

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, August 3, 2021**

Topic	Agenda Item - Comment/Disposition
	Call to Order/Roll Call
Morning Workshop Session – Tuesday, August 3, 2021	Vice-Chairman Jacob L. Anderson called the meeting to order at 10:00 AM. Commissioners present: Jacob L. Anderson and Dan Christopher. David M. Sauter was away.
	Workshop Session Agenda
Public Works/Road Department Update	<p>10:00 AM – Public Works Department Update</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees and residents via zoom.</p> <p>Public Works Deputy Director Jeff Hunter reviewed the contract extension on this afternoon's agenda with RH2 Engineering, noting it is a necessity to have the updated General Sewer Plan.</p> <p>Human Resources/Administrative Services Director Robb Van Cleave reported on a change order to come before the Board, stating the Chamber's Room and the larger meeting room in the new Klickitat County Services Building will need to be reevaluated for the installation of the Polycom System, noting the contractors and the Avidex Contractors will install the system due to their expertise.</p> <p>Public Works Director Gordon Kelsey reported on the construction and maintenance projects the east and west end crews are working on.</p> <p>Director Kelsey advised of work being done on Shepler Road in the Dallesposrt area; the Klickitat County Services Building, stating there is a lot of work on Court Street and the alley this week forming curb and gutters, the crews are building subgrade and excavating for a retaining wall in the alley, noting the concrete delivery is delaying progress due to a shortage of truck drivers.</p> <p>Public Works Deputy Director advised the contractor will open the east Courthouse entrance tomorrow and close the south entrance to start the demolition work.</p> <p>Director Kelsey advised the Public Works crews are preparing the fairgrounds for the upcoming Klickitat County Fair, stating he has met with the Fair Board and they are preparing for a full fair.</p> <p>A report was given on the Pioneer Center HVAC Systems and the challenges with the current units, noting they are scheduled to be replaced.</p> <p>Deputy Director Hunter reported on the Satus Pass radio site planning and design phase.</p> <p>Director Kelsey advised he is working to resolve restrictive covenants on the Klickitat Mill Site, a brief discussion followed regarding the ownership of the Klickitat Mill Site.</p>

<p>Natural Resources/Economic Development Department Update</p>	<p>10:30 AM - Department Update/Report</p> <p>Attendance: Natural Resources/Economic Development Director Dave McClure, Economic Development Specialist Richard Foster in the Chambers, Natural Resource Coordinator Whitney Reiner, various county employees and residents via zoom.</p> <p>Natural Resources/Economic Development Director Dave McClure reported that the comment period for a proposed revised spotted owl critical habitat rule is now open, noting the US Fish and Wildlife Service recently determined the spotted owl warrants up-listing under the Endangered Species Act from threatened to endangered.</p> <p>Director McClure reported that a citizen reached out regarding their well going dry and Natural Resource Coordinator Whitney Reiner put them in touch with Mid-Columbia Housing Authority Executive Director Joel Madsen in hopes that one of the programs he operates can help fund deepening the well.</p> <p>Director McClure advised that internet links to the Department of Ecology’s webpage with information on the drought emergency and have been posted on the Klickitat County Natural Resource Department’s webpage.</p> <p>Director McClure advised that he has asked Natural Resource Coordinator Whitney Reiner to work with the City of Goldendale regarding potential aquifer storage and recovery and hydropower generation project, followed by a discussion of renewable energy in the Klickitat County area.</p> <p>Director McClure stated he and Economic Development Specialist Richard Foster met with the Director of the Port of Klickitat regarding assisting the Port in marketing the new building in Dallesport Industrial Park.</p> <p>Economic Development Specialist Richard Foster reported on Work Force Development meetings in the area and an upcoming funding request from a local fire department for gear.</p>
<p>Lunch Recess</p>	<p>The Board recessed for lunch at 10:49 AM.</p>
	<p>Call to Order/Roll Call:</p>
<p>Regular Meeting for Tuesday, August 3, 2021</p>	<p>Vice-Chairman Anderson reconvened the meeting at 1:00 PM. Opening with the Pledge of Allegiance. Commissioners present: Jacob L. Anderson, and Dan Christopher. David M. Sauter was away.</p>
	<p>Agenda:</p>
<p>Business Agenda</p>	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda as presented.</p>
	<p>Approval of Commissioner Meeting Minutes</p>
<p>Approval of Meeting Minutes</p>	<p>* Approved (M/Christopher, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 06, 2021, July 13, 2021, July 20, 2021, and July 27, 2021, as presented.</p>

