



If you have any questions,  
please feel free to give us a call.  
(509) 773-3706 or (800) 583-8078

Or come by the office at:  
Court House Annex  
228 W Main St., Goldendale, WA

Office Hours:  
Monday-Friday 8am – 5pm

[www.klickitatcounty.org](http://www.klickitatcounty.org)  
[buildingdept@klickitatcounty.org](mailto:buildingdept@klickitatcounty.org)

Klickitat County Planning Dept.  
228 W Main St., MS-CH-17  
Goldendale, WA 98620  
509-773-5703 or 800-765-7239

Klickitat County Road Dept.  
228 W Main St., MS-CH-19  
Goldendale, WA 98620  
509-773-4616 or 800-583-8074

Klickitat County Health Dept.  
228 W Main St., MS-CH-14  
Goldendale, WA 98620  
509-773-4565 or 888-291-3521

Electrical Inspector/Permits  
State of Washington  
Department of Labor & Industries  
312 SE Stonemill Dr., Ste. 120  
Vancouver, WA 98684  
360-896-2300

Klickitat County PUD  
1313 S Columbus St.  
Goldendale, WA 98620  
509-773-5891 or 800-548-8357

If your property is located in the National Scenic Area, the Columbia River Gorge Commission requires you to comply with all National Scenic Area regulations. They can be contacted at 509-493-3323

## INFORMATION ON MODULAR PLACEMENT



This brochure will give you basic information  
you will need to submit an application to set a  
Modular Home.

### 1. How do I apply for a permit?

Provide the required information on the forms you receive from the Building Department. Two sets are required.

### 2. What information do I provide?

**Building Permit Application** – A complete and legible application is required. The more information you provide at the start, the fewer delays there will be in processing your application.

**Plot Plan** – This form has two parts, the upper grid where you draw a map so that the Building Inspector can find your project location and the lower grid to show us where the building is located on your property. Be sure to provide the necessary distances, ie: from property lines, other structures, sewer systems, well, etc., on all four sides of the structure(s) being permitted.

**Plans:** A complete set of plans is required. Be sure to include:

- 1) Foundation Plan
- 2) Floor Plan
- 3) Cross Section View
- 4) Elevations, (if needed)

The design plans must be approved by the Washington State Department of Labor & Industries, or by a licensed professional or firm authorized by the Washington State Department of Labor & Industries, (L&I). Design plans shall indicate the appropriate design criteria for the intended location and use of the structure.

### 3. Will I need other permits, too?

Yes, dwelling projects involve electrical work and sewer/water improvements. See the list of contacts listed

on the back of this brochure to obtain necessary information.

Any work such as garages and ancillary structures not bearing the appropriate L&I insignia shall be permitted separately.

### 4. How long will it take?

It will take approximately 3-4 weeks to process your permit application. The time of the year and other factors can sometimes cause the process to vary somewhat. The best thing you can do to speed things along is to provide detailed, legible information when you first apply.

### 5. How much will the permit cost and when do I pay?

Fees are based on square footage of foundation and plumbing/mechanical and charged as set forth in Klickitat County Code, Current Fee Schedule. An initial plan review fee is required at the time you submit your application. Please contact the Building Department for an estimate of fees. As soon as we receive the necessary approvals, we will send you a final bill for the remainder of your permit fees. Upon remittance of payment, we can issue the permit and return the approved plans the same day.

### 6. How long is my permit good?

You must start construction within 180 days of permit issuance and show continuous progress every 180 days. You can request an extension for a maximum of 180 days. Extensions are approved at the discretion of the Building Official. There is no cost for the first two extensions. After two extensions, there are fees as set forth in Klickitat County Code.

### 7. What inspections should I expect?

Each project requires a different set of inspections. You will receive a checklist at the time you receive your permit.

Prior to inspection, Klickitat County shall have received L&I notice that specifies what connections, standards and incomplete items Klickitat County must check when the unit is installed.

Any work not performed at the factory, ie: insulation, sheetrock, etc., and therefore, not inspected and/or approved by L&I shall be indicated on the application for permit and costs for inspection charged as appropriate.

At the time of final inspection, the structure shall bear the appropriate L&I insignia and all other work shall comply with applicable codes, regulations and requirements prior to approval for occupancy.

### 8. If my property has covenants attached to it, how will that affect me in getting a building permit?

Although Klickitat County has no authority to enforce covenants, it is a good idea to check this. Covenant restrictions are the responsibility of the property owner.

### 9. Do I need a permit for a well house?

Yes. If the structure is 200 s.f. or less, a plumbing permit is required. If larger than 200 s.f., a plumbing and building permit are required.

**NOTE:** Posting your address at the entry to your property helps us find you and reduces delays.