

## Ignition Interlock Driver License (IIL)

An Ignition Interlock Driver License (IIL) allows you to drive a vehicle while your license is suspended or revoked for a drug or alcohol-related offense.

### Requirements

To be eligible, your driving record must show **all** of the following:

1. An arrest or conviction of **any** of the following:
  - DUI or Physical Control involving drugs or alcohol
  - Reckless Driving
  - Vehicular Assault involving drugs or alcohol
  - Vehicular Homicide involving drugs or alcohol
2. You have an unexpired WA driver license or a valid out of state driver license
3. Your current suspension or revocation **doesn't** include:
  - Minor in Possession, or
  - Habitual Traffic Offender (Suspended 1st degree)

### What if I don't have a WA driver license?

We only issue ignition interlock licenses to people who have a WA driver license or a valid out of state driver license. If you want to get an IIL and have a WA residence address you'll need to [get a WA driver license](#). This will include passing all tests and paying fees.

### When to apply

#### If we've suspended or revoked your license:

You may apply for an IIL at any time, including after being arrested or after your revocation hearing. When you get an IIL you must maintain an interlock device in the vehicles you drive for the rest of your suspension.

### How to apply for an IIL

1. Install an ignition interlock device in your vehicle. The installer will send us proof of installation.
2. Get proof of financial responsibility, such as a Certificate of Insurance (SR-22). A car insurance agent can help you with this.
3. Complete a [Restricted Driver License Application](#).
4. Submit the application and [fee](#).

## After we receive your application:

- We'll review your documents and proof of payment.
  - If we don't get all the documents for your application within **30 days**, we'll deny your application and send you a denial letter. You'll need to reapply and pay the fee again.
  - **Make sure you send your application fee.** We can't process your application without it.
- **If we approve your application**, we'll mail or email your IIL when your license suspension or revocation begins.
- **You only need to pay the application fee once for each incident.** If you get another suspension for the same incident date, you don't need to pay the application fee again. You do need to pay it again though if you don't send all of the documentation we need within 30 days.

## Vehicles that require an interlock device

While driving with an IIL, you must maintain an ignition interlock device on **all vehicles you drive**. To learn more about interlock device requirements, see [Ignition interlock device \(IID\)](#).

### Work vehicles

If you drive with an IIL for work, any vehicle you drive during work hours must be equipped with an ignition interlock device if your employer:

- Owns, leases, or rents it.
- Is temporarily responsible for its care or maintenance.

This requirement **may be waived** for most work vehicles if you:

1. Get your employer to sign an [Employer Declaration for Ignition Interlock Exemption](#).
2. Send us a copy of the signed declaration **before** you drive vehicles for work.
3. Carry a copy of the declaration with you whenever you drive a work vehicle that isn't equipped with an interlock device.

**Note:** The ignition interlock device requirement **can't be waived** if the work vehicle is assigned **exclusively to you**, and is used only for commuting to and from work. You can't drive it to and from your home.

### Commercial vehicles

You can't drive a commercial motor vehicle while you have an IIL.

### Fees and costs

You're responsible for paying all the interlock device costs, including:

- Cost of installing, leasing, and removing an ignition interlock device.
- Cost of maintaining proof of financial responsibility (usually as an insurance certificate).
- The IIL application fee which is non-refundable.
- The monthly Ignition Interlock Device Revolving Account fee used to help low-income drivers.

**Help for low-income drivers**

You may be eligible for financial help during the time you have an IIL or IID requirement. If you're approved, we'll reimburse your provider \$80\* per month for each service:

- Installation,
- Monthly lease fee,
- Removing the device, or
- Transfer the device to another vehicle.

\*You'll be responsible for paying all the remaining costs. (This rate is effective August 1, 2014.)

To apply for assistance, submit an Ignition Interlock Device Financial Assistance Application:

- **To qualify**, you must be indigent (see RCW 10.101.010) and meet the following cut-off level:

| 2017 poverty guidelines for Washington State |                |
|--|----------------|
| People in family/household                   | Monthly income |
| 1  | \$1,256        |
| 2  | \$1,692        |
| 3  | \$2,127        |
| 4  | \$2,563        |
| 5  | \$2,998        |
| 6  | \$3,433        |
| 7  | \$3,869        |
| 8  | \$4,304        |

- **If you're approved**, you'll need to reapply every year.
- **If you're denied**, you may reapply in 6 months.

### **Do I have to tell my employer I'm required to use an ignition interlock device?**

Only if your job requires that you drive employer owned, leased or rented vehicles.