	Citizen Comment:
<p>Comments will be limited to seven (7) minutes per individual</p>	<p>Ivy Velarde read into the record an email written to the Commissioner's regarding an illegal gun range being run in the Old Mountain Road area, Ms. Velarde stated she has made the Commissioner's aware of the illegal business this past month and requests the Commissioner's visit Mr. Shield's house with her.</p> <p>Resident Pat Arnold reported there is an establishment in the Trout Lake Area and is running an illegal business, Ms. Arnold stated they take reservations and the website states unvaccinated visitors are welcome. Ms. Arnold stated it is not enough for Klickitat County to be a complaint-driven county. Ms. Arnold stated some complaints are not being followed up on., and there needs to be an updated ordinance.</p> <p>Joseph Brandwell in the Old Mountain Road area reported his concerns with the illegal gun range in his neighborhood, noting there was automatic gunfire starting early evening and lasting all through the night into the early morning. Mr. Brandwell stated he called the 9-1-1 Dispatch and was told there was a permit and it was law enforcement training. Mr. Brandwell stated the County spent a lot of money on the gun range in Dallesport for firearms training.</p> <p>Rociel Demmick reported on an article written in the Wall Street Journal regarding solar projects and requested the Commissioner's research and evaluate Klickitat County's renewable energy plan.</p> <p>Lisa Evans from White Salmon stated the traffic on 141 in the Northwestern Park area is increasing and requested trees are trimmed in the area. Ms. Evans stated many parents are attending school board meetings and are meeting amongst themselves regarding the parent's decisions to allow their kids to wear or not wear masks in school. Ms. Evans requested the Commissioners to protect the citizens, the kids, and the families.</p> <p>Commissioner Christopher stated new citizens running for the local school boards this year, possible changes may come from it.</p> <p>Resident Dave Barta read emails received from Public Records Requests from the Energy Facility Site Evaluation Council (EFSEC) and encouraged the Commissioner's to implement ordinances that will protect the County, noting EFSEC will work with Counties and consider the County Ordinances Mr. Barta stated the solar projects in the area are going to go through the EFSEC Process and are so far abiding by the County's Ordinances. Mr. Barta stated the value of the dollar is decreasing and encouraged the Commissioners to find out what the County can do to lessen the amount of money that needs to be sitting in a trust fund and research the utilization of the sales tax money.</p> <p>Rociel Demmick stated the Lund Hill Solar Project does come close to the County Road and requests the Commissioner's create ordinances and include the distance of the setbacks.</p>

	<p>Commissioner Christopher responded to Mr. Barta regarding the sales tax information for the solar farm projects.</p> <p>Ivy Velarde inquired if there has been anything done about Code Compliance Enforcement and inquired if one of the Commissioners would go with her to visit Mr. Shields.</p> <p>Commissioner Christopher stated there was a Code Compliance Workshop last week and is awaiting guidance from the Prosecuting Attorney.</p> <p>Goldendale resident Elaine Harvey reported she has been in contact with Douglas County regarding their solar moratorium and the solar ordinances they have recently proposed.</p> <p>Greg Wagner Member of C.E.A.S.E reported he spoke with Douglas County about their solar ordinances and requested the commissioner's implement ordinances in Klickitat County.</p>
	<p>New Business:</p>
<p>Washington Gorge Action Programs Executive Director Leslie Naramore: Department of Commerce's Hotel Leasing and Rapid Re-Housing Funding Overview.</p>	<p>Attendance: Human Resource Manager KC Sheridan, Ivy Velarde in the Chambers, Washington Gorge Action Programs Executive Director Leslie Naramore, various county employees and residents via zoom.</p> <p>Washington Gorge Action Programs (WGAP) Executive Director Leslie Naramore reported funds that are available to Klickitat and Skamania County through The Department of Commerce (Commerce) from the state document recording fee funds to pay for the leasing of the hotel and motel rooms (whole buildings or individual rooms), repair of damaged beyond regular wear and tear to the hotel and motel rooms, rent assistance for people experiencing homelessness (rapid re-housing), outreach associated with bringing people into housing and associated operating, services and administrative costs.</p> <p>The Counties themselves have the option to opting "in" and administer the funds or the funds will go to the Washington Gorge Action Program because they are the consolidated homeless grant holders.</p> <p>WGAP Executive Director Naramore inquired if the Commissioners would like to administer the funds or if WGAP should be prepared to administer the funds, noting they currently offer those services and have relations with hotels and motels throughout the County.</p> <p>Commissioner Christopher inquired about the location of the hotels and motels within Klickitat County, followed by a request from Commissioner Anderson regarding the amount spent per year on the housing assistance.</p> <p>WGAP Executive Director Naramore stated there has been a lot of outreach done advising of these programs available.</p>

