

# Klickitat County Building Department

115 West Court Street, Box 301, Goldendale, WA 98620  
 Phone (509) 773-3706 or (800) 583-8078 or Fax (509) 773-2480  
 Email: buildingdept@klickitatcounty.org

**INSTRUCTIONS:**

1. Print in INK or type this application form and return it.
2. Fill out all requested information applicable to your project.
3. Include two sets of plans, engineering calculations, diagrams, truss package and any other pertinent information, as applicable to your project.
4. Do not start construction until permit is issued.

PERMIT # \_\_\_\_\_  
 Ground Snow Load \_\_\_\_\_

## APPLICATION FOR PERMIT

**P** 1. APPLICANT \_\_\_\_\_ PHONE \_\_\_\_\_

**E** 2. MAILING ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_

**R** CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**S** 3. RELATIONSHIP TO PROPERTY OWNER?  SAME  CONTRACTOR  AGENT  OTHER, EXPLAIN \_\_\_\_\_

**O** 4. PROPERTY OWNER \_\_\_\_\_ PHONE \_\_\_\_\_

**N** 5. OWNER'S ADDRESS \_\_\_\_\_ EMAIL \_\_\_\_\_

**A** CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

**L** 6. CONTRACTOR OR SELF \_\_\_\_\_ PHONE \_\_\_\_\_  
 WASHINGTON LICENSE # \_\_\_\_\_ EMAIL \_\_\_\_\_

7. MANUFACTURED HOME INSTALLER OR SELF \_\_\_\_\_ PHONE \_\_\_\_\_  
 WASHINGTON LICENSE # \_\_\_\_\_ EMAIL \_\_\_\_\_

**P** 1. TAX PARCEL NUMBER \_\_\_\_\_

**R** 2. IS THIS PARCEL PART OF A RECORDED SUBDIVISION OR SHORT PLAT?  YES  NO

**O** 3. IF YES GIVE LOT # \_\_\_\_\_ BLOCK # \_\_\_\_\_ SUBDIVISION NAME \_\_\_\_\_

**P** 4. SITE ADDRESS \_\_\_\_\_ LOT SIZE \_\_\_\_\_ SQ.FT. OR \_\_\_\_\_ ACRES

**E** 5. PURCHASED FROM \_\_\_\_\_ WHEN \_\_\_\_\_

**R** 6. WHAT IS THE CURRENT USE OF THIS PROPERTY \_\_\_\_\_

**T** 7. IS THIS PROPERTY FLAT?  YES  NO IF NO, HOW MUCH SLOPE IS THERE? \_\_\_\_\_

**Y** 8. DESCRIBE ALL EXISTING BUILDINGS & STRUCTURES ON THIS PARCEL \_\_\_\_\_  
 \_\_\_\_\_

9. GIVE SPECIFIC DIRECTIONS TO PROJECT BY ROADS \_\_\_\_\_  
 \_\_\_\_\_

### FOR OFFICE USE ONLY

DEPARTMENT REVIEW	DATE ROUTED	DATE RECEIVED	DATE RE-ROUTED	RESPONSE RECEIVED
HEALTH DEPARTMENT				
ROAD DEPARTMENT				
PLANNING DEPT				
PLAN REVIEW				
DEPT OF L & I				
INSTALLATION INST.				

❖ If your property is located in the National Scenic Area, the Columbia River Gorge Commission requires you to comply with all National Scenic Area regulations. They can be contacted at (509) 493-3323 Rev. 11/29/21

- T 1. TYPE OF WORK:  NEW CONSTRUCTION  ALTERATION  REPAIR  DEMOLITION  USE CHANGE  
 Y  MFG HOME  COMMERCIAL COACH  CONTAINER  MECHANICAL  PLUMBING  
 P 2. CATEGORY OF WORK:  PRIMARY RESIDENCE  ACCESSORY DWELLING UNIT  GARAGE  AGRICULTURAL  
 E  COMMERCIAL I502 RELATED? YES NO (CIRCLE ONE)  OTHER \_\_\_\_\_

- P 1. DESCRIBE PROJECT & SPECIFIC USE OF STRUCTURE \_\_\_\_\_  
 R \_\_\_\_\_  
 O 2. PROJECT WITHIN 200' OF A RIVER, LAKE OR STREAM OR 300' OF A WETLAND?  YES  NO IF SO, NAME \_\_\_\_\_  
 J 3. PROJECT LOCATED WITHIN 200' OF A PUBLIC SEWER LINE?  YES  NO  
 E 4. WATER SOURCE  CITY  WELL  WATER ASSOCIATION, if so, \_\_\_\_\_  
 C 5. SEWAGE DISPOSAL METHOD  CITY SEWER  SEPTIC (if so, Date Installed) \_\_\_\_\_  
 T 6. HEAT SOURCE  ELECTRIC  NATURAL GAS  PROPANE – TANK SIZE # \_\_\_\_\_ GALLONS # OF GAS OUTLETS \_\_\_\_\_  
 DUCTED SYSTEM ALL DUCT WORK IN HEATED SPACE?  YES  NO  
 7. DETAILS: # SQ. FT. \_\_\_\_\_ # OF BEDROOMS \_\_\_\_\_ VALUATION OF PROJECT (not cost but value) \_\_\_\_\_

