Due to both individual's workloads, it has been difficult for them to take time off. Following a brief discussion, the Board agreed that circumstances warranted an extension to December 31, 2022.

***Approved (M/Sauter, S/Christopher. Passed unanimously):** Requests from Natural Resources/Economic Development Director Dave McClure and E911/Chief of Operations Filiberto Ontiveros for a 6-month extension to December 31, 2022, to be allowed to use vacation hours carried over from 2021, McClure 42 hours & Ontiveros 51 hours.

Administrative Services & Human Resource Department Update/Report:

Attendance: Administrative Services & HR Director Robb Van Cleave and Information Technology Manager Jeff Roe. There were various county employees, and members of the public present via Zoom.

Administrative Services & HR Director Robb Van Cleave requested and received verbal authorization to revise the Organizational Chart and begin the advertising process to fill an IT Help Desk I or II position, Steps 1-3 within the Information and Technology Department. Discussion followed regarding developing criteria for when to promote employees due to their performance, experience, and training.

Unfinished Business:

The Board held a discussion regarding the Klickitat County-owned property located in Dallesport. The Board agreed that the original owner's intent for the property was for it to be a community park.

***Approved (M/Sauter, S/Christopher. Passed unanimously): Resolution No. 06422** in the matter of officially securing Klickitat County-owned property in the community of Dallesport to be a community park.

Clerk Snell inquired whether the Board needed any further discussion regarding the proposed public meeting with the Dallesport/Murdock community to discuss the Dallesport Wastewater Treatment Plant. Commissioner Sauter requested and received consensus from the Board that the Public Utility District (PUD) should be invited to attend to assist with any technical questions the public may have. Further clarification was given to staff, who will attend. The meeting will be in-person only. The community meeting will be held on August 16, 2022, at 6:30 PM.

Consent Agenda:

***Approved (M/Christopher, S/Sauter . Passed unanimously):** Consent Agenda with six (6) items.

- 1) Personnel Authorization to begin the advertising process to fill a vacant Veteran Services Officer position at Grade 67, Step 1 through 3 within the Auditor's Office.
- 2) Technology (C11922) request form from the Adult Probation Department for four (4) annual license service agreements at the cost of \$2,580.00 from Probatum Inc.
- 3) Notice to contractors of a bid opening scheduled on July 26, 2022, at 1:30 PM for the improvement of four (4) parking lots in the City of Goldendale by removal of existing pavement, sidewalks, and curbs, site excavation, and embankment, the installation of stormwater facilities, crushed surfacing, HMA, curbs, gutters, sidewalk, fencing, permanent signing, pavement markings, lighting, and other work, all in accordance with the contract plans, contract provisions, and the standard specifications. (Engineers estimate \$600,000 - \$1,000,000).
- 4) Purchase request from the Information and Technology Department in the amount of \$16,600.32 for the purpose of changing the license type for OnBase from perpetual to subscription and adding more seats and search functionality.
- 5) Scheduling Public Meetings to be held Tuesday, July 5, 2022, at 1:30 PM as follows:
 - To consider approval of Short Plat SPL2022-04, Parcel No. 06-12-2053-0002/00 in the Glenwood vicinity; Applicant: Allen Feller.
 - To consider approval of Short Plat SPL2021-20, Parcel No. 04-15-0400-0010/00 in the Goldendale vicinity; Applicant: Michael Cahill.
 - To consider approval of Boundary Line Adjustment BLA2022-02 and Short Plat SPL2022-05, Parcel No. 03-13-1350-0001/00 & 03-13-1350-0002/00 in the High Prairie vicinity; Applicants David & Judi Strait and Brian & Virginia & Knowles.
- 6) Contract (C12022) Amendment No. 5 for ABCD Dental Services between Washington State Health Care Authority and Klickitat County (Public Health Department) for the purpose of amending the contract pursuant to Section 4.3 to increase funds, replace the Statement of Work, and replace exhibits; the maximum contract amount is being increased by \$42,828.00, the new contract amount is \$116,422.00.

Voucher Certification and Approval

***Approved (M/Christopher, S/Sauter. Passed unanimously):** Pay estimate No. 25 to Kirby Nagelhout Construction Company in the amount of \$169,171.33 which excludes retainage in the amount of \$8,216.05 and includes sales tax in the amount of \$12,687.85, for a total payment amount of \$173,643.13, for the County Services Building Project, Contract No. C03120.

***Approved (M/Christopher, S/Sauter. Passed unanimously):** Pay estimate No. 1 to All Seasons Heating & Air Conditioning, Inc. in the amount of \$129,067.34 which excludes retainage in the amount of \$6,793.02 and includes sales tax in the amount of \$10,189.53, for a total payment amount of \$139,256.87, for the Courthouse HVAC System Replacement 2021.

***Approved Warrants (M/Sauter, S/Christopher. Passed unanimously):** Accounts Payable Warrants: (#314730 – 314875), and Director Deposit (#968) in the amount of \$466,997.95; And Payroll Warrants: (#230867 – 231128), Co. Benefit Warrants: (#314719 – 314727, Co. Benefit – Electronic Transfer (#966), Special Payroll Warrant (#M00222), Special Co. Benefit Warrants (#314728 – 214729), and Special Co. Benefit Warrant (#967), in the amount of \$1,051,590.56.

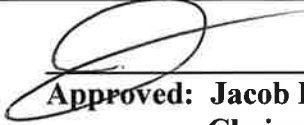
For a combined total of \$1,518,588.51 for the date ending June 27, 2022.

Board Pending:

The Board had a discussion concerning various types of private and public development projects and how mitigation funding has been used within Klickitat County and the Columbia Gorge region.

Motion (M/Sauter, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 2:06 PM.

* Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 6.28.2022 Board of County Commissioner's Meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, and Workshops are NOT recorded.



Approved: Jacob L. Anderson
Chairman of the Board



7-5-22
Date