Before you can legally drive a work vehicle without an interlock device, your employer must sign a declaration that you're required to drive the vehicle during work hours. Carry a copy of the signed declaration whenever you drive a work vehicle that isn't equipped with an interlock device. If the work vehicle is assigned exclusively to you, and you only use it to commute to and from work, you must have an interlock device installed on the vehicle when you drive it.

### **If I was convicted of a DUI, can I get an Occupational/Restricted License instead of an IIL?**

No, you must have an IIL and an interlock device installed in your car to drive legally. The Occupational/Restricted License (ORL) isn't available to drivers who've been convicted of DUI.

### **What if I own more than one vehicle?**

You must install an interlock device in all the cars you **drive** — not necessarily all the cars you **own**. If you prefer, you may install an interlock device in 1 vehicle that you'll drive while your license is suspended.

### **Related information**

- [Ignition interlock device \(IID\)](#)
- [DUI \(Driving under the influence\)](#)
- [Learn how to reinstate your license](#)

### **Questions? Need help?**

Email us: [CustomerCare@dol.wa.gov](mailto:CustomerCare@dol.wa.gov)



## Restricted Driver License Application

Use this form to apply for a temporary restricted driver license if your driving privilege in Washington is currently suspended or revoked. To apply, take this completed application and a \$100 nonrefundable fee to any driver licensing office or mail your application and a check or money order payable to the Department of Licensing to:

**Restricted License**  
**Department of Licensing**  
**PO Box 3907**  
**Seattle, WA 98124-3907**

For validation only 106-040-254-0005

|  |                  |
|--|------------------|
| Restricted license fee _____ Date received _____ |                  |
| LSR initials _____                               | Office no. _____ |

|  |                               |  |   |
|--|-------------------------------|--|---|
| PRINT OR TYPE Name (Last, First, Middle initial) |                               | Driver license number  | State/Jurisdiction                            |
| Date of birth                                    | (Area code) Daytime telephone | How would you like your license sent to you? (Choose one)<br><input type="checkbox"/> US mail to address on file <input type="checkbox"/> Email <input type="checkbox"/> Fax | Delivery information—Email or (Area code) Fax |

### Eligibility/Restrictions

- We will determine what type of temporary restricted license you qualify for based on our evaluation of your driving record.
- Any restricted license issued will only be valid within the state of Washington and cannot be used to operate a commercial motor vehicle.
- We may also restrict where and when you can drive.
- Your suspension/revocation cannot be for a minor in possession, intermediate license violations, failure to pay child support, fraud, violation of court-ordered probation, medical or vision reasons, habitual traffic offender status, failure to enter into or comply with a required alcohol/drug treatment program, or vehicular assault or homicide (except under certain conditions).
- You must be a Washington licensed driver or hold a valid out-of-state driver license. The restricted license is only legal within the state of Washington.
- A second application fee is not required for a new suspension based on the same incident date.

### Required documentation

- Proof of financial responsibility – the most common method is by filing a form called an SR-22. You can get one from most automobile insurance agents.
- If you are suspended for an alcohol or drug-related offense, contact an ignition interlock company that installs Washington certified devices. They will send us proof of installation.

If your employment requires you to drive a vehicle during working hours that is owned, leased, rented, or the temporary responsibility of your employer, it may be exempt. You must carry a signed Employer Declaration form (DR-500-025).

This form is available at [www.dol.wa.gov](http://www.dol.wa.gov).

If you are indigent, you may be eligible for assistance with costs of ignition interlock device installation, removal, and leasing. To apply, submit an Ignition Interlock Device Financial Worksheet (DR-500-024) located at [www.dol.wa.gov](http://www.dol.wa.gov)

**We must receive proof of the SR-22 insurance and any other required documentation within 30 days of receiving this application. If not, you must submit a new application and another \$100 fee.**

### Keeping your restricted license

Your restricted driver license will be cancelled if any of the following occurs:

- You are convicted of violating the restrictions.
- Your driving privilege is suspended or revoked while your restricted license is in effect.
- We receive evidence that your reason for driving is no longer valid.
- We receive notification that your financial responsibility (SR-22) is cancelled.
- We receive notification that your ignition interlock device is no longer functioning or has been removed.



## Employer Declaration for Ignition Interlock Exemption

Use this form if you are required to have an ignition interlock device (IID) installed in all vehicles you drive AND your employer requires you to drive a vehicle without an IID.

### Eligibility

To get an employer exemption, you must have an IID installed in your personal vehicle.

