



If you have any questions,  
please feel free to give us a call.  
(509) 773-3706

Or come by the office at:  
115 West Court Street, MS-301  
Goldendale, WA

Office Hours:  
Monday-Friday 8am – 5pm

[www.klickitatcounty.org](http://www.klickitatcounty.org)  
[buildingdept@klickitatcounty.org](mailto:buildingdept@klickitatcounty.org)

Klickitat County Planning Dept.  
115 West Court Street, MS-302  
Goldendale, WA 98620  
509-773-5703 or 800-765-7239

Klickitat County Road Dept.  
115 West Court Street, MS-303  
Goldendale, WA 98620  
509-773-4616 or 800-583-8074

Klickitat County Health Dept.  
115 West Court Street, MS-103  
Goldendale, WA 98620  
509-773-4565 or 888-291-3521

Klickitat County Health Dept.  
501 NE Washington St.  
White Salmon, WA 98672  
509-493-1558 or 888-267-1199

Electrical Inspector/Permits  
State of Washington  
Department of Labor & Industries  
312 SE Stonemill Dr., Ste. 120  
Vancouver, WA 98684  
360-896-2300

Klickitat County PUD  
1313 S Columbus St.  
Goldendale, WA 98620  
509-773-5891 or 800-548-8357

If your property is located in the National Scenic Area, the Columbia River Gorge Commission requires you to comply with all National Scenic Area regulations. They can be contacted at 509-493-3323

## RESIDENTIAL BUILDING PERMIT INFORMATION



This brochure will give you basic information  
you will need to submit a Building Permit  
application for a dwelling.

## 1. How do I apply for a permit?

Provide the required information on the forms you receive from the Building Department. Two sets will be required.

## 2. What information do I provide?

Building Permit Application – A complete and legible application is required. The more information you provide at the start, the fewer delays there will be in processing your application.

Plot Plan – This form has two parts, the upper grid where you draw a map so that the Building Inspector can find your project location and the lower grid to show us where the building is located on your property. Be sure to provide the necessary distances, ie: from property lines, other structures, sewer systems, well, etc., on all four sides of the structure(s) being permitted.

Plans: A complete set of plans is required. Be sure to include:

- 1) Foundation Plan
- 2) Floor Plan
- 3) Cross Section View
- 4) Elevations, (if needed)

The Residential handout will give you a more complete detail of what drawings are required.

Energy Code Form: This is required only if the structure that you are building is to be heated.

Any of these forms can be obtained at the Klickitat County Building Department office in Goldendale or on the County's website or we would be happy to

mail or email you a packet of information for your particular project.

## 3. Will I need other permits, too?

Yes, your project will involve electrical work and sewer/water improvements. See the list of contacts listed on the back of this brochure to obtain necessary information.

## 4. How long will it take?

It will take approximately 3-4 weeks to process your permit application. The time of the year and other factors can sometimes cause the process to vary somewhat. The best thing you can do to speed things along is to provide detailed, legible information when you first apply.

## 5. How much will the permit cost and when do I pay?

Fees are based on valuation, calculated on the size and use of the structure, and charged as set forth in the Klickitat County Code, Current Fee Schedule. An initial plan review fee is required at the time you submit your application. Please contact the Building Department for an estimate of fees. As soon as we receive approvals from the Planning Department, Health Department and/or Road Department and your plans have been reviewed, we will send you a final bill for the remainder of your permit fees. Upon remittance of payment, we can issue the permit and return the approved plans the same day.

## 6. How long is my permit good?

You must start construction within 180 days of permit issuance and show continuous progress every 180 days. Extensions are approved at the discretion of the Building Official. There is no cost for the first two extensions. After two extensions, there are fees as set forth in Klickitat County Code.

## 7. What inspections should I expect?

Each project requires a different set of inspections. You will receive an inspection card listing the required inspections for your project at the time your permit is issued.

## 8. If my property has covenants attached to it, how will that affect me in getting a building permit?

Although Klickitat County has no authority to enforce covenants, it is a good idea to check this. Covenant restrictions are the responsibility of the property owner.

## 9. Do I need a permit for a well house?

Yes. If the structure is 200 s.f. or less, a plumbing permit is required. If larger than 200 s.f., a plumbing and building permit are required.

**NOTE:** Posting your address at the entry to your property helps us find you and reduces delays.