	<p>A brief discussion was held regarding the need for shelter and the residence who would be utilizing the service.</p> <p>The Board will continue the conversation with the full board next week.</p>
	<p>Consent Agenda:</p>
	<p>Approved (M/Christopher, S/Anderson. Passed unanimously): The Consent Agenda with six (6) items.</p>
	<ol style="list-style-type: none"> 1) Approval of the Klickitat-Skamania Developmental Disabilities Advisory Board Mission Statement and By-laws. 2) Resolution No. 08121 in the matter of renaming Fund 626 Windfarm Sales Tax Exemption to Fund 626 Renewable Energy Sales Tax Exemption Trust. 3) County Program Agreement (C15821) Consolidated Agreement between the Washington State Department of Children, Youth, and Families and Klickitat County (Juvenile Department) to cover Functional Family Therapy and Special Sex Offender Disposition Alternative Program and Diversion Services. The contract begins July 1, 2021, and ends June 20, 2023. 4) Letter and Resolution No. 08221 in the matter of reappointing Don Slater to the Klickitat County Noxious Weed Control Board, Position No. 4. The appointment is for a four (4) year term expiring April 1, 2025. 5) Supplemental Agreement #1 (C15921) with RH2 Engineering, Inc. to increase the maximum amount payable from \$95,756 to \$120,000 to cover the additional cost of submitting the updated General Sewer Plan for the Dallesport Sewer plant and to coordinate with the Department of Ecology. 6) Resolution No. 08321 in the matter of appointing the Public Health Director Erinn Quinn and Chief Deputy Auditor Heather Jobe to the Job Classification Committee, effective August 1, 2021.
	<p>Payment Approvals:</p>
Voucher Certification and Approval	<p>* Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</p> <p>Accounts Payable: (#307453 – 307581), \$355,346.23, Electronic Transfer (#934), \$2,188.66, for a total of \$357,534.894 for the date ending August 2, 2021.</p> <p>There were no Payroll warrants requiring approval.</p>
	<p>Human Resource Manager KC Sheridan requested and received verbal approval to proceed with the advertisement process of a 9-1-1 Program Coordinator Position within the Emergency Management Department, steps 1-5.</p>
	<p>Board Pending:</p>
Issues as determined by the Board of Commissioners	<p>Commissioner Anderson reported on the status of the Code Compliance Officer, noting that the Commissioners have taken this position on under themselves in the Commissioner’s Office and Commissioner Anderson stated this is his number one priority at this time to resolve this issue; Commissioner Anderson advised that the Human Resources Director is working on the job description and will be advertising the position within the next month.</p>

	<p>Commissioner Anderson advised that the code language will be updated and is working with the Prosecuting Attorney's Office.</p> <p>Commissioner Christopher stated this is a top priority and expressed hope that the cases will be handled quickly and efficiently while being managed by the Commissioners.</p> <p>A discussion was held about the training for the new Code Enforcement and Compliance employee and the timeline in which the position can be filled.</p> <p>Prosecuting Attorney David Quesnel advised with moving forward with filling the position and getting the code innumerate and then work on rewriting the ordinances and codes.</p> <p>The Board expressed the current code and title X can be addressed within the week; HR Director Robb Van Cleave agreed that the job description will be written within the next two weeks.</p>
Adjournment	Approved (M/Christopher, S/Anderson. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 1:57 PM.
	<p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available online labeled Board of County Commissioner's Meeting 8.03.2021.</p>



Approved: David M. Sauter
Chairman of the Board



8-10-21

Date