**MOBILE/MANUFACTURED HOME PLACEMENTS**

- M 1. IS THIS MANUFACTURED HOME TO BE AN ACCESSORY DWELLING UNIT?  YES  NO  
 B 2. ORIGIN OF HOME \_\_\_\_\_ SIZE: SW DW TW QUAD (CIRCLE ONE)  
 H 3. MAKE \_\_\_\_\_ MODEL \_\_\_\_\_ YEAR \_\_\_\_\_ DIMENSIONS \_\_\_\_\_  
 M 4. FOOTING  CONCRETE RUNNERS  CONCRETE BLOCK  PIT SET  OTHER \_\_\_\_\_  
 5. SKIRTING  CONCRETE BLOCK  CONCRETE  METAL  WOOD  OTHER  
 6. HAS HOME BEEN PLACED PREVIOUSLY? \_\_\_\_\_ YES \_\_\_\_\_ NO SERIAL # \_\_\_\_\_

**CONTAINER PLACEMENT**

- C 1. LENGTH \_\_\_\_\_ WIDTH \_\_\_\_\_ HEIGHT \_\_\_\_\_ WEIGHT \_\_\_\_\_  
 O 2. HAS CONTAINER BEEN ALTERED?  YES  NO IF YES, DESCRIBE ALTERATION \_\_\_\_\_  
 N \_\_\_\_\_  
 T 3. PROPOSED USE: \_\_\_\_\_

This information is a true and correct representation of the project to the best of my ability. The Building Official may, in writing, suspend or revoke a permit whenever the permit is issued in error or on the basis of incorrect information supplied, or in violation of any ordinance or regulation or any of the provisions of applicable codes.

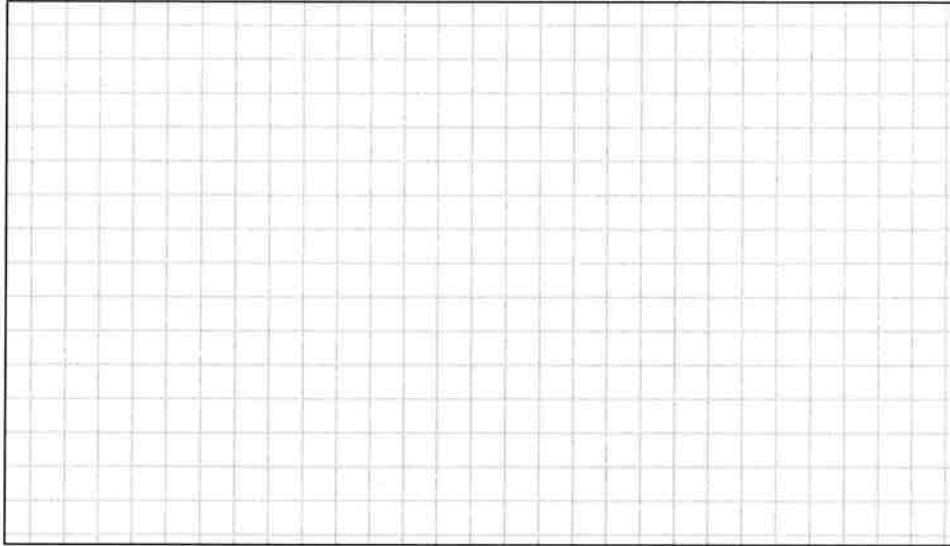
SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

PERMIT # \_\_\_\_\_

## KLICKITAT COUNTY BUILDING DEPARTMENT

\* If your property is located in the National Scenic Area, the Columbia River Gorge Commission requires you to comply with all National Scenic Area Regulations. They can be contacted at (509) 493-3323.

**Vicinity Sketch: How do we find your property? Is there a gate we need unlocked?**



### NOTES:

A large empty rectangular box with a thin black border, provided for the applicant to write any additional notes or details regarding the project.

***If the location or orientation of any structures need to change, notify the Building Department PRIOR to making revisions. If the intended use of your property and/or structure(s) change, notify the Building Department PRIOR to making the changes. We are required to re-route to all other departments as applicable before proceeding. All necessary approvals are needed before we can approve revisions.***

This information is a true and correct representation of the project to the best of my ability.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

PERMIT # \_\_\_\_\_

*Does not need to be drawn to scale. **Does need to indicate all setbacks in all directions.**  
**Provide accurate legible information to avoid delays.***

Site Plan: How do you plan to use this property? What structures exist and will be added?

A large grid for drawing a site plan, consisting of 20 columns and 20 rows of squares.

**INDICATE ON SITE PLAN GRID:**

- \_\_\_ 1. **ALL** existing and proposed buildings, sizes and locations for this permit
- \_\_\_ 2. Driveway
- \_\_\_ 3. Water systems and pipes
- \_\_\_ 4. Domestic drinking water supplies within 200 ft. of building site (springs, etc.)
- \_\_\_ 5. Bodies of water within 200 ft. of building site (including seasonal)
- \_\_\_ 6. Property size, property lines
- \_\_\_ 7. Distance of building from all property lines and other buildings
- \_\_\_ 8. Adjacent roads (including names)
- \_\_\_ 9. Indicate which way is North
- \_\_\_ 10. Show all legal easements, rights of way, designated high water marks