### Exemption

If you have an IID installed in your personal vehicle and your employer requires you to drive a vehicle without an IID during working hours that is owned, leased, rented, or the temporary responsibility of your employer, you must:

- Complete the employee section of this form
- Have your employer complete and sign the employer section
- Carry a copy of this form when driving for your employer
- Send this completed form to:

Mail: Restricted Licensing  
Department of Licensing  
PO Box 9030  
Olympia, WA 98507

Email: [interlock@dol.wa.gov](mailto:interlock@dol.wa.gov)

Fax: 360-570-7824

**You may only drive the vehicle(s) during working hours.** Employer vehicles assigned exclusively to you that are used solely for commuting to and from employment are not eligible for an exemption.

### Employee

|   |               |                                      |
|---|---------------|--------------------------------------|
| PRINT OR TYPE Name of employee ( <i>Last, First, Middle initial</i> ) |               |                                      |
| Washington driver license number                                      | Date of birth | (Area code) Daytime telephone number |

### Employer

|  |                                      |          |
|--|--------------------------------------|----------|
| Name of employer contact or representative | (Area code) Company telephone number |          |
| Company name                               | UBI number                           |          |
| Company street address                     |                                      |          |
| City                                       | State                                | ZIP code |

**This employee is required to operate a vehicle during working hours that is owned, leased, rented, or in the temporary care of this company.**

*I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.*

**X**

\_\_\_\_\_  
Date and place signed

\_\_\_\_\_  
Employer signature

## Ignition Interlock Device Financial Assistance Application

If you are indigent and the Department of Licensing has required you to get an ignition interlock device, you can use this form to apply for assistance with the costs of installation, removal, and leasing of the device.

We will notify you in writing if your application has been approved or denied. If you are denied, you may reapply in six months. Send this completed application and **ALL** required attachments to:

**Driver Records**  
**Department of Licensing**  
**PO Box 9030**  
**Olympia WA 98507**  
 Fax: (360) 570-7824

|   |               |  |       |
|---|---------------|--|-------|
| <b>PRINT OR TYPE</b> Name of applicant ( <i>Last, First, Middle initial</i> )   |               |  |       |
| Washington driver license number  | Date of birth | (Area code) Daytime telephone number   | Email |
| Eligibility information   |               |  |       |
| 1. Total number of persons in your household (include self) ..... _____<br>If under age 21, does applicant live with parents? ..... <input type="checkbox"/> Yes <input type="checkbox"/> No<br>If "Yes," state name of parent(s) with whom juvenile resides and answer questions below for parent(s).<br>_____   |               |  |       |
| 2. Monthly Income – Submit proof of monthly income, such as last 2 month's pay stubs, copy of a recent federal tax return, or W-2s. <b>Applications will be denied if proof of income is not attached.</b><br>If you have no income or do not have proof of income, submit a signed written statement explaining this. Attachments will not be returned.              |               |  |       |
| a. Self and spouse's monthly take-home pay ..... \$ _____<br>b. Contribution from any family member or other person with whom applicant lives and who is helping to defray applicant's basic living costs ..... \$ _____<br>c. Interest, dividends, or other income ..... \$ _____<br>d. Pensions, annuities, social security and/or public assistance ..... \$ _____ |               |  |       |
| 3. Monthly Expenses<br>a. Basic living costs (average monthly amount spent by applicant for shelter, food, utilities, health care, transportation, clothing, loan payments, support payments, and court-imposed obligations) \$ _____<br>b. Other unusual expenses, including bail obligations ..... \$ _____   |               |  |       |
| 4. Liquid Assets<br>a. Cash, savings, bank accounts, including joint accounts ..... \$ _____<br>b. Stocks, bonds, certificates of deposit ..... \$ _____<br>c. Equity in real estate ..... \$ _____<br>d. Equity in motor vehicle necessary to maintain employment ..... \$ _____<br>e. Equity in additional motor vehicles ..... \$ _____                            |               |  |       |
| Additional benefits<br>Check any benefits you are receiving and <b>attach proof. Applications will be denied if proof of benefits are not attached.</b> Attachments will not be returned.   |               |  |       |
| <input type="checkbox"/> Temporary assistance for needy families<br><input type="checkbox"/> Poverty-related veteran's benefits<br><input type="checkbox"/> Refugee resettlement benefits<br><input type="checkbox"/> Supplemental security income  |               | <input type="checkbox"/> General assistance<br><input type="checkbox"/> Food stamps<br><input type="checkbox"/> Medicaid |       |

*I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.*

\_\_\_\_\_  
 Date and place signed X Signature

RCW 10.101.010

| For Department Use Only           |  |
|-----------------------------------|--|
| <input type="checkbox"/> Approved | <input type="checkbox"/> Denied By